

# SPRING GARDEN TOWNSHIP

## NEWSLETTER



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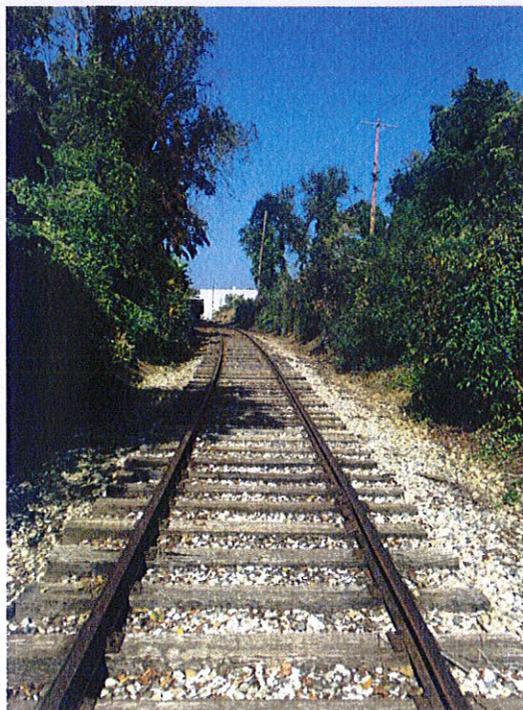
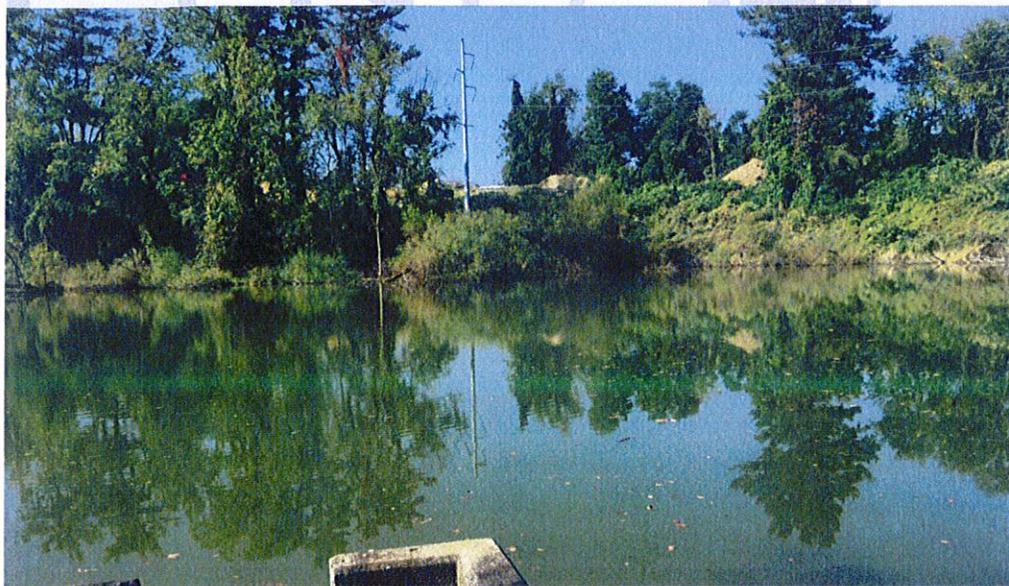
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*and much more!*



[www.springgardentwp.org](http://www.springgardentwp.org)



# SPRING GARDEN TOWNSHIP OFFICIALS

## BOARD OF COMMISSIONERS

Michael L. Thomas, Vice President (Ward 1)  
Daniel E. Rooney, (Ward 2)  
Thomas I. Warman, President (Ward 3)  
John J. Luciani, (Ward 4)  
Cara Beth Zortman, (Ward 5)  
Manager/Secretary: Gregory J. Maust, P.E.  
Treasurer/Tax Collector: Michelle J. Ross  
Fiscal Officer/Benefit Coordinator: Michelle K. Mullen  
Police Chief: George J. Swartz  
Police Admin. Aide: Lynette I. Eisenhuth  
Police Records Clerk: Arlene M. Grada  
Public Works Supervisor: Steven F. Smith  
Director of Community Development and Planning:  
Linda S. Keller  
Codes Enforcement Officer: Clifford W. Gordon  
Administrative Codes Clerk: Sharon A. Breighner  
Administrative Clerk: Patricia R. Potter  
Deputy Codes Enforcement Officer: Michael W. Palmer  
Program Coordinator: Grant Waltersdorf  
Fire Chief: Daniel Hoff, York Area United Fire and Rescue  
Emergency Management Coordinator: Joseph Madzellan  
Solicitor: Steven M. Hovis, Esq.  
Engineer: David M. Davidson, Jr., P.E.  
Magisterial District Judge: Jennifer J.P. Clancy

The public meeting schedule of the **Board of Commissioners** for the year 2018 is as follows: January 2 (Reorganization & Regular Board of Commissioners Meeting) 6:00pm; February 14, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, December 12, 2018. All meetings are held at the Township Municipal Building, 340 Tri Hill Road, York, PA beginning at **7:00p.m.** unless otherwise advertised or noted.

## PLANNING COMMISSION

Robert Sandmeyer (Ward 1)  
Jonathan Pinkerton (Ward 2)  
J. Michael Dorgan (Ward 3)  
Douglas George, Chairman (Ward 4)  
John DeHaas (Ward 5)

The Spring Garden Township **Planning Commission** will meet on the following dates in 2018: January 9, February 6, March 6, April 3, May 1, June 5, July 10, August 7, September 4, October 2, November 13, and December 4, 2018. All meetings are held at the Township Municipal Building, 340 Tri Hill Road, York, PA beginning at **7:00p.m.** unless otherwise advertised or noted.

## ZONING HEARING BOARD

Earl Quance (Ward 1)  
Anthony J. Foster (Ward 2)  
Michelle Poole (Ward 3)  
James McMillion, Chairman (Ward 4)  
Michael Barton (Ward 5)  
Solicitor: Jeffrey Rehmeyer II, Esq. and Devon Myers, Esq.

The Spring Garden Township **Zoning Hearing Board** will meet on the following dates in 2018: January 15, February 26, March 19, April 16, May 21, June 18, July 16, August 20, September 17, October 15, November 19, and December 17, 2018. All meetings are held at the Township Municipal Building, 340 Tri Hill Road, York, PA beginning at **7:00p.m.** unless otherwise advertised or noted.

## RECREATION COMMISSION

Rich Painter (Ward 1)  
Debra Hannon, Esq. (Ward 2)  
Vacant (Ward 3)  
Vacant (Ward 4)  
Jane Regan (Ward 5)  
Michael Thomas (Liaison from Board of Commissioners)

The Spring Garden Township **Recreation Commission** will meet on the following dates in 2018: February 26, March 26, April 23, May 21, June 25, August 27, September 24, October 22, and November 26, 2018. All meetings are held at the Township Municipal Building, 340 Tri Hill Road, York, PA beginning at **7:00p.m.** unless otherwise advertised or noted.

## CIVIL SERVICE COMMISSION

Donald Rohrbaugh, Chair  
Robert Hoover, Vice Chair  
Richard Savage, Secretary  
David Detwiler, Alternate

The Spring Garden Township **Civil Service Commission** will meet on the following dates in 2018: January 2, January 9, January 23, February 13, February 27, March 13, March 27, April 10, April 24, May 8, May 22, June 12, June 26, July 10, July 24, August 14, August 28, September 11, September 25, October 9, October 23, November 13, November 27, and December 11, December 18, 2018. All meetings are held at the Township Municipal Building, 340 Tri Hill Road, York, PA starting at **4:00p.m.** unless otherwise advertised or noted.

## BUILDING COMMITTEE

The Spring Garden Township **Building Committee** will meet on the following dates in 2018: January 15, February 5, February 19, March 5, March 19, April 2, April 16, May 7, May 21, June 4, June 18, July 2, July 16, August 6, August 20, September 17, October 1, October 15, November 5, November 19, and December 3, December 17, 2018. All meetings are held at the Township Municipal Building, 340 Tri Hill Road, York, PA beginning at **4:30p.m.** unless otherwise advertised or noted.

