

# SPRING GARDEN TOWNSHIP

## NEWSLETTER

FALL/WINTER 2023



### Spring Garden Directory

#### Township Administration

717.848.2858

340 Tri Hill Road, Suite A

[www.springgardentwp.org](http://www.springgardentwp.org)

Business Hours:

Mon-Thurs., 7:30am-4pm

Friday 7:30am – 1pm

#### General Inquiries Ext. 2

*April Wright, Executive Assistant*

*Karen Smeltzer, Office Assistant*

*Beth Barnes, Office Assistant*

#### Planning and Zoning and Building Permits Ext. 3

*Dawn Hansen, Zoning Official*

#### Property Maintenance and Rental Registration Ext. 4

*Code Enforcement*

#### Public Works Ext. 6

*Craig Ruhl, Superintendent*

#### Administration Ext. 7

*Luther Wike, Jr., Finance Administrator*

*Marcy Krüm-Tinsley, Twp. Manager*

#### Fire Department

Non-Emergency 717.718.2383

#### Township Police

717-843-0851

340 Tri Hill Road, Suite B

[www.sgtpd.org](http://www.sgtpd.org)

Business Hours: Mon-Thurs, 7:30am-4pm

(closed Noon-12:30pm);

Friday 7:30am – 1pm

### Township Meeting Dates

Board of Commissioners, Workshop (as needed)	2 <sup>nd</sup> Wednesday	5:30pm
Board of Commissioners, Business Meeting	2 <sup>nd</sup> Wednesday	6:30pm
Planning Commission	1 <sup>st</sup> Tuesday	6:00pm
Zoning Hearing Board	3 <sup>rd</sup> Tuesday	6:00pm
Civil Service Commission	2 <sup>nd</sup> & 4 <sup>th</sup> Tuesday	4:00pm

All meetings, unless otherwise specified, are held in the Meeting Hall at the Spring Garden Township Municipal Building (340 Tri Hill Road, Suite A, York PA 17403)

### Township Offices Closed

• November 23, & 24, 2023

• December 22 & 25, 2023

• January 1, 2024

• February 19, 2024

• March 29, 2024

### Reference Information

#### SGT Real Estate Tax Collector

York Co. Treasurer

PO Box 2848, 28 E. Mkt. St., York

717.771.9603

#### York Suburban School Tax Collector

York Suburban School District

[www.yssd.org](http://www.yssd.org)

717.885.1205

#### Trash/Recycling – PennWaste

717.767.4456

[www.pennwaste.com](http://www.pennwaste.com)



#### York-Adams Tax Bureau

Earned Income, Mercantile Business

Privilege, Local Services Tax

717.845.1584

#### Sewer and Water Billing – York Water Company

717.845.3601

[www.yorkwater.com](http://www.yorkwater.com)



#### Electricity – Met-Ed

800.545.7741

[www.firstenergycorp.com](http://www.firstenergycorp.com)

#### Natural Gas – Columbia Gas

888.460.4332

[www.columbiagas.com](http://www.columbiagas.com)

#### U.S. Congressman 10<sup>th</sup> District

Scott Perry

#### State Representative 95<sup>th</sup> District

Hon. Carol Hill-Evans

#### U.S. Senator

Robert Casey Jr.

#### State Senator 28<sup>th</sup> District

Kristin Phillips-Hill

#### U.S. Senator

John Fetterman

#### District Court 19-2-05

Magisterial District Judge

Jennifer, J. P. Clancy, Esq.

### Be a Savvy Citizen!

Stay aware of special announcements (trash collection, brush drop-off, road closures, etc.) by signing up today for

Township alerts.



### SPRING GARDEN BOARD OF COMMISSIONERS

#### Ward 1

David Detwiler  
Term Expires 2023

#### Ward 2

Daniel Rooney  
Term Expires 2025

#### Ward 3

Brian Ports  
Term Expires 2023

#### Ward 4

Andrew Herrold  
Term Expires 2025

#### Ward 5

Thomas Gwilt  
Term Expires 2023





## ELECTION DAY 2023



Polls open from 7AM to 8PM

• Tuesday, November 7th •

**Polling location:** visit the York County  
Voting and Election website:

[www.yorkcountypa.gov/526/Voter-Services](http://www.yorkcountypa.gov/526/Voter-Services)

For helpful information on voting in  
Pennsylvania, go to [www.Vote.PA.gov](http://www.Vote.PA.gov).

