



SPRING GARDEN TOWNSHIP

558 SOUTH OGONTZ STREET
YORK, PA 17403-5709
PHONE NUMBER: 717.848.2858

MINUTES OF THE SPRING GARDEN TOWNSHIP BOARD OF COMMISSIONERS MEETING FEBRUARY 13, 2019

PERSONS PRESENT:

Thomas I. Warman, President
Michael L. Thomas, Vice-President
Cara Beth Zortman, Commissioner
Daniel E. Rooney, Commissioner
John J. Luciani, Commissioner (left at 6:45 p.m.)
Linda S. Keller, Dir. Of Comm. Dev. & Planning

George J. Swartz, Chief of Police
Steven F. Smith, Public Works Director
Patricia R. Potter, Administrative Clerk
Daniel J. Hoff, Fire Chief, YAUFR
Steven M. Hovis, Esq., Solicitor
David M. Davidson Jr., P.E., Engineer
B. J. Treglia, P.E., C. S. Davidson, Inc.

Persons Absent:

Marcy L. Krum-Tinsley, Township Manager
Clifford W. Gordon, Codes Enforcement Officer
Grant Waltersdorf, Recreation Program Coordinator

There were approximately 10 people in the audience.

President Commissioner Thomas Warman announced that prior to this evening's regular monthly Board of Commissioner's meeting, the Board met in Executive Session at 5:49 p.m. to discuss litigation, property, and personnel issues. The Executive Session adjourned at 6:04 p.m.

CALL TO ORDER:

The Spring Garden Township Board of Commissioners opened its regular monthly meeting at the Township Municipal Building, 340 Tri Hill Road, York PA 17403, on Wednesday, February 13, 2019. President Commissioner Thomas Warman called the meeting to order at 6:05 p.m.

Service Awards:

Representative Carol Hill-Evans presented Gregory J. Maust, former Township Manager, with a Citation from the House of Representatives to commemorate his retirement on June 28, 2018 with 15 years of dedication and service to Spring Garden Township and a total of 44 years of service to York County in the Engineering community.

Public Presentations:

John Dommel, President Grantley Fire Company, and Joe Myers, Operations Manager, gave a brief overview of the new partnership and merger that will be announced in a press release on March 4, 2019.

Public Comments:

There were no public comments for this meeting.





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Approval of Minutes:

Motion (Zortman/Luciani) to approve the January 9, 2019 workshop and regular meeting minutes as submitted. There were no public comments. **Vote: 5-0, motion carried.**

Treasurer's Report:

Motion (Rooney/Luciani) to approve the Treasurer's Report as submitted and file for audit. There were no public comments. **Vote: 5-0, motion carried.**

Warrants for Payment:

Motion (Zortman/Rooney) to approve the Warrants for Payment as presented. There were no public comments. **Vote: 5-0, motion carried.**

Opening/Award of Bids:

There were no bids to be considered.

Subdivision/Land Development Plans:

a. Penn State Graham Center

Motion (Luciani/Zortman) to approve a 90-day time extension on the Final Land Development Plan for a new educational building on the campus located at 1031 Edgcomb Avenue.

Vote: 5-0, motion carried.

b. York ENT – Final Reverse Subdivision and Land Development Plan

Joe Gurney and Blake Smith, 1st Capital Engineering, requested the Board's consideration in approving the Final Reverse Subdivision and Land Development Plan to combine two parcels in Brockie Medical Center and construct an addition to join the two buildings. The Township Planning Commission recommended approval with six conditions and 2 waivers.

Motion (Thomas/Zortman) to approve York ENT's Final Reverse Subdivision and Land Development Plan to combine two parcels in Brockie Medical Center located at 924 Colonial Avenue and construct an addition to join the two buildings with the following conditions and waivers:

Conditions:

1. The plan submittal shall include a PDF copy of the plans (275-9.C.3 SALDO).
2. Location of existing storm sewers should be shown (275-24.C.18 SALDO).
3. The proposed storm drainage system shall be identified with the assistance of the Township to verify point of connection. If any deficiency is found, it must be corrected.
4. The cartway width of Colonial Avenue should be indicated (275-21.A.18 SALDO).
5. The Owner's notarized signature is required.
6. A note is to be added to the plan that York ENT will maintain the porous concrete sidewalk in accord with construction requirements.

Waivers:

1. A waiver has been requested for curb and sidewalk, with the provision to include the standard 6-month installation note.
2. Waivers for street lights, preliminary plan requirements, and water/sewer feasibility study have also been requested.

There were no public comments.

Vote: 4-0, motion carried.

Commissioner Luciani recused himself.





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Old Business:

a. Status of design of Tri-Hill Municipal Complex

1. Motion (Luciani/Zortman) approve the final design of the Tri-Hill Municipal building as discussed in the workshop meeting and authorize Murphy & Dittenhafer to go out for bid .

There were no public comments.

Vote: 5-0, motion carried.

2. Motion (Rooney/Thomas) to approve the contract in the amount of \$21,000 with PFM to be the Township's financial advisory service for procuring construction funding.

There were no public comments. There was one Board comment:

Commissioner Luciani commented that he, specifically, and/or the Board should be involved earlier and in all discussions prior to the Board meeting regarding financing and construction.

