



SPRING GARDEN TOWNSHIP

558 SOUTH OGONTZ STREET
YORK, PA 17403-5709
PHONE NUMBER: 717.848.2858

MINUTES OF THE SPRING GARDEN TOWNSHIP BOARD OF COMMISSIONERS MEETING JANUARY 9, 2019

PERSONS PRESENT:

Thomas I. Warman, President	George J. Swartz, Chief of Police
Michael L. Thomas, Vice-President	Steven F. Smith, Public Works Director
Cara Beth Zortman, Commissioner	Patricia R. Potter, Administrative Clerk
Daniel E. Rooney, Commissioner	Daniel J. Hoff, Fire Chief, YAUFR
John J. Luciani, Commissioner	Steven M. Hovis, Esq., Solicitor
Marcy L. Krum-Tinsley, Township Manager	David M. Davidson Jr., P.E., Engineer
Linda S. Keller, Dir. of Comm. Dev. & Planning	B. J. Treglia, P.E., C. S. Davidson, Inc.

Persons Absent:

Clifford W. Gordon, Codes Enforcement Officer
Grant Waltersdorf, Recreation Program Coordinator

There were approximately 22 people in the audience.

President Commissioner Thomas Warman announced that prior to this evening's regular monthly Board of Commissioner's meeting, the Board met in Executive Session at 5:20 p.m. to discuss property and personnel issues. The Executive Session adjourned at 5:44 p.m.

CALL TO ORDER:

The Spring Garden Township Board of Commissioners opened its regular monthly meeting at the Township Municipal Building, 340 Tri Hill Road, York PA 17403, on Wednesday, January 9, 2019. President Commissioner Thomas Warman called the meeting to order at 6:00 p.m.

Service Awards:

There were no service awards for this meeting.

Public Presentations:

Promotion of Officer Joseph Dashler from patrolman to sergeant:
Chief Swartz introduced Officer Dashler and gave a brief history of his positions with the Township, starting in 1991 in the Public Works Department and moving to the Police Department in 2000 where he has received several awards. Officer Dashler introduced members of his family and Chief Swartz introduced retired and active members of the Spring Garden Police Department who were in attendance for the presentation. Chief Swartz requested the Board's approval to promote Officer Joseph Dashler to the position of Sergeant.

Motion (Warman/Luciani) With appreciation for his service, approval of the promotion of Officer Joseph Dashler to the position of Sergeant in the Spring Garden Township Police Department.

There were no public comments.

Vote: 5-0, motion carried.

Public Comments:

There were no public comments for this meeting.





SPRING GARDEN TOWNSHIP

558 SOUTH OGONTZ STREET
YORK, PA 17403-5709
PHONE NUMBER: 717.848.2858

Approval of Minutes:

Motion (Zortman/Rooney) to approve the Board of Commissioners December 12, 2018 minutes with the addition of noting the Summer Parks Program would run for eight weeks, from June 17 to August 9, 2019 on Tuesdays, Wednesdays, and Thursdays.

There were no public comments.

Vote: 5-0, motion carried.

Treasurer's Report:

Motion (Thomas/Zortman) to approve the Treasurer's Report as submitted and file for audit.

There were no public comments.

Vote: 5-0, motion carried.

Warrants for Payment:

Motion (Zortman/Rooney) to approve the Warrants for Payment as presented.

There were no public comments.

Vote: 5-0, motion carried.

Opening/Award of Bids:

There were no bids to be considered.

Subdivision/Land Development Plans:

a. Timothy F. Pasch – Subdivision Plan/910 Upland Road

Motion (Thomas/Zortman) approval to grant a 90-day time extension for the applicant's consultant to finalize outstanding fees and issues from other state agencies.

There were no public comments.

Vote: 5-0, motion carried.

b. Regents Glen – Rosecroft

Motion (Rooney/Zortman) to approve the reduction in surety in the amount of \$39,650.00 with security amount remaining being \$494,973.75.

There were no public comments.