York County Voting and Elections:  
717.771.9604



Carry glow sticks or flashlights, use reflective tape or stickers on costumes and bags, and wear light colors to help kids be seen by drivers.

**Spring Garden Township will enhance police patrols for  
trick-or treat activities occurring on  
Tuesday, October 31, 2023 from 6pm to 8pm.**

*Walk — don't run — from house to house using sidewalks when possible.*



Be aware of and avoid open flames like candles in jack-o'-lanterns.

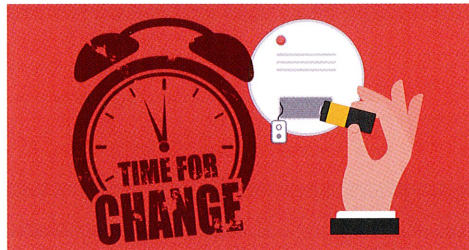


Avoid homemade treats and only eat factory-wrapped candy.

### **FALL BACK, Time to change the clocks!**

Reminder to change the batteries in your smoke and carbon monoxide detectors on Sunday, November 5, 2023.

**It is important to  
replace your smoke  
detector if it is more  
than 10 years old.**



**York Suburban  
SCHOOL DISTRICT**

1800 Hollywood Drive  
York, PA 17403  
717-885-1210

## WE ARE HIRING



Scan the QR Code to view  
available opportunities and  
to apply online.

<https://www.yssd.org/jobs>

## ACCESSIBILITY AND AFFORDABILITY OF PUBLIC TRANSIT

You don't have to live in a crowded city to access the convenience of public transportation. In fact, public transit is closer to home than you may think. rabbittransit offers multiple forms of transportation serving Spring Garden Township, including fixed route and paratransit/shared ride service. Find the full schedules at [www.rabbittransit.org/schedules/york/](http://www.rabbittransit.org/schedules/york/).

- **Fixed Route:** Several rabbittransit fixed route buses serve Spring Garden Township, including routes 5E, 8S, 9S, 10S, and 32; with weekday service to York College, Wellspan York Hospital, Apple Hill Medical Center, Red Lion, and so much more! One-way cash fare is \$1.60, and we also offer a \$42 unlimited ride monthly pass – currently less than the average price of a tank of gas.
- **Shared Ride:** Do you or someone you know need transportation assistance getting to a medical appointment, job or other life sustaining service? Shared Ride service may be right for you! Unlike a scheduled bus route that only operates along a specific route, Shared Ride (a.k.a. Paratransit) provides consolidated trips between travel origins and destinations during limited hours and specific areas. If Shared Ride sounds like a fit for you, the first step is to submit an application. **Conveniently apply online by visiting [www.rabbittransit.org](http://www.rabbittransit.org) > Shared Ride > How to apply.**

All Shared Ride trips require a reservation. If you would like same-day service, you must make your reservation by 1:30pm. Otherwise, reservations must be made no later than 12:00pm the business day before your ride. Reservations may be made two weeks in advance. For trips on Saturday, Sunday or Monday, reservations must be submitted by 12pm the Friday before. Reservations may be made by calling rabbittransit Customer Service at 1-800-632-9063, or by visiting [www.FindMyRidePA.org](http://www.FindMyRidePA.org).

**Keep in mind:** Shared Ride isn't a "taxi," meaning it isn't a non-stop ride for any one person. Different riders are grouped together depending on their travel time and location(s). Medical trips and/or appointments are given priority over trips for recreational purposes. Find more information at [www.rabbittransit.org/shared-ride/](http://www.rabbittransit.org/shared-ride/).

Save money, save gas, and help your community do the same! If you're looking for a job, rabbittransit is hiring! Visit [rabbittransit.org/jobs](http://rabbittransit.org/jobs) to view open positions in the area.



# RECYCLING and REFUSE

**DO NOT PUT  
RECHARGEABLE BATTERIES  
IN YOUR CURBSIDE TRASH**



For Disposal Options Visit:  
**Call2Recycle.org**



## Battery Disposal

Help York Area United Fire & Rescue and the York County Solid Waste Authority reduce fires by properly disposing of rechargeable batteries. Do **NOT** throw them in your curbside trash or recycling bin. When these batteries become damaged or crushed, they can malfunction and overheat. When compacted with other combustible trash, this WILL cause a fire. For Disposal options visit [www.Call2recycle.org](http://www.Call2recycle.org).