## YORK AREA TAX BUREAU

Gregory J. Maust, P.E.  
Michelle Mullen, Alternate

# TELEPHONE NUMBERS AND OFFICE HOURS

## IMPORTANT INFORMATION FOR SPRING GARDEN TOWNSHIP RESIDENTS

SPRING GARDEN TOWNSHIP ADMINISTRATIVE OFFICE (8 A.M. – 4:30 P.M., MONDAY-FRIDAY)

558 SOUTH OGONTZ STREET • YORK, PA 17403

PHONE: 717-848-2858 • FAX: 717-854-8257 • [www.springgardentwp.org](http://www.springgardentwp.org)

### POLICE DEPARTMENT/ NON-EMERGENCY

Tri Hill Municipal Building (8 a.m.-4:30 p.m., Monday-Friday)  
340 Tri Hill Road \* York, PA 17403 \* 717-843-0851  
[www.sgtpd.org](http://www.sgtpd.org)

### FIRE DEPARTMENT/ NON-EMERGENCY

York Area United Fire and Rescue  
(7 a.m.-3 p.m., Monday-Friday)  
50 Commons Drive \* York, PA 17402 \* 717-718-2383  
Fax: 717-718-0837 \* [www.yaufr.com](http://www.yaufr.com)

### EMERGENCY DIAL 911

### RECREATION DEPARTMENT

Tri Hill Municipal Building  
(8:00 a.m.-4:30 p.m., Monday-Friday)  
340 Tri Hill Road \* York, PA 17403 \* 717-854-7282  
[www.springgardentwp.org](http://www.springgardentwp.org)

### TAX COLLECTOR'S OFFICE

Michelle (Mitzi) J. Ross, Treasurer/Tax Collector  
**Collection hours:** (as established by Tax Collector)  
Mondays and Fridays Closed  
Tuesdays and Wednesdays 9 a.m. – 3 p.m.  
Closed daily 11:30 a.m. – 12:00 noon  
Thursday 12:00 noon – 6 p.m.

### OFFICES WILL BE CLOSED IN OBSERVANCE OF HOLIDAYS:

President's Day	Monday, February 19th, 2018
Good Friday	Friday, March 30th, 2018
Memorial Day	Monday, May 28th, 2018
July 4th	Wednesday, July 4th, 2018
Labor Day	Monday, September 3rd, 2018
Thanksgiving	Thursday, November 22nd & Friday, November 23rd, 2018
Christmas	Monday December 24th & Tuesday December 25, 2018
New Year's Day	Tuesday, January 1, 2019

Utilities & Services	Provider	Phone Number	Website
Trash	Penn Waste, Inc.	717-767-4456	<a href="http://www.pennwaste.com">www.pennwaste.com</a>
Water	York Water Company	717-845-3601	<a href="http://www.yorkwater.com">www.yorkwater.com</a>
Sewer - effective Oct. 1, 2015	York Water Company	717-845-3601	<a href="http://www.yorkwater.com">www.yorkwater.com</a>
Electricity	Met-Ed	1-800-545-7741	<a href="http://www.firstenergycorp.com">www.firstenergycorp.com</a>
Gas	Columbia Gas	1-888-460-4332	<a href="http://www.columbiagas.com">www.columbiagas.com</a>
Electronics and Hazardous Waste Collections	York County Solid Waste Authority	717-845-1066	<a href="http://www.ycswa.org">www.ycswa.org</a>
School Districts		Phone Number	Website
York Suburban School District		717-885-1210	<a href="http://www.yssd.org">www.yssd.org</a>

## COMMISSIONER'S CORNER

With every sunrise, there is a sunset, and 2018 will see the sunset of three valuable Spring Garden Township employees as they transition to the next stage of their lives.



This spring, the Police Department will see the retirements of Sergeant David Zurn and Officer Keith Lightner. Sgt. Zurn is a 29-year veteran of the Police Department, and is retiring as its Administrative Sergeant where he oversees officer scheduling, purchasing, and fleet maintenance including in-car videos. His calm manner and great knowledge is respected by all who work with him. He is retiring to spend more time with his family. Officer Lightner joined the force in 1993 and is the department's self-defense instructor. He has won national attention for weightlifting and recently was highlighted in a local newspaper for his achievements. Officer Lightner leaves the Department with no particular plans, but most assuredly will enjoy a regular sleep schedule. Sgt. Zurn and Officer Lightner both will be missed by their colleagues and by all in Spring Garden Township who they served so faithfully for so long.

Township Manager Greg Maust has announced his intention to retire on June 30, 2018. Greg became Manager in 2002 after many years as a consulting municipal engineer with Buchart-Horn, and, despite his busy Township schedule, has managed to maintain his Professional Engineer credentials. I believe it fair to say that during Greg's term, the Township achieved excellent financial stability while providing improved services to our residents. Being an engineer, Greg has a spreadsheet for every area of Township operations, and is, perhaps, the most thoughtfully prepared person I have ever worked with. Family comes first to Greg, and he is looking forward

to spending more time with his very active grandchildren. Personally, I will miss Greg and his strong sense of what was right and fair for all.

Please join me in wishing all three of these dedicated public servants the best in their new lives. They all will be missed.

**Tom Warman**

*President Commissioner, Ward 3  
Spring Garden Township  
twarman@sgtwp.org*

### **WELCOME TO SPRING GARDEN TOWNSHIP BOARD OF COMMISSIONERS**



***Welcome Commissioners  
Michael Thomas, 1st Ward;  
Daniel Rooney, 2nd Ward;  
John Luciani 4th Ward;  
Tax Collector, Michelle Ross  
and Magisterial District  
Judge Jennifer Clancy  
administered the oaths of office.***

## HOMESTEAD REBATE:

It is not necessary for you to reapply for the Homestead rebate every year. The Homestead rebate only applies to the school tax.

## PROPERTY TAX/RENT REBATE:

If you are 65 and older, widows or widowers age 50 and older, and people with disabilities age 18 and older, you may be eligible for the Pennsylvania Property Tax or Rent Rebate Program. For more information you can visit their website at [www.revenue.state.pa.us](http://www.revenue.state.pa.us).

## ESCROW:

It is the homeowner's responsibility to forward the tax bill to their mortgage company for payment if they escrow their taxes. Please make a copy to keep for your records.

## TAX PAYMENTS

### MAY BE PAID:

- When you pay with cash, please bring the entire bill with you in order for you to get a paid receipt. You must pay with exact change.



**Michelle Ross**  
Tax Collector

*(Reminder: The Tax Collector is an elected position and is not an employee of Spring Garden Township.)*

- With check made payable to Michelle Ross, Tax Collector.
- POST DATED CHECKS WILL NOT BE ACCEPTED.
- After hours drop box
- By mail. Postmark is accepted as the payment received date.

You must remit both your copy and the tax collector's copy in order to have a stamped paid receipt for your records.

**PLEASE NOTE:**  
**CREDIT CARDS WILL NO LONGER BE ACCEPTED FOR TAX PAYMENTS**

# JUDICIAL

Criminal cases involve two essential components at Magisterial District Courts: the preliminary arraignment and the preliminary hearing. This article is devoted to providing an overview of the former. A preliminary arraignment typically follows an arrest and is the initial appearance of a defendant. In Spring Garden Township, your magisterial district judge conducts a preliminary arraignment in person with the defendant at District Court 19-2-05 or at the York County Judicial Center through the York County Sheriff's Office (Central Booking). Alternatively, where the defendant is already incarcerated, a preliminary arraignment is done by using two-way simultaneous audio-visual communication between the judge and the York County Prison.

During the preliminary arraignment, the magisterial district judge is required to provide the defendant with a copy of the criminal complaint and supporting affidavit of probable cause. The judge must inform the defendant his or her legal rights. These include generally the right to legal counsel and the right to a preliminary hearing. The judge advises the defendant of the charges and the grading of those charges (felony, misdemeanor or summary). The judge explains the maximum penalties (fine and jail sentence) for a conviction under each count of the complaint. A date is set for the preliminary hearing before the judge. Finally, the issue of bail is addressed. There are five types of release on bail: release on recognizance (ROR), nonmonetary, unsecured, nominal and monetary. If the defendant faces a nonbailable offense or bail is denied by the judge, the defendant is committed to jail. If bail is set, the defendant can post the bail and possibly be released; if the defendant is unable to post the bail, he or she is committed to jail to await the preliminary hearing. There are



**Jennifer J.P. Clancy**  
Magisterial District Judge  
District Court 19-2-05  
1410 Sixth Avenue  
York, PA 17403

six general bail conditions that all defendants must adhere to including, among other things, being fingerprinted. Additional special conditions may be imposed by the judge. Examples of these include an order for no contact with a victim following a domestic altercation, or an order for electronic monitoring and drug/alcohol testing for a driving under the influence repeat offender.

When setting bail, the judge must consider all of the release criteria detailed in Criminal Rule of Procedure 523. It is important for the judge to obtain a defendant's personal information and criminal history so that the judge knows if the defendant is a threat to society or a flight risk. In such cases, a judge may decide to set a higher monetary bail and impose additional conditions upon a defendant.