With no other Board comments, President Warman called for the vote.

Vote: 4-1 (Luciani), motion carried.

3. Motion (Thomas/Rooney) to approve the contract from Murphy & Dittenhafer for professional services in the amount of \$12,000 for Interior Design and Space Planning Services for Furniture, Fixtures, and Equipment.

There were no public comments.

Vote: 5-0, motion carried.

4. Motion (Thomas/Zortman) to approve the professional services contract from Capital Construction Management LLC., with an hourly rate on an as-needed basis, for construction management of the Tri Hill Municipal Building from preconstruction through the close-out/warranty phases.

There were no public comments. There was one Board comment:

Commissioner Luciani reiterated that Manager Krum-Tinsley should have included him, specifically, and/or the Board in discussions prior to the Board meeting regarding financing and construction.

With no other Board comments, President Warman called for the vote.

Vote: 4-1 (Luciani), motion carried.

5. Motion (Luciani/Rooney) to authorize Steve Smith, Public Works Director, to have his department install signage at the ballfield located at Tri Hill denoting closure until further notice and monitor for safety. There were no public comments.

Vote: 5-0, motion carried.

Commissioner Luciani left the regular meeting of the Board of Commissioners at 6:45 p.m.

New Business:

a. Motion (Rooney/Zortman) to appoint Township Manager Krum-Tinsley as the representative to the York County Emergency Management Program Advisory Committee.

There were no public comments.

Vote: 4-0, motion carried.

b. Motion (Rooney/Thomas) approve Resolution 2019-3; Disposition of Records

There were no public comments.

Vote: 4-0, motion carried.

c. The Board recommended postponing the discussion regarding the drafting of an ordinance amendment for modifications pertaining to timeframes for submission and processing of special events applications until the March meeting when Manager Krum-Tinsley is in attendance.





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d. Motion (Thomas/Rooney) approve Resolution 2019-4, Job Descriptions, subject to the final confirmation of required education for Zoning and Codes Enforcement Officers.

There were no public comments.

Vote: 4-0, motion carried.

Comments from Commissioners:

Ward 1 – Vice-President Commissioner Thomas - nothing to report.

Ward 2 – Commissioner Rooney – nothing to report.

Ward 3 – President Commissioner Warman – nothing to report.

Ward 5 – Commissioner Zortman – nothing to report.

Township Staff Reports:

Engineer's Report:

Engineer Davidson reported that construction has been completed on the property owned by Matt Shorb at 1863 Grantley Road; he is awaiting two outstanding items: a legal description for the easement and posting of security for the remaining public improvements.

Engineer Davidson advised the Board that C. S. Davidson is working with Township Staff to evaluate future capacity needs and to complete the Chapter 94 Reports. There were no comments from the Board.

Solicitor's Report:

The Solicitor's Report was presented with no additional comments. There were no comments from the Board.

Police Chief's Report:

Chief Swartz reported he submitted the grant application for the "Body-Worn Camera Policy and Implementation Program" to the Pennsylvania Commission on Crime and Delinquency.

Chief Swartz advised the Board that, at present, there are 19 active candidates who have completed the written and oral examinations for entry-level police officer positions. He is moving forward with the background investigations.

Chief Swartz explained that range time is becoming increasingly more difficult to schedule at the FOP range. He requested the Board's consideration and approval of an Indemnification Agreement with Northern Regional Police Department which will allow use of their range. **Motion (Rooney/Zortman) approval to enter into an Indemnification Agreement with Northern Regional Police Department for the use of their firing range.**

There were no public comments.

Vote: 4-0, motion carried.

Fire Chief's Report:

Chief Hoff said he is happy to report that all four new pumpers are in service and working well. There are currently three probationary firefighters at the Fire Academy; the probationary period is one year. Commissioner Rooney asked if there has been any progress in locating a new site for Grantley Fire Company. Chief Hoff replied there has not been much progress at this point.





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Public Works Supervisor Report:

Steve Smith advised the Board that his department hit a gas line while installing a street sign at the corner of Mt. Rose Avenue and South Ogontz Street. Moving forward, a PA- One Call will be placed before any digging is started.

Steve Smith reported that the 2018 Recycling Report has been completed and submitted. He commented that the grant money the Township receives may be less this year due to items that are no long recyclable. Commissioner Rooney offered kudos to Steve Smith and the Public Works Department for a job well done keeping the roads cleared during the recent snow storms.

Recreation Program Coordinator:

The Recreation Program Coordinator's report was presented with no additional comments. There were no Board comments.

Zoning Officer's Report:

The Zoning Officer's Report was presented with no additional comments. There were no Board comments.

Code Enforcement Officer's Report:

The Code Enforcement Officer's Report was presented with no additional comments. There were no Board comments.

Township Manager's Report:

Manager Krum-Tinsley was absent from the meeting. The Manager's Report was presented with no additional comments. There were no Board comments.

Continuation:

With no further business to be brought before the Board, **President Warman** recessed the meeting at 7:08 p.m. and announced that the Board meeting will be continued in a joint meeting with the York Township Commissioners on Tuesday, February 19, 2019 beginning at 6:00 p.m. at the York Township Municipal Building.

Respectfully submitted,
George J. Swartz/Assistant Secretary