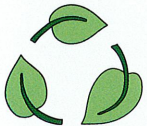
## Recycling in Spring Garden Township and York County

Spring Garden Township residents enjoy weekly curbside recycling collection from PennWaste of aluminum and steel cans; plastic bottles & jugs #1, 2, and 5; newspaper (clean and dry, no food contact); glass bottles and jars; corrugated cardboard (dry and flattened, no food contact), cartons (i.e., milk, juice, etc.). The following are **NOT recyclable** with PennWaste: food-soiled materials, broken glass, drinking glasses, scrap metal, plastic bags (including grocery bags), solvents, oil and/or chemical containers, waxy cardboard, used paper towel or tissues, hoses, shredded paper, needles and medical waste, windows, mirrors, ceramics, aluminum foil, plastic tableware, light bulbs, soaked and/or wet papers or cardboard, plastic food wrappers, Christmas lights, and propane tanks.



## Recycling - PA Act 101 (businesses, industries, institutional, multi-family dwellings)

PA Act 101 was passed in 1988 in an attempt to lessen waste and intensify recycling participation. **All commercial, industrial, and institutional establishments** (such as schools, churches, retailers, offices, and non-profits), multi-family dwelling with five or more units, and community activities in Spring Garden Township **must recycle AND report the recycled tonnages** of the following annually by January 15th for the previous reporting year: cardboard, high-grade office paper, aluminum cans, plastics, and glass. **No business establishment is exempt from recycling** and what recycling is generated in Spring Garden Township needs to be reported to the Township. For more information on Act 101 requirements, penalties for non-compliance, hauler verification, and recycling weight slips, visit: [www.springgardentwp.org](http://www.springgardentwp.org) and click on Refuse/Recycling tab.



## Yard Waste

Grass clippings and leaves can be used as garden and lawn mulch! York County Solid Waste Authority's website provides a list of local mulch processors as well as hours, rates, and directions to the York County Resource Recover Center complex ([www.ycswa.com/disposal-of-household-waste/yard-waste](http://www.ycswa.com/disposal-of-household-waste/yard-waste)). Penn Waste Yard Waste Collection Guidelines: [www.pennwaste.com/wp-content/uploads/Yard-Waste-Guidelines.pdf](http://www.pennwaste.com/wp-content/uploads/Yard-Waste-Guidelines.pdf).

## What Electronic Devices Must be Recycled?



Electronics Recycling

In Pennsylvania certain electronics are restricted by law from being disposed of in the trash due to the toxic metals they contain. The Covered Device Recycling Act (CDRA), Act 108 of 2010, requires the following "covered devices" to be recycled in Pennsylvania:

- ♻️ Computers and Computer Monitors
- ♻️ Computer Peripherals (keyboard, mouse, printer, etc.)
- ♻️ Televisions

Where to recycle electronics? Contact York County Solid Waste Authority for information (717.845.1066) or visit [www.ycswa.com/where-can-york-county-residents-recycle-electronics](http://www.ycswa.com/where-can-york-county-residents-recycle-electronics).

## Hazardous Waste

Penn Waste has experienced garbage collection truck fires due to hazardous waste being disposed of in household trash. Pool chemicals and other hazardous waste should **NOT** be disposed of in your trash or recycle bin. YCSWA offers household hazardous waste drop-off. To find out more, visit YCSWA's website: <https://www.ycswa.com/disposal-of-household-waste/household-hazardous-products/>.

## York County Solid Waste Authority

Visit YCSWA's website at [www.ycswa.com](http://www.ycswa.com) for locations on where to donate, recycle, or dispose of any item.

Litter Disposal Program:

[www.ycswa.com/free-litter-disposal-program](http://www.ycswa.com/free-litter-disposal-program).

Residents can apply to receive free waste disposal for materials collected in a roadside litter cleanup.