Once the preliminary arraignment is completed, the defendant will next appear before the magisterial district judge for his or her preliminary hearing. An overview of the preliminary hearing will be provided in the next Township newsletter.

## RESIDENTIAL RENTAL PROPERTIES

The Township considers a rental unit to be any dwelling unit, rooming house or rooming unit that is not owner occupied. If the owner does not reside at the premise, the property should be registered with the Township Administrative Office in the residential rental program by completing an application. The application is available at the Township Administrative Office or on line at the Township website. A license fee of \$145.00 is due every year for every residential rental unit and inspections are required every two years for residential rental units. 2018 applications were mailed around December 1, 2017.

The Township uses a checklist for the rental unit inspections and the checklist is available at the Township office and is located on the Township website. If the initial inspection fails, the property owner is advised what items failed, what needs to be done to bring the property into compliance and time to have the failed items corrected. A re-inspection is required and there is no charge for the first re-inspection.

All inspections are scheduled Monday through Friday starting at 8:30 AM and the last inspection at 3:30 PM. On Thursdays, inspections can start as early as 7:30 AM with the last inspections at 2:30 PM.

When the rental property has a change of tenants, the tenant change notification must be completed and submitted to the Township office along with \$80.00 for the new tenant change inspection. This is for the safety and welfare of the new tenants to make sure the residential rental unit complies with the ordinance.

If you have any questions regarding the ordinance, you may contact Clifford Gordon, Code Enforcement Officer/Inspector or Sharon Breighner, Administrative Code Clerk at 717-848-2858; Clifford is at extension 207 and Sharon is at extension 204.

The township receives many telephone calls and e-mails regarding trees on neighbor properties that extend over the property line. Unfortunately, the township does not become involved with a neighbor-to-neighbor concern. The township recommends first talk to the neighbor about the problem; the neighbor may not be aware there is a problem. If after speaking with your neighbor about the concern and there is not a resolution, seek legal advice

The attorney can provide very important guidance.



**Clifford W. Gordon**  
Code Enforcement Officer



**Sharon A. Breighner**  
Administrative Code Clerk

## CODE ENFORCEMENT DEPARTMENT OF SPRING GARDEN TOWNSHIP

Spring is right around the corner and there are many things a property owner in Spring Garden Township can do to get a head start on property maintenance. Many frequently asked questions are:

- How high can the grass be? Six (6) inches maximum height.
- Weeds? All weeds must be removed or maintained to six (6) inches in height even in planted gardens.
- What is the height tree limbs can hang over the street or paved right away? Maintain branches at fourteen (14) feet off the street surface and seven (7) feet off a public sidewalk.
- Bushes? All bushes and shrubbery must be cut back to the edge of the sidewalk. Trim landscaping before the budding and blooming occur. It is much easier to trim trees and bushes before shrubbery grows leaves. Remove tree branches and limbs from the yard.
- Painting? If your home, garage and out buildings are painted, keep them maintained. This includes windows and door frames.
- Fences? Fences must be maintained all four seasons.
- Sidewalks? If a storm event or winter has raised or damaged your sidewalk, have the sidewalk repaired or replace if needed. You are responsible for public safety.
- Rubbish? Remove junk and rubbish that may have accumulated over the winter months.
- Pools? All pools and pool covers must be cleaned and chemically maintained as not to create a nuisance to cause an odor to the public. It is illegal to drain pools into or onto a public street or right-of-way. Pools may be drained in the grassy yard.
- Motor vehicles? Motor vehicles may not be repaired on the public street. The motor vehicle must meet all Pennsylvania regulations to be street legal. Keep the motor vehicle in working order.
- Ornamental ponds: Ornamental ponds must be maintained to prevent insect accumulation or foul odors.

These are just a few of the rules to follow throughout the year to help keep your property compliant with the township ordinances. Please refer to the township website for more information on property maintenance. The website address is [www.springgardentwp.org](http://www.springgardentwp.org).

It is the Code Enforcement Department goal to keep our community a safe, pleasant and pleasing environment to live and work in and we must all do our part.

**A Message from the Police Chief:**



I hope this newsletter finds everyone well and enjoying the season. Once again, on behalf of our officers and staff, I wish to express our sincere appreciation for the community support we received during the past year in our endeavors to keep Spring Garden Township a great place to live, work and play.

As a reminder, if you wish to obtain crime prevention materials, schedule a program on safety, or if you have information on any crime, please call or email the police department. I would also invite you to visit our website at [www.sgtpd.org](http://www.sgtpd.org) for updates on crimes and events occurring in the Township.

In closing, thank you for your continued support and we welcome your comments, concerns, or suggestions.

**George J. Swartz, Jr.**  
Chief of Police



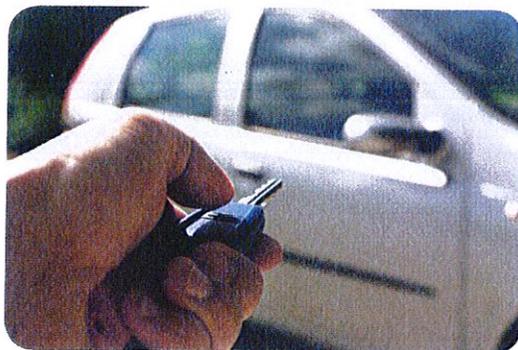
Magisterial District Justice Keith Albright administered the Oath of Office to Spring Garden Township's new police officer, Angel Rivera, Jr. on January 23, 2018. Officer Rivera is a 2017 graduate of the Harrisburg Area Community College Police Academy.

**UPCOMING DATES TO REMEMBER**

Street Cleaning will start on April 9, 2018 and go to December 20, 2018. Residents are reminded to check the signs in their neighborhood for the street cleaning schedule. The same schedule and restriction is used in the fall for leaf collection. Residents are encouraged to move their vehicle to avoid being ticketed.

**REMINDER:**

Reported thefts from vehicles continue to be of concern. The majority of our reported thefts were from vehicles that were left unlocked. We would remind our residents to remove valuables from your vehicle and ensure that the windows are up and the doors are locked when parking your vehicle.



**MISSION STATEMENT**

*The mission of the Spring Garden Township Police Department is to enhance the quality of life of all people by working in partnership with the community to protect life and property through the delivery of professional law enforcement services while maintaining the highest level of integrity and assuring individual constitutional rights.*

**REPORTED CRIMES FOR JANUARY - DECEMBER 2017**

Uniform Crime Report Criminal Offenses	Total 2017	Total 2016	% Change from 2016
<b>Part 1 Offenses</b>			
01. Homicide	0	1	-100%
02. Rape	3	2	50%
03. Robbery	14	17	-18%
04. Aggravated Assault	17	18	-6%
05. Burglary	39	80	-51%
06. Thefts			
Retail thefts	27	31	-13%
Thefts from autos	121	217	-44%
Thefts - all others	110	123	-11%
07. Auto Theft	23	43	-47%
09. Arson	2	1	100%
<b>Total Part 1 Offenses</b>	<b>356</b>	<b>533</b>	<b>-33%</b>
<b>Part 2 Offenses</b>			
08. Other Assaults	47	51	-8%
10. Forgery/Counterfeiting	6	7	-14%
11. Fraud	89	92	-3%
12. Embezzlement	1	0	0%
13. Stolen Property	3	2	50%
14. Criminal Mischief	63	112	-44%
15. Weapons/Possession	4	6	-33%
16. Prostitution/Vice	0	0	0%
17. Sex Offenses	11	18	-39%
18. Drug Abuse Violations	52	31	68%
20. Offenses Against Family	17	12	42%
21. Driving U/ the Influence	20	15	33%
22. Liquor Laws	4	12	-67%
23. Drunkenness	14	15	-7%
24. Disorderly Conduct	126	133	-5%
25. Vagrancy	0	0	0%
26. All Other Offenses	66	62	6%
<b>Total Part 2 Offenses</b>	<b>523</b>	<b>568</b>	<b>-8%</b>
<b>Total Part 1 &amp; 2 Offenses</b>	<b>879</b>	<b>1101</b>	<b>-20%</b>
<b>Accidents</b>			
Reportable	134	224	-40%
Non-Reportable	226	135	67%
<b>Total Accidents</b>	<b>360</b>	<b>359</b>	<b>0%</b>

## FIRE STATION DIRECTORY

- 89-1 Springetts Station**  
3013 East Market Street, York, PA 17402 • (717) 755-3171
- 89-2 Grantley Station**  
918 Virginia Avenue, York, PA 17403 • (717) 843-4112
- 89-3 Commonwealth Station**  
2045 North Sherman Street, York, PA 17402  
(717) 755-8378
- 89-4 Victory Station**  
421 Wheaton Street, York, PA 17403 • (717) 846-4695
- 89-5 Alert Station**  
3200 Farmtrail Road, York, PA 17406 • (717) 767-1954
- 89-6 Eagle Station**  
54 Center Street, Mt. Wolf, PA 17347 • (717) 266-2342

## YORK AREA UNITED FIRE AND RESCUE HEADQUARTERS

50 Commons Drive, York, PA 17402  
(717) 718-2383 / Fax (717) 718-0837  
Hours: 8:00 a.m. - 4:00 p.m.

Please visit our website at [www.yaufr.com](http://www.yaufr.com)



**Daniel Hoff**  
Fire Chief



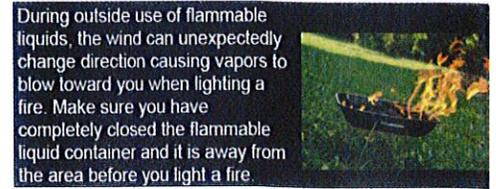
York Area United Fire and Rescue has established a Facebook page. Please visit and be sure to "like us". On our site you can find up-to-date information and receive immediate notification of incidents and events.