Vote: 5-0, motion carried.

c. Regents Glen – Greenleigh

Motion (Luciani/Thomas) to approve the reduction in surety in the amount of \$19,406.00 with security amount remaining being \$198,590.05.

There were no public comments.

Vote: 5-0, motion carried.

d. Regents Glen – Box Hill Estates

Motion (Luciani/Thomas) to approve the reduction in surety in the amount of \$74,709.00 with security amount remaining being \$598,792.00.

There were no public comments.

Vote: 5-0, motion carried.

e. Preliminary/Final Land Development Plan for Spring Garden Township Municipal Complex
Todd Kurl of RGS Associates presented an overview of the preliminary land development plan. The York County Planning Commission and the York County Conservation District office have completed their reviews. Mr. Kurl stated that the Spring Garden Township Planning Commission recommended approval with conditions at their meeting on Tuesday, January 8, 2019.





SPRING GARDEN TOWNSHIP

558 SOUTH OGONTZ STREET
YORK, PA 17403-5709
PHONE NUMBER: 717.848.2858

Subdivision/Land Development Plans (continued):

e. Mr. Kurl requested the Board's consideration and approval of the preliminary/final land development plan for the Spring Garden Township Municipal Complex.

Motion (Thomas/Zortman) approval of the preliminary/final land development plan for the new municipal building facility and park located at 340 Tri Hill Road with the following conditions and waiver as noted:

Conditions:

1. The Engineer's seal and signature are required (275-24C(5)).
2. The bearings and distances of street right-of-way lines should be shown on the plan (275-24C(13)).
3. The lot area should exclude the street right-of-way.
4. The right-of-way and cartway width of all existing streets should be indicated (275-21A(18)).
5. Owner's notarized signature is required (275-24C(22)).
6. Erosion and Sedimentation Control Plan approval from York County Conservation District is required.
7. Stormwater Management approval from the township engineer is required.
8. A lighting plan should be added to the plan set.
9. A fire truck turning template should be superimposed on the parking lots to ensure that adequate turning room is provided.

Waiver:

1. A waiver has been requested to exceed the maximum allowable slope within a buffer.

There were no public comments.

Vote: 5-0, motion carried.

Old Business:

a. Status of design of Tri-Hill Municipal Complex:

President Commissioner Warman reported that the process is moving forward. President Warman advised the Board that final plans and costs should be ready in time for the February meeting. He would like to devote time at the February meeting, with a continuation meeting, if needed, for discussion and approval of the plans and costs so that the Board can begin accepting bids in April or May. President Warman stated he is anticipating the earliest groundbreaking will take place is July 2019.

New Business:

a. Stormwater Authority Regional Work Session:

Manager Krum-Tinsley reported that a Stormwater Authority Regional Work Session joint meeting between York Township and Spring Garden Township will be held at the York Township Municipal Building, February 19, 2019 at 6:00 p.m.

The York County Planning Commission has scheduled a series of work sessions with municipal officials around York County:

- to inform them of the complexity of water quality requirement we need to address, including the new emphasis on Nitrogen reduction,
- to explain the County role in these efforts, and
- to discuss the proposal for a County Authority that was developed so we can dispel rumors and misconceptions, and get additional ideas and input from the attendees.





SPRING GARDEN TOWNSHIP

558 SOUTH OGONTZ STREET
YORK, PA 17403-5709
PHONE NUMBER: 717.848.2858

New Business (continued):

b. **Motion (Luciani/Zortman) approval to appoint Township Manager Marcy Krum-Tinsley as the primary representative and Michelle Mullen as the alternate representative to YATB and TCC.**

There were no public comments.

Vote: 5-0, motion carried.

c. **Motion (Warman/Luciani) approval to appoint Commissioner Dan Rooney as the primary representative to the LGAC.**

There were no public comments.

Vote: 5-0, motion carried.

d. **Motion (Zortman/Luciani) approve and authorize Township Manager Marcy Krum-Tinsley to serve as an authorized signer for the Janney Montgomery Scott account.**

There were no public comments.