# ZONING and CODE ENFORCEMENT

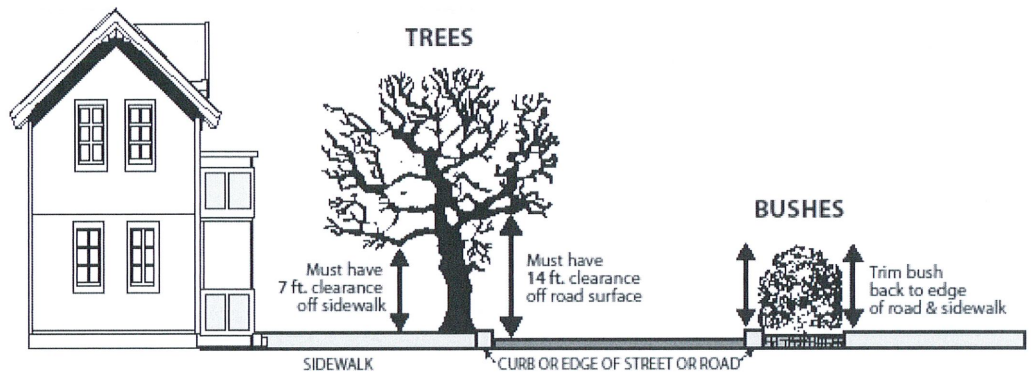


## Rental Registration

Rental Registration applications and fees (\$200 per rental unit) are due annually by January 31st; a late charge will be added February 1st. What is a rental property? A rental property is any property occupied by anyone other than the deeded owner, whether they are related or not. Rentals are inspected every two years. If your rental was not inspected in the past two years, please reach out to Spring Garden to schedule the inspection. Reminder notices are NOT mailed to landlords regarding the annual licenses. Visit [www.springgardentwp.org/rental-property](http://www.springgardentwp.org/rental-property) to download the application.

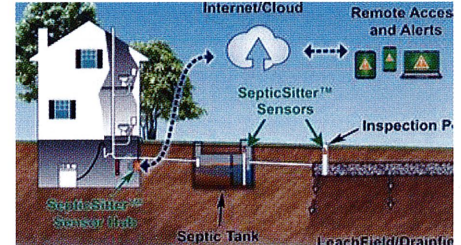
## Property Maintenance-Tree Trimming

Snowplows, emergency vehicles, and the street sweeper need a clearance of a least 14 ft. from road surface. The clearance for sidewalks is 7 ft. from the lowest branch. Bushes are not to extend past the curb or sidewalk. Those that are a sight hindrance for vehicles are to be cut down to 3 ft. in height.



## If You Live in Ward 3

Don't forget: on-lot systems must be inspected/pumped by July 1, 2024. According to Ordinance §250-126, every three years owners are required to have their on-lot system inspected by a qualified pumper/hauler. If you have a cesspool, it will require an inspection by the Sewage Enforcement Officer every three years. If you have any questions, please contact the Township office.



## Understanding the Building Permits Process

A building permit is needed for the erection, enlargement, repair, alteration, moving, or demolition of any structure, or other regulated activity. This includes electrical, mechanical, and plumbing alterations and additions. Upon receipt of the completed application, it will be sent to the Township's third-party plan reviewer/inspector, Code Administrators, for their review.

Following Code Administrator's review for building code compliance, the Township will issue the official permit. Code Administrators will complete all inspections and give final approval of the project. The permit application is available at <https://www.springgardentwp.org/wp-content/uploads/Building-Permit-App-with-Site-Plan-2023June-1.pdf>. Please contact the Township Zoning Officer with any questions.



## Vehicles Lacking Current Inspection?

Do you have vehicles that are inoperable, have flat tires, are out of inspection, and/or lack current registration? All vehicles must be inspected and properly registered each year. If it is not current or is inoperable, the vehicle must be removed from the property or stored in a completely enclosed facility. And, please, no parking on the grass.



## Planning Commission and Zoning Hearing Board Summary April through August 2023

### Land Development and Subdivision Plans:

The following plans were conditionally approved:

1. Subdivision plan for the realignment of E. Boundary Ave. and S. Albemarle St.
2. Amended Land Development plan for 350 N. Sherman St. to remove the HOP requirements.
3. Amended Land Development plan for 700 N. Sherman St. to widen the street and do HOP improvements.
4. Subdivision plan for the reverse subdivision of 1230 and 1240 Wyndham Dr.
5. Preliminary Subdivision/Land Development plan for White Oaks Villas in Regents Glen for 130 Townhouse/Villas.

### Zoning Hearing Applications:

1. A Special Exception was granted to HJR Real Estate LLC, 1542 E. Market St. from §310-8.C(14) change the use from Professional Office to Professional Office Flex Space.
2. A Special Exception was granted to Red Lion Controls, 1750 Fifth Ave., from §310-8.C(15) to operate a Hi-Tech Precision Assembly use on the property.
3. A Special Exception was granted to 1320 Wyndham Dr. to §310-6(C)5 do a multi-family conversion above the garage.