<https://www.facebook.com/YorkAreaUnitedFireandRescue>



Twitter QR Code Website QR Code Facebook QR Code



York Area United Fire and Rescue has a free Smoke Alarm program. Simply call our office at 717-718-2383 and a firefighter will come to your house and install a smoke alarm; FREE OF CHARGE!!! You can also stop by any of the fire stations in Spring Garden, Springettsbury, or Manchester Townships.

**Volunteers Needed!** York Area United Fire and Rescue are looking for volunteers to serve as Firefighters, Emergency Medical Technicians and Fire Police officers. We are also always looking for volunteers for our regional emergency management agency. Anyone interested in applying should contact the Fire Chief at (717) 718-2383.

**Daylight Savings Time began on March 11, 2018**  
Fire Chief Daniel Hoff would like to remind our citizens and residents to provide a fresh battery in their smoke and CO alarms.

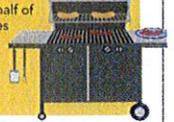
**IMPORTANT:** Replace your smoke alarm if it is more than 10 years old.

## PROPANE Grills

Check the gas tank hose for leaks before using it for the first time each year. Apply a light soap and water solution to the hose. A propane leak will release bubbles. If your grill has a gas leak, by smell or the soapy bubbles test, and there is no flame, turn off the gas tank and grill. If the leak stops, get the grill serviced by a professional before using it again. If the leak does not stop, call the fire department. **If you smell gas while cooking, immediately get away from the grill and call the fire department.** Do not move the grill.

### FACTS

- 1 July is the peak month for grill fires.
- 1 More than half of home grill structure fires begin on either a courtyard terrace or patio, or an exterior balcony or open porch.
- 1 Roughly half of the injuries involving grills are thermal burns.



[www.nfpa.org/education](http://www.nfpa.org/education)

## Drowning is Preventable! Tips for Safety In and Around Water

Water safety awareness is something everyone should be concerned about all year long. It takes only inches of water for a small child to drown so taking extra safety steps at home and around pools, spas and all bodies of water can prevent drowning incidents.

*continued...*

# FIRE SERVICES

## Some facts about young children and drowning:

- The majority of deaths and injuries in pools and spas involve children ages 1-2 and occur in residential settings.
- Drowning is the leading cause of unintentional death to children ages 1-4
- Drowning occur when there is a short lapse in adult supervision
- Little children drown quickly and silently

The following safety tips can help to keep children safe.

### Rule # 1: Never leave a child unattended around a pool, spa, bath tub or any body of water

#### At pools, spas and other recreational waters:

- Teach children basic water safety skills.
- Learn how to swim and ensure your children know how to swim as well.
- Avoid entrapment by keeping children away from pool drains, pipes and other openings.
- Have a phone close by at all times when visiting a pool or spa.
- If a child is missing, look for them in the pool or spa first, including neighbors' pools or spas.
- Share safety instructions with family, friends, babysitters and neighbors.

#### If you have a pool:

- Install a 4-foot fence around the perimeter of the pool and spa, including portable pools.
- Use self-closing and self-latching gates; ask neighbors to do the same if they have pools or spas.
- If your house serves as the fourth side of a fence around a pool, install and use a door or pool alarm.
- Maintain pool and spa covers in good working order.
- Ensure any pool or spa you use has compliant drain covers; ask if you do not know.
- Have lifesaving equipment such as life rings, floats or a reaching pole available and easily accessible

#### At home:

- Always keep a young child within arm's reach in a bathtub. If you must leave, take the child with you.
- Don't leave a baby or young child in a bathtub under the care of another young child.
- Never leave a bucket or basin containing even a small amount of liquid unattended. Always empty and store buckets where young children cannot reach them.
- Consider placing locks on toilet seat covers in case a young child wanders into the bathroom.

Visit [www.PoolSafely.gov](http://www.PoolSafely.gov) for more information.

## In Case of Fire Follow Your Escape Plan!

Remember to GET OUT, STAY OUT and CALL 9-1-1 or your local emergency phone number.

- If closed doors or handles are warm, use your second way out. Never open doors that are warm to the touch.
- Crawl low under smoke.
- Go to your outside meeting place and then call for help.
- If smoke, heat or flames block your exit routes, stay in the room with doors closed. Place a wet towel under the door and call the fire department or 9-1-1. Open a window and wave a brightly colored cloth or flashlight to signal for help.

## Use Caution with Fire Extinguishers

Use a portable fire extinguisher ONLY if you have been trained by the fire department and in the following conditions:

- The fire is confined to a small area, and is not growing.
- The room is not filled with smoke.
- Everyone has exited the building.
- The fire department has been called.
- Remember the word PASS when using a fire extinguisher.
- Pull the pin and hold the extinguisher with the nozzle pointing away from you.
- Aim low. Point the extinguisher at the base of the fire.
- Squeeze the lever slowly and evenly.
- Sweep the nozzle from side to side

YAUFR Emergency Management makes use of the Nixle Communication Platform to keep our residents aware of important information within our response area – unusual traffic patterns, severe weather warnings and conditions, emergency conditions, etc. It's free and easy to sign up - use their website listed below or simply text YAUFR to 888777.



### Stay connected to the information that matters most to you!

Stay instantly informed of trusted, neighborhood-level public safety and community information.

You choose the information you want, for the addresses you want, all delivered by text message, email and over the web.

### Simple • Trusted • No Cost

Manchester, Spring Garden and Springettsbury Township and Mount Wolf Borough Residents

YAUFR is now live on the Nixle Public Safety Notification System.

Text YAUFR to 888777 to sign up and stay informed of important emergency services messages in our area.

**PARKING ON THE GRASS IS NOT PERMITTED**

Just a reminder – You must refrain from parking your cars in the grass or yard area. The Spring Garden Township Zoning Ordinance requires that all parking areas and driveways must be paved with concrete, brick, paving blocks or a bituminous paving material. Stone and grass do not constitute an approved parking space.



**REMOVE BASKETBALL HOOPS, RIM AND/OR ASSEMBLY FROM PUBLIC RIGHT-OF-WAY**

In an effort to ensure the safety of pedestrian and motoring public, the Spring Garden Township Board of Commissioners adopted an Ordinance **prohibiting the placement of any basketball hoop, rim and/or assembly within the right-of-way of any public street or alley.** Furthermore, the Township has determined that the placement of these types of assemblies results in persons playing in public streets and alleys that are actively traveled by the motoring public, and believes it is in the best interest of the public, safety, health and welfare to prohibit them.

If you have a basketball hoop, rim and/or assembly located within the right-of-way of the public street or alley, please relocate or remove them immediately. Contact the Township Administration Office with any questions.



**Linda S. Keller**  
*Director of Community Development and Planning*

**All Pools, Permanent or Temporary require a permit in Spring Garden Township as required by the 2009 International Residential Building Code (2009 I.R.C.) These regulations also apply to inflatable pools.**

**Any pool that can hold 24 inches of water or more requires a building permit.** Temporary pools (as shown in the picture), tend to be collapsed and put away every year at the end of summer. These pools will require an *additional permit every year* when the pool is set up again.

Please contact the office for additional details and permit requirements for your pool.





**Steven F. Smith**

*Public Works Supervisor*

848-2858 ext. 203, [ssmith@sgtwp.org](mailto:ssmith@sgtwp.org)

**STREET SWEEPING** begins April 9, 2018 and will continue to December 20, 2018. Don't forget to move your cars if you are in a posted street sweeping area or you will get a parking ticket.