Vote: 5-0, motion carried.

Comments from Commissioners:

- **Ward 1 – Vice-President Commissioner Thomas** - nothing to report.
- **Ward 2 – Commissioner Rooney** - nothing to report.
- **Ward 3 – President Commissioner Warman** reported he, Steve Smith, Public Works Director, and Township Manager Krum-Tinsley will be meeting with PennDot regarding the construction on Country Club Road/George Street. There have been numerous complaints that residents in Farquhar Estates are not able to use the entrances to the development.
- **Ward 4 – Commissioner Luciani** stated he also has concerns with the reconstruction on Country Club Road/George Street because the congestion of traffic has become problematic. Commissioner Luciani advised the Board of the recent article in the newspaper regarding York College of Pennsylvania's purchase of Colonial Shopping Center. He suggested keeping an eye on this situation to see what might be anticipated in the future.
- **Ward 5 – Commissioner Zortman** thanked Public Works for an excellent job with leaf collection.

Township Staff Reports:

Engineer's Report:

Engineer Davidson referred to No. 12 in his report, Annual Wasteload Management (Chapter 94) Report and stated C. S. Davidson, Inc. is working with Township staff to evaluate future capacity needs. There were no Board comments.

Solicitor's Report:

Solicitor Hovis advised the Board of a check in the amount of almost \$5,000 that was received by the Township from a resident to satisfy several liens that had been filed against several of her properties. There were no Board comments.

Police Chief's Report:

Chief Swartz requested the Board's approval of Resolution 2019-1 pertaining to examination changes approved by the Spring Garden Township Civil Service Commission. Chief Swartz advised the Board that, due to time constraints for filling positions more efficiently, to be eligible for participation in any examination for any position with the Police Department, an applicant will now need to be Act 120 certified before the deadline stated by the Civil Service Commission for a specific examination or be currently enrolled in a Municipal Police Officer's Education and Training Commission Certified program which the applicant will become Act 120





SPRING GARDEN TOWNSHIP

558 SOUTH OGONTZ STREET
YORK, PA 17403-5709
PHONE NUMBER: 717.848.2858

certified within three months from the deadline stated by the Commission for a specific examination.

Motion (Rooney/Zortman) approve Resolution 2019-1, approving the amendment of the Rules and regulations of the Civil Service Commission of Spring Garden Township.

There were no public comments.

Vote: 5-0, motion carried.

President Commissioner Warman asked Chief Swartz if the 12-hour shift changes have been instituted. Chief Swartz responded that the change has just gone into effect. There are four squads; hours are 6:00 am to 6:00 pm or 6:00 pm to 6:00 am. Each squad will now have a supervisor with the promotion of Sergeant Dashler.

Fire Chief's Report:

The Fire Chief's Report was presented with no additional comments.

Public Works Supervisor Report:

Steve Smith reported that PennDot will be repaving Mt. Rose Avenue from Sherman Street to Bronk Alley. He has marked sidewalks and curbs in those areas that will need to be repaired or replaced. Residents will be receiving a letter from the Township and will be provided to April 2020 to have all work completed.

Steve Smith advised the Board that two homeowners on South Beaver Street had failing septic systems and needed to tie into our sanitary sewer system. They were required to pay for two manholes and 8-inch sewer lines.

There were no Board comments.

Recreation Program Coordinator:

The Recreation Program Coordinator's report was presented with no additional comments.

Zoning Officer's Report:

The Zoning Officer's Report was presented with no additional comments.

Code Enforcement Officer's Report:

The Code Enforcement Officer's Report was presented with no additional comments.

Township Manager's Report:

Manager Krum-Tinsley reported she is working on the website design, updating the employee handbook, and job descriptions.

There were no Board comments.

Adjournment:

With no further business to be brought before the Board, **Luciani/Thomas motioned to adjourn The Board of Commissioners meeting at 6:50 p.m.**

Respectfully submitted,
Marcy L. Krum-Tinsley
Township Manager/Secretary