## PUBLIC WORKS

It is suggested that you wait until after all plowing is complete before shoveling out the end of your driveway. If you do shovel out before the plows have come through, try to clear a spot upstream of your driveway. This will allow the snow from the plow to unload before the driveway. It won't prevent all snow from going back in the front of your driveway, but it will reduce the amount. The

snow must be plowed from the street; therefore, all driveways and properties will be affected to some degree.



Spring Garden Township **WILL NOT** compensate property owners should their mailbox or any other object become damaged due to the removal of snow from Township roads.

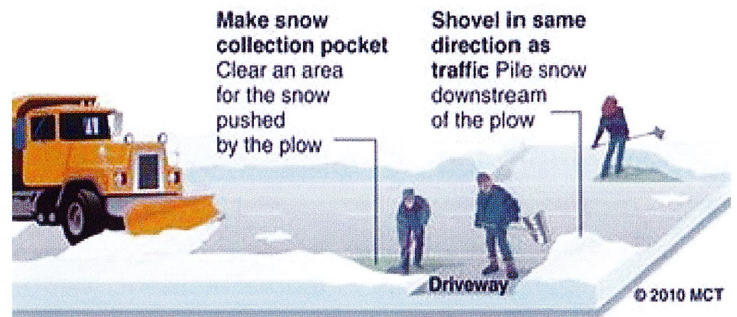
Any object placed in the road right-of-way, including a mailbox, fence, landscaping, etc., is at the owner's risk. The public right-of-way is on the average 50 feet wide (25 feet from the center of the roadway).

Fall leaf collection starts Monday, October 16 and will extend until Thursday, December 21, 2023 (weather pending). Street cleaning will resume on Monday April 8, 2024. Residents are reminded to check the signs in their neighborhood for the street cleaning schedule to avoid being ticketed.



### A smart way to shovel your drive

*How to reduce the possibility of getting a huge pile of snow in your driveway opening when snowplows clear your street:*



Source: Minnesota Department of Transportation Graphic: Jim Freitag, Minneapolis Star Tribune

### Brush Collection 2023/2024

Brush and sticks can be dropped off at 1799 Mount Rose Avenue the following days:

- **2nd Friday of the Month** (weather permitting)  
November through March - 8am to noon
- **2nd Saturday of the Month**  
April through October - 8am to noon

Tree limbs are limited to 8 inches in diameter or less and cannot exceed 8 feet in length. Residents are asked to unload brush from their own vehicles and to limit the number of drop-offs to two truck or trailer loads. Brush Drop-Off cancellations will be sent via **Savvy Citizen...** sign up today for these notifications.



## PARKS and FIELDS

The Township has four parks at the following locations:

- **Elmwood Park** – 1759 Third Avenue
- **Grantley Park** – 855 Grantley Road
- **Custis Field/Windsor Park** – 600 Block of Windsor Street
- **Violet Hill Park** – 340 Tri Hill Road

Picnic pavilions at these parks can be rented; applications for picnic pavilion rentals and park rules and regulations are located on the website.



It is unlawful to vandalize, deface, or damage any structure, accessory item such as trash cans or benches, and the grass/shrubs/plants on any park area. It is important to make sure that any rubbish or refuse is deposited in the provided containers. When walking your dog please keep them leashed and pick after them and only use enough of the dog waste bags for your visit to our parks. ***Though the Township installed security cameras at each park location, it remains imperative that when you see something, say something.*** Help us keep our parks safe and clean for all to enjoy.

## EMERGENCY SERVICES

### POLICE

#### Mission Statement

The mission of the Spring Garden Township Police Department is to enhance the quality of life of all people by working in partnership with the community to protect life and property through the delivery of professional law enforcement services while maintaining the highest level of integrity and assuring individual constitutional rights.

#### Have a Compliment, Complaint, or Suggestion? Leave us Feedback!

The Police Department is committed to providing the best service possible and welcome resident feedback and concerns. Contact us at [www.sgtpd.org](http://www.sgtpd.org) and use the form under the "CONTACT US" tab.

If you include your email and/or phone number, this will allow staff to provide an update to your inquiry.