**SEWER BACKUPS:** If you have a problem with a sewer backup between the hours of 8 a.m. and 4:30 p.m., please call the Township Administration Office at 848-2858, and **ALSO CALL YOUR PLUMBER**. We will try to have someone from our sewer department meet the plumber on site. After normal business hours, please call 9-1-1 and they will contact someone from the Township to respond to you.

### SEWER WORK

1. To all residents: If you have sewer clean out caps keep them exposed. If you break the cap, call the office. We will replace it.
2. Sump pumps are not to be pumped into the sewer system. We pay by the gallon to York City and Springettsbury Township.
3. Also, keep your fresh air vent opened for your sewer to breathe.

### SIDEWALK REPAIRS AND CURB WORK:

Reminder for property owners Sidewalks / Curbs should be kept in good condition. If you receive a letter stating you need to do repairs you will have 60 days to do emergency work.

### 2018 PAVING PROGRAM

All residents on these particular streets will receive a door knocker letting them know when work will begin. When paving starts, we will also put another door knocker on the door of all residents. These door knockers are placed one day before the actual paving will start. They will list time of day streets will closed and a rain-date. Once blacktop is complete and barricades are removed, the street will be open for use. If you have any questions please call Steve at 848-2858, ext. 203 or email at [ssmith@sgtwp.org](mailto:ssmith@sgtwp.org).

#### Streets to be paved

STREET NAME	FROM	TO
Yale Street	Various areas from Philadelphia St. to	Rocke Alley
Highland Rd.	Queen St.	Irving Rd.
Country Club Rd.	Country Club Ent.	Lewes Rd.
Irving Rd.	Rathton Rd.	Sharon Dr.

#### Streets to be Micro Surfaced:

STREET NAME	FROM	TO
Brockie Dr.	Country Club Rd.	Country Club Rd.

## THINK BEFORE YOU WASH

Preservation of the environment is a major topic in the world today, especially as it relates to automobiles. Have you considered that these topics can also be applied to the seemingly simple task of washing your vehicle? Spring Garden Township, as a MS-4 (Municipal Separate Storm Sewer System) municipality, would like to help outline the best and most eco-friendly way to keep your vehicle shining like new.

Today, the "greenest" way to wash your car is to take it to an automatic car wash. Studies show that an automatic car wash uses roughly half the water the average person would use while washing with a traditional bucket and hose. Regulations are also in place that require commercial carwash systems to contain and collect the dirty water used during a wash cycle. This waste water is then cleaned and, in many cases, reused.



It can be argued that the most effective way to shine up your vehicle remains to be hand washing but it can be far from environmentally friendly. The main reasons for this are the excessive use of water and the release of harmful substances such as soap residue, oil, acid and metal particles into the storm sewer system while washing and rinsing. If you do plan to wash at home, your first step is to get automotive soap and cleaners that are biodegradable and nontoxic. Secondly, avoid washing on the pavement, which will let the wash water directly into a storm sewer. Storm sewers drain directly to streams or lakes and carry pollutants with them to these waters. Washing over grass or gravel that will absorb the water into the ground to reduce or eliminate the environmental impact is best.

## INSIDE THE HOME

### WHAT NOT TO FLUSH



Diapers  
 Baby Wipes  
 Sanitary Napkins  
 All Grease  
 Food  
 Tea Bags  
 Coffee Grounds  
 Flammable Substances  
 Pool or Spa Products

Kitty Litter  
 Egg Shells  
 Cigarettes  
 Toxic Chemicals  
 Bath and Body Oils  
 Large Amounts  
 of Hair  
 Dental Floss

### FACTS

Some people assume baby wipes, sanitary napkins and other household items are gone forever, once they have been flushed. The truth is they're not. Items such as these, after time, turn into a grayish pulp that can wrap around a pump. Each occurrence requires a two-person crew two hours to accomplish. Often crews are called out after hours to clear the pipes. These are additional costs that impact all customers.

### DISPOSAL TIPS

A lot of products have a recommended method of disposal listed right on the package. If you are ever unsure if an item is safe to dispose of in the drain or toilet call us (717) 848-2858 or just throw it in the garbage can.

Many car centers or garages in the area will take your used motor oil. Contact your local garage or car center and ask them if they recycle the used motor oil and any instructions on how to prepare it and when to bring it to them.

Repair leaky plumbing fixtures. A leaky toilet can waste up to 2,000 gallons of water in a single day.

## OUTSIDE THE HOME

DON'T dig without knowing the location of your sewer system.



**Know what's below.  
 Call 8-1-1 before you dig.**

DON'T connect rain gutters, storm drains, or sump pumps to the sewer system.

DON'T dump RV waste into your sewer collection system. Take it to an authorized RV dump site.

Call PA One Call before you dig.

## TOWNSHIP COMPLIANCE WITH MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT (PAG-13) FOR DISCHARGES FROM SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4S)

Spring Garden Township is the owner of a municipal separate storm sewer system (MS4) that discharges to surface waters of the Commonwealth of Pennsylvania. Therefore, the Pennsylvania Department of Environmental Protection (PA-DEP) requires that the Township obtain and comply with the requirements of a NPDES General Permit (PAP-13).

In June, Spring Garden Township submitted a MS4 Annual Report Form which outlined the Township's efforts to comply with the NPDES GP-13 requirements from April 1, 2014 through March 31, 2015. The Township follows the PA-DEP's 6 Minimum Control Measure (MCMs) protocols which include:

- Public Education and Outreach of Storm Water Impacts
- Public Involvement/Participation
- Illicit Discharge Detection and Elimination
- Construction Site Storm Water Runoff Control
- Post-Construction Storm Water Management in New Development and Redevelopment
- Pollution Prevention/ Good Housekeeping for Municipal Operations

The Township has adopted and enforces a Stormwater Management Ordinance. All stormwater management plans are required to have engineering review and approval before approval of all new developments.

Spring Garden Township and the York County Conservation District have a Memorandum of Understanding (MOU) for review and enforcement of erosions and sediment control measures. **If you think you have observed an erosion or sediment problem from any construction site, please call 717-841-7430, the York County Conservation District.** The District will investigate these issues for the Township and enforce the regulations as applicable.

**If you have any other type of stormwater problem or concern, please call the Township Office at 717-848-2858 to have it investigated.** You will be required to provide your name, address, telephone number where you can be contacted, along with the specific location and description of the problem.

**YARD WASTE DROP OFF SERVICE**

Spring Garden Township will open the property at 1799 Mt. Rose Avenue, former site of the United Dye Works, on the first Saturday of each month to accept tree limbs and other yard waste materials. Public Works staff will be on-site to assist with unloading of materials.

- Follow signs to the drop off area when entering the site.
- Tree limbs must be limited to eight inches in diameter or less and cannot exceed eight feet in length.
- Residents are asked to limit the number of drop offs to two truck or trailer loads.

**DATES AND TIMES**

The property will be open starting on the First Saturday in March (2018) and runs till the First Saturday in November, weather permitting. The hours of operation are from 8 a.m. to 12 p.m.

*(The drop off schedule is subject to change as affected by inclement weather and as determined by the Township, please check the website for updates.)*

\*\*\* This service is for Spring Garden Township residents and appropriate identification confirming Township residency is required. This service is not intended to be used by independent contractors who have been retained to perform homeowner projects for Township residents.

**OTHER OPTIONS FOR YARD WASTE**

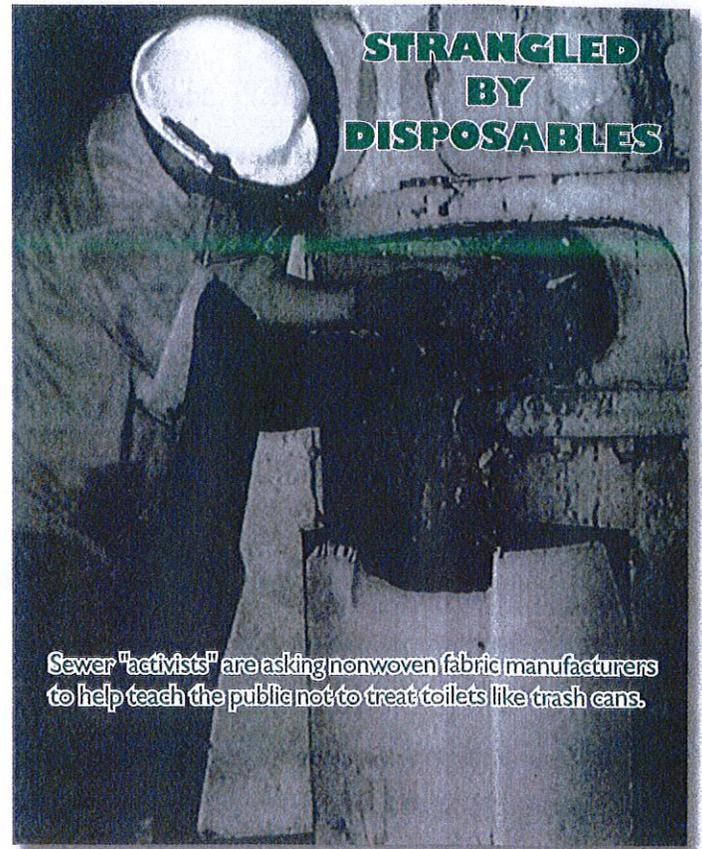
Curbside collections for recycling of yard waste for Spring Garden Township residents are held on the **fourth (4th) Saturday** of each month from **April through October** for the 2018 calendar year. Yard waste is material such as tree trimmings, shrubbery, and other organic landscape vegetation. **Exceptions** would include grass clippings, fruits and vegetables, leaf waste, dirt and stones. (Do not place any of these items out for yard waste collection.)

Please prepare your yard waste properly. Yard waste in plastic bags **will not** be collected.

- Place yard in biodegradable brown paper bags or bundle it with biodegradable twine in easy to handle bundles.  
(Bags can be purchased at most home centers. i.e. Lowes, Ace, Home Depot, and Walmart.)
- Bundles may be no longer than four feet (4') in length.
- Bundles may not weigh more than 30 lbs. each.
- Branches may not exceed six inches (6") in diameter.
- Once prepared, yard waste must be placed at the curb on the scheduled pickup date before 7:00 a.m.
- An unlimited number of bags or bundles may be placed at the curb for these special collection days.

**YARD WASTE BETWEEN COLLECTIONS**

H & H General Excavation Company located at 660 Old Hanover Road will accept branches and brush for their mulching operation. They will not accept grass clippings, weeds or yard waste other than branches and brush. Their facility is free of charge, seven days a week during daylight hours only. No treated lumber is accepted and all must be free of garbage, stones or dirt. You can reach them for further information at 717-225-4669.



## A NOTE FROM THE NEW RECREATION PROGRAM COORDINATOR:

Greetings and salutations,

My name is Grant Waltersdorf and I am the new Program Coordinator here in Spring Garden Township. It means so much to me to have climbed up the working ladder from when I first started as an attendee of Summer Parks as a child, through the volunteer year, to becoming a counselor and looking up to my peers who were supervisors. I then became a supervisor and was able to enjoy a few summers with a great group of kids and staff members. I was even able to create the summer-shirt design for the past three years. Many of you reading this may recognize me from school, our Summer Parks program, or just out and about here in Spring Garden.

I graduated in the winter of 2011 from the York College of Pennsylvania with a Bachelor's degree in Recreation and Leisure Administration, with an emphasis on Community Recreation. I also obtained two minors: one in Biology, and one in Sustainability/Environmental Studies. Finding this position has allowed me to prepare for being able to give back to the municipality I grew up in. My hobbies include gardening vegetables, growing native plants, creating artwork, hiking, kayaking, and playing the occasional video game. I am a supporter of including native plants in your landscape, which help provide food and shelter for our Pennsylvania native species, and also provide locations for migrating birds and insects to take a rest (Who doesn't like seeing wildlife in their own backyard?).

My interest is in continuing some programs we had in the past, while also branching out and seeing what other programs our community

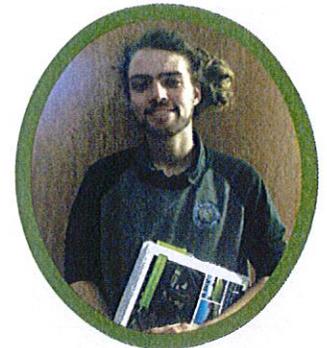
members would like to see offered by the Township. Stay tuned for updates on new programs, and send an email to me here at the office if you have a good idea for a sponsored program or event you would like to see in Spring Garden.

I would like to send an incredibly huge thank-you to all of our volunteers who donate their time to coach and assist with the programs; we would not have recreational opportunities without your help.

Finally, my hope is to be a great asset to Spring Garden Township now, and into the future. I am always open to meeting with you if you have any questions or ideas to share. Don't forget to step outside and enjoy the world.

Thanks for getting to know me, and have a splendid day (or evening),

**Grant Waltersdorf**  
Program Coordinator  
[gwaltersdorf@sgtwp.org](mailto:gwaltersdorf@sgtwp.org)  
717-854-7282



**PAVILION RENTALS**

Spring Garden Township has six park locations that offer rental opportunities: Tri Hill Park, Elmwood Park, Grantley Park, Windsor Park, Custis Baseball Field, and Mt. Rose Park. We encourage you to use these facilities. Depending on your needs the park offers many great attractions such as playgrounds, basketball courts, and restroom facilities. The fee is \$20/Resident and \$50/Non-resident to rent the pavilions. There is also a refundable deposit for the restroom facilities key, \$60/Resident and \$80/Non-resident. For more information, visit our website at [www.springgardentwp.org](http://www.springgardentwp.org).

**RENT-A-KID**

The Rent-A-Kid program, sponsored by the York County Area Agency on Aging (YCAAA), is an intergenerational program bringing older adults and youth together. York County residents, 60 years of age or older, who need help with various indoor and outdoor chores and other odd jobs are matched with youth in their area who can assist. The recommended reimbursement is \$5 per hour, or a negotiated rate based upon the job.



***Don't wait - arrange for help BEFORE you need it!***

Call (717) 771-9103 or 1-800-632-9073 for information on Rent-A-Kid participants in your area.

**Tri Hill Park:** 340 Tri Hill Road, York PA 17403

**Elmwood Park:** 1759 Third Avenue, York PA 17403

**Grantley Park:** 855 Grantley Road, York PA 17403

**Windsor Park:** 611 Windsor Street, York PA 17403

**Custis Baseball Field:** 776 Windsor Street, York PA 17403

**Mount Rose Park:** 1440 Mount Rose Avenue, York PA 17403

## Why Native Plants?

Do you like birds and butterflies? There is a strong, ecological connection between native plants and the insect and animal world, especially the bird population. These populations have evolved with the native plant population and have become dependent upon certain plants. For example, an oak tree can support over 500 species of moths and butterflies, amongst other insects, while a Bradford Pear (a common ornamental non-native) supports fewer than 100. Many pollinator insects (butterflies, bees, etc.) will only lay eggs on specific native plants, so these plants are critical to the continued existence of these insects. And, the more insects, the more baby bird food available. Most terrestrial birds feed their young insects. So although you might be providing food for the adult birds with ornamental non-native plants, you won't be providing food for their babies, which will ultimately impact their population as well.

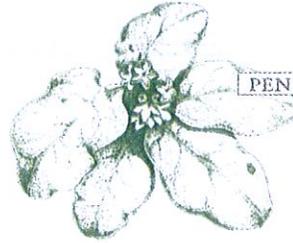
Because native plants are adapted to the growing conditions where you live, they are often easier to grow, and less susceptible to challenging conditions than non-native plants. Many non-native plants are also invasive, and crowd out our native plant species, thereby impacting the bird and insect populations.

Benefits of planting native plants in your garden:

- Better suited to our climates, conditions and diseases
- Erosion control due to deep and varied root systems
- Drought tolerance.
- Provide food and shelter for wildlife, especially birds and the insects they depend upon.
- Help contribute to biodiversity, ensuring successful ecosystems for the future.

As with any plant that you want to grow, however, the right plant must be matched with the right spot. There are a myriad of native plants that thrive in every type of habitat imaginable. It's your job to do some research to find the best species for your hot, dry slope, that wet swale in the back, or the dry shade under your oak tree.

Visit [PaNativePlantSociety.org](http://PaNativePlantSociety.org) for more information and links to landscaping help and native plant sources.



*Pennsylvania*  
PENNSYLVANIA NATIVE PLANT SOCIETY

## Love Your Mother: Plant Native!

*An enticing way to go green—  
literally and figuratively.*

### What are Native Plants?

A native plant is one that occurs naturally in a particular region, ecosystem, or habitat without direct or indirect human intervention. In the eastern United States, native species are usually considered to be flora present at the time Europeans arrived and began settling in North America. Native plants include all kinds of plants from mosses, mushrooms, lichen and ferns to wildflowers, vines, shrubs, and trees.

### Why Native Plants?

Native plants are adapted to the growing conditions where you live so they are often easier to grow and less susceptible to challenging conditions than non-native plants. Easier can mean less watering, less fertilizing, fewer pests and weeds (so less pesticides and herbicides!) and—when you trade a spot of grass for a native ground cover—less mowing and leaf-blowing. All in all, natives can be less demanding of resources—Mother Earth's and yours!