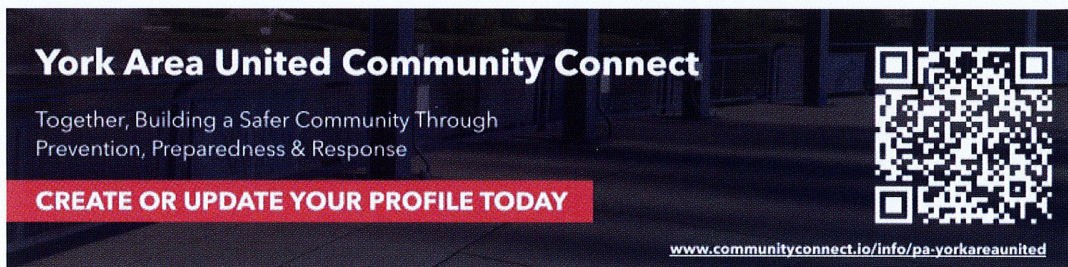
#### Welcome Aboard

David A. Irvin, Jr, was sworn-in by Magisterial District Judge Jennifer Clancy on Monday, July 10, 2023. Officer Irvin is a graduate of North Lebanon High School. He is a veteran of the United State Marine Corps, where he served four years in the Infantry and was deployed to South Korea and Japan.

Prior to accepting a position with Spring Garden Township, Officer Irvin was employed as a Police Officer with Penn Township – York County, Police Department.

Officer Irvin was assigned to our Field Training Program. Upon completion of the Field Training Program, he will be assigned to the Uniform Patrol Division.





## NEW PROGRAM CONNECTS COMMUNITY WITH EMERGENCY SERVICES

York Area United Fire and Rescue (YAUFR) is excited to announce a new program to enhance the safety of the communities we serve. Springettsbury, Spring Garden, and Manchester Township residents now can safely and securely share valuable information to better prepare emergency responders.

Community Connect will allow residents to provide information regarding family members with medical/functional issues who need additional help in an emergency. If desired, details of the home, children, family, and pets can be shared with YAUFR so that when first responders are dispatched to those residences, they have accurate information prior to arrival on scene. Knowing where disabled loved ones are, before arrival at an emergency, will save firefighters precious time in helping them. Previously, this information was not available to fire fighters until they arrived on scene.

Businesses can provide additional information on the number of employees, locations of possible hazardous chemicals on site, building site plans, emergency contact information as well as sign up for notifications if YAUFR is dispatched to their facility.

Information provided will be available to firefighters while they are responding. All information is secure and safe and only available to personnel responding. The Community Connect link can be found at [www.yaufr.com](http://www.yaufr.com), YAUFR's Facebook page, and on the Nextdoor app. Sign up is free and it takes only five minutes to add the information you want to share. To learn more about Community Connect go to [www.communityconnect.io/info/pa-yorkareaunited](http://www.communityconnect.io/info/pa-yorkareaunited). For additional information or answers to your questions contact Battalion Chief Joe Madzelan at 717.718.2383 or at [joe.madzelan@yaufr.com](mailto:joe.madzelan@yaufr.com).



**Headquarters:**  
50 Commons Drive, York PA 17402  
**Tele:** 717.718.2383  
[www.yaufr.com](http://www.yaufr.com)  
**Cheif:** Daniel J. Hoff

### York Area United Fire and Rescue

Grantley Station 89-2, 918 Virginia Avenue, York PA 17103  
Victory Station 89-4, 421 Wheaton Street, York PA 17103  
<https://www.facebook.com/YorkAreaUnitedFireandRescue>

**Test smoke detectors monthly and change the batteries 2x annually  
at the designated daylight savings times and replace if 10 years older.**





## SPRING GARDEN TOWNSHIP

340 Tri Hill Road  
York, PA 17403

PRSRT STD  
U.S. Postage  
**Paid**  
Permit No. 356  
York, PA

### Magisterial District Judge - Jennifer J.P. Clancy, Esq.

#### DISTRACTED DRIVING

It is increasingly common for law enforcement officers to encounter people who are driving while fitting the legal definition of “distracted driving.” In Pennsylvania, distracted driving citations fall within three categories. The first category is where a driver is wearing or using one or more headphones or earphones while driving. See 75 Pa.C.S.A. § 3314. The second category is where a driver is texting while driving (which includes sending, reading, or writing a text-based message). See 75 Pa.C.S.A. § 3316. The third category is where a driver is using a handheld device while driving a commercial vehicle. See 75 Pa.C.S.A. § 1622.



Distracted driving is dangerous for yourself and potentially for others who share the road. A citation for distracted driving results in a fine ranging from \$25-\$100 plus costs being assessed; currently, no points are assessed by the Pennsylvania Department of Transportation.

York County is one of the top 10 counties statewide for distracted driving citations (per data collected from 2018-2022). Nearly 60 percent of these citations were issued by Pennsylvania State Police with the remaining being issued by local police.

Let's keep our Township free from distracted driving! Lives and property are at stake.