Native plants are essential links in the life cycle of many insects, birds, and other animals. The more native plants in your community, the healthier your ecosystem, and the more likely you'll attract birds and wildlife to your yard.

Plus, many non-native species are invasive and can "jump ship" from landscapes to grow with abandon in field and forest, out-competing and threatening our native plant species.

### Where do I start?

As with any plant, a native must be matched with the right spot—be it sunny slope, wind-swept field, wet swale, dry shade, or other dozens other combination of light, moisture, and soil type.

You can go "all native" or just start by replacing plants gradually with native species. Replace that Burning Bush with a native burning bush - the Eastern Wahoo (*Euonymus atropurpureus*) or a forsythia with a Spice Bush (*Lindera benzoin*) - which not only gets yellow flowers in the spring and red berries in the fall, but is host to the Spicebush Swallowtail butterfly. You'll be amazed at what adding a few natives to your landscape will do to attract birds and butterflies to your yard.

Best of all, if you have a specific question about a plant, habitat, or native landscape concern, post it on the PNPS website forum (Facebook page) and you'll soon get an answer—or two or three!

--adapted from the Pennsylvania Native Plant Society website, [panativeplantsociety.org](http://panativeplantsociety.org).

## RESIDENTIAL ELECTRONICS RECYCLING PROGRAM

The York County Solid Waste Authority has relocated its Residential Electronics Recycling Program to the Small Load Drop-Off Facility at the York County Resource Recovery Center on Blackbridge Road in Manchester Township. The weekly program is FREE and open to York County residents ONLY. Electronics will be accepted from residents Monday through Friday from 8:00 a.m. to 4:00 p.m. and Saturday from 8:00 a.m. to noon.

Residents delivering electronics will enter the York County Resource Recovery Center, located at 2651 Blackbridge Road, and proceed toward the scales. A worker will confirm delivery of electronics only and provide a placard enabling free delivery. Residents will then follow "Public Drop-off" signs to the Small Load Drop-off Facility. Residents will show the electronics placard to the Small Load Drop-off Facility attendant who will direct them to the electronics off-load area. Upon exiting the Small Load Drop-off Facility, residents will be directed to the designated exit for the Resource Recovery Center where they will return the electronics placard and exit the site.

**ACCEPTED ITEMS:** televisions: there is a limit of five televisions per visit, desktop and laptop computers, computer monitors and computer peripherals (anything that connects to a computer such as a mouse, keyboard, printer, etc.), as well as other electronic recyclables including cell phones, vacuum cleaners, alarm clocks, irons and coffee makers or anything with a plug that does not contain Freon. Examples of Freon-containing items include refrigerators, freezers, air conditioners and dehumidifiers.

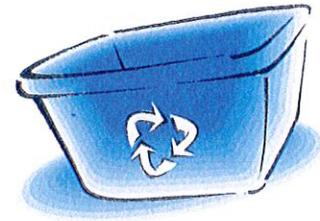
Under PA Act 108 (the state's Covered Device Recycling Act), it is unlawful for Pennsylvania landfills and resource recovery facilities to accept specific electronic devices (computers, computer peripherals and televisions) for disposal. PA waste haulers are also prohibited from collecting these electronics for disposal.

Businesses, schools and organizations: York County businesses, schools and organizations are not eligible to participate in the residential electronics recycling program. Businesses, schools and organizations must make their own arrangements with an electronics recycling vendor to properly manage their electronics. A list of vendors is located on our website at [www.ycswa.com](http://www.ycswa.com).

The Authority facilitates responsible solid waste management through an integrated system that emphasizes waste reduction, reuse, recycling and resource recovery. The Authority is the owner of the York County Resource

Recovery Center in Manchester Township. The Resource Recovery Center manages York County's household and commercial waste, as well as some manufacturing waste.

Should you have any questions regarding this program or acceptable items, please call York County Solid Waste Authority at 717-845-1066.



### WHERE RECYCLED ITEMS END UP

#### Here are eight things to know:

- Magazines are recycled into newspapers, telephone directories and paperboard.
- Paperboard, mixed paper and junk mail are paper towel rolls, new paperboard and the paper backing on roof shingles.
- Cardboard is recycled into paper bags, new paperboard and new cardboard.
- Notebook and computer paper are recycled into toilet paper, facial tissue and new notebook paper.
- Steel and tin cans are recycled into bicycle parts, rebar and appliances.
- Glass is recycled into new bottles and jars and sand used in road construction.
- Plastics are recycled into outdoor play equipment, backpacks and insulation for jackets.
- Orange juice and milk cartons are recycled into tissues, paper towels and computer paper.

# Get Started with this Simple Plan

## Conduct a Waste Audit:

- What recyclable materials are in your organization's waste stream? Unsure? Contact Penn Waste to see how we can help.

## Ask These Internal Collection Questions:

- Where will recycling containers be located? Will there be a container in each office/unit/department? Will there be a container on each floor, or just one container for the entire organization?
- Who will be responsible for helping your organization comply with recycling?
- Who will be responsible for collecting recyclables and putting them out for pick-up by Penn Waste?

## Get Everyone Involved:

- A recycling program is most successful when everyone who is part of an organization knows how to recycle. This brochure offers lists of acceptable and non-acceptable items and information on how recyclable material should be prepared for collection.
- Take it a step further and inform all who are involved where they may properly dispose of the recyclable materials they generate. Informing your janitorial and maintenance staff is key to success!

## Talk About It:

- **Take pride in recycling!** Report your stats.
- Ask those involved in your organization – employees, volunteers, customers – for ideas to increase recycling.

## Please Do Not Block Your Dumpster



**Your container MUST be accessible at all times.**

An inaccessible waste and/or recycling container may cause a disruption in your service. This may result in an overfilled container on your next scheduled pick-up day or additional pick-up fees.

### Toter Recycling



- All of your recyclables can be mixed together in one recycling toter.
- Items can be loose, but please bag shredded paper in CLEAR plastic bags.
- If you recycle cardboard or paperboard, please break it down, bundle it, and put it next to the toter.
- Please be sure the toter lid closes completely.

### Front Load Recycling



- All of your recyclables can be mixed together. For example, you can toss an empty bottle in with paper recyclables.
- Collect recycling in CLEAR plastic bags and put bags into your front load recycling can.
- Please bag shredded paper SEPARATELY in clear plastic bags.
- Please be sure the recycling can lid closes completely. An open or gaping lid is unsafe for Penn Waste drivers.

# KNOW BEFORE YOU THROW.



**TOGETHER WE CAN RECYCLE MORE.**



**PLASTICS**  
with numbers 1-7 on bottom



**CARTONS**  
milk, juice and broth cartons



**AEROSOLS**  
empty hairspray, cleaning supplies and shaving cream



**CLEAN & EMPTY CANS**  
food, beverage, paint, soup and pet food



**PAPER OF ALL TYPES**  
junk mail, copy paper, magazines, catalogs and paper bags



**CARDBOARDS**  
any size, any kind

EVERYBODY'S DOING IT. ARE YOU?



RECYCLEMOREPA.COM



**2018 SPRING GARDEN TOWNSHIP TRASH & RECYCLING COLLECTION CALENDAR**

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31	29	30					

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	1	2	3	4	5	6	7				1	2	3	4	
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20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6					1	2	3							1
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23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
30																					30	31					

- = Christmas Tree Collection
- = Yard Waste Collection
- = Delayed Collection Due To Holiday

Observed holidays are noted in **RED**. Collection days that fall on or after the holiday will be delayed one day. EXCEPTION: If holiday falls on a Saturday or Sunday, there is no change in service prior to or after the holiday.

**BASIC RESIDENTIAL GUIDELINES**



- Trash, Recycling, one bulk item and yard waste (see calendar above for scheduled dates) must be curb side by 7:00 AM on your scheduled collection day.
- No more than four (4) trash cans/bags will be collected each week unless using an Extra Service Bag.
- Extra Service Bags are available at the Township Office for \$5.00 each.
- Bags or containers must not exceed 32 gallons or 50 pounds.
- Bulk items that are too heavy to be lifted into a truck by two people will not be accepted.
- Call Penn Waste to schedule collection of appliances containing freon (air conditioners, refrigerators, freezers, etc.)
- No construction debris will be collected curb side.
- To stay up to date on collection updates, sign up for our E-News Updates at [www.pennwaste.com](http://www.pennwaste.com).



Creating a green community together.



[www.pennwaste.com](http://www.pennwaste.com)



Penn Waste Inc. • PO Box 3066 • York, PA 17402

spring / summer 2018

## 2018 RESIDENTIAL TRASH AND COLLECTIONS

The regular trash collection schedules remain the same with the exception of holiday pickups and additional Yard Waste pickups. Please read below for the 2018 information.

### WARD 2, WARD 4 AND WARD 3 (WEST OF S. QUEEN ST.)

**TRASH:** Up to four (4) 32 gallon size bags/cans, picked up on Monday and Thursday.

**RECYCLING:** Picked up on Monday.

**One (1) Large item** is picked up on Thursday.

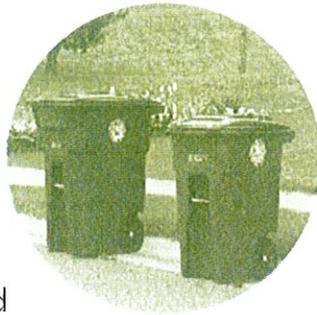
### WARD 1, WARD 5 AND WARD 3 (EAST OF S. QUEEN ST.)

**TRASH:** Up to four (4) 32 gallon size bags/cans, picked up on Tuesday and Friday.

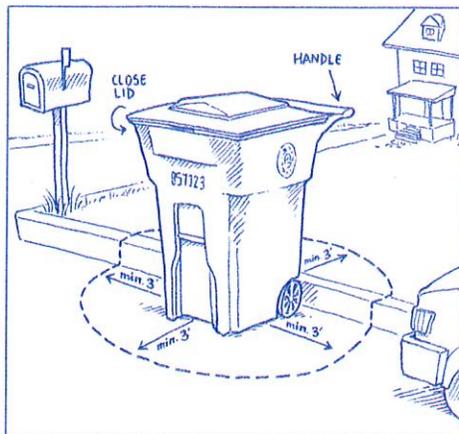
**RECYCLING:** Picked up on Tuesday.

**One (1) Large item** is picked up on Friday.

You may place your items out for pick up after 8 p.m. on the evening prior to pick up day. Please remember to take your empty cans and recycling bins back in as soon as possible after each pick up. No full or empty containers can remain at the curb between your pickup schedules.



There is a 50lb. weight limit for regular trash. Dirt, stones, bricks, cement or construction debris of any kind will not be picked up by our contract hauler.



## RECYCLING TOTES

Recycling totes are provided to the residents of Spring Garden Township by Penn Waste, Inc. It is recommended that you put your address on the tote with a permanent ink marker. Please call Penn Waste at 717-767-4456 with any questions.



**Penn Waste accepts unlimited amounts of recycling!**

### Acceptable Items



#### METAL:

- Aluminum beverage cans
- Steel food & beverage cans, aerosol cans, paint cans

#### GLASS:

- Clear, brown, blue, and green glass food & beverage containers

#### PLASTIC:

- #1 through #7 - All materials must be thoroughly cleaned before placing them in your recycle container.

- ✓ Remove caps/lids
- ✓ Rinse thoroughly to remove all contaminants
- ✓ It is OK to leave on labels and neck rings

#### PAPER, PAPERBOARD & CARDBOARD:

Recycle Any Size. Any Quantity.

Please break down boxes as flat as possible.

- All sizes of cardboard boxes
- Clean pizza boxes
- Food boxes (i.e. cereal & gelatin boxes)
- EMPTY paper towel and toilet paper rolls
- Paperboard packaging (i.e. tissue boxes)
- Office paper (any color)
- Newspapers and inserts
- Magazines, catalogs, and brochures
- Envelopes & junk mail
- Paper bags
- Phone books & other soft cover books
- Paperboard food and drink cartons

- ✓ Remove all packaging (Styrofoam, peanuts, plastic bubble wrap, plastic liners, etc.)
- ✓ Flatten ALL boxes

### Unacceptable Items

**• Needles & Medical Waste**  
*DO NOT place used needles or any other medical waste with recycling! This is a serious health hazard to everyone!*

- Broken glass
- Windows, mirrors, ceramics
- Drinking glasses
- Aluminum foil
- Scrap metal
- Clothing hangers (metal and plastic)
- Plastic tableware (knives, forks, spoons, etc.)
- Plastic grocery bags
- Light bulbs
- Food soiled material
- Wet papers or cardboard
- Plastic food wrappers
- Used paper towels or tissues
- Styrofoam
- Pool chemicals
- Packing peanuts
- Plastic bubble wrap
- Hose
- Christmas lights
- Diapers
- Food waste
- Propane tanks



### RECYCLE USED MOTOR OIL

Pour all collected used motor oil into a clean, empty sealable container such as plastic milk jugs. Specialized used oil containers can be purchased at local auto parts stores. Do not mix used motor oil with any other substances, such as antifreeze, paint or other chemicals. It is a good idea to call ahead to confirm the hours of operation and to be sure that the site still accepts used oil. At the collection site, ask an attendant where to deposit used oil. Don't leave your container of used oil at the site if unattended. Take your empty container home with you to use again. The following retail establishments will accept used motor oil for recycling:

- J&K Salvage, 1099 Kings Mill Rd., York, PA 17403
- Anderson's Service Center, 1214 W Market St
- Auto Zone, 1705 North George St
- Pep Boys, 470 Loucks Rd
- Zech's Service Center, 1150 Greenwood Rd
- East York Exxon, 3607 E Market St
- Goodling's Service Center, 980 E King
- Advanced Auto Parts, 1406 Kenneth Rd or 2812 E Market St
- Lehr's Exxon, 1010 Arsenal Rd



### HELP ELIMINATE LITTER AND ILLEGAL DUMPSITES

Spring Garden Township residents can help our community celebrate Earth Day every day of the year. Residents, organizations, civic groups, schools and neighborhoods that want to clean up litter or eliminate illegal dumpsites, can dispose of waste from a clean-up effort free of charge at the York County Resource Recovery Center. The Authority is working with Keep York County Beautiful to stop illegal dumping in our community and clean up existing dumpsites. If you are looking for a site to help clean up call Tom Smith at Keep York County Beautiful at 717-840-2375, or email him at [tls35@psu.edu](mailto:tls35@psu.edu). Keep York County Beautiful will assist with providing free gloves, bags and safety vests. To register for the Authority's free litter disposal program, call Jen Cristofolletti at the Solid Waste Authority at 717-845-1066.



### WHAT TO DO WITH MEDICAL NEEDLES

If you take shots at home for a medical condition and must dispose of needles, we recommend that they be placed in a glass or very heavy plastic bottle with a secure cap and put in the trash. If you are a small medical office or dental office that uses a residential trash pick-up service **you are required** to dispose of needles and other medical waste through a medical and infectious waste removal company.



### DISPOSAL OF PAINT AND PAINT CANS

You may dispose of oil/latex liquid paint in the regular trash. If there is wet paint in the cans, pour it out on old newspaper and let it dry. Dispose of the newspaper in the regular trash. Another way to dry up paint in old cans is to add either oil dry or cat litter to the container. This must then be placed in the regular trash. Empty paint cans may be recycled. Empty spray paint cans are recyclable also. Full paint cans cannot be recycled. If you must place a can with wet paint in the trash, please make sure the lid is on tight and secured and in a heavy plastic bag so that it does not break open and splatter paint on the trash hauler, the street, a car or property nearby.

### DISPOSAL OF COOKING OILS

Cooking oils, shortenings and cooking grease should not be washed down the drain! These materials can clog and block sewer lines. The correct way to dispose of cooking oils, etc. is to place them in a secure can or suitable container with a lid. It's okay to place recycling cans or bottles in the trash if they are being used to dispose oils or grease.

### DISPOSAL OF COMPACT FLUORESCENT LIGHT BULBS

Although Spring Garden Township has no outlet for recycling these bulbs, we would like to inform our residents that you may take these bulbs to the York Home Depot or Lowes for recycling. Also, Sylvania provides consumers with pre-labeled recycling kits to recycle small and large quantities of CFL's and other light bulbs. You may find further information on their web site at [www.sylvania.com/recycle](http://www.sylvania.com/recycle).



**RECYCLING ENFORCEMENT FOR LARGE COMMERCIAL ESTABLISHMENTS, INSTITUTIONS & GOVERNMENT BUILDINGS**

All establishments are required by State and Local laws to be in compliance with recycling requirements (this applies to all offices, restaurants, grocery stores, retail shops, service shops, schools, hospitals, churches, civic groups, banks and any other establishment that does not fit into the residential category.) Due to the larger volume of waste, more than four (4) 32 gallon size containers, you must privately contract for disposal of your waste and recycling. **You are required to separate your recycling from your waste!**

Items required to be recycled are:

- Corrugated cardboard
- High-grade office paper (including white computer paper, copier paper, letterhead, manila file folders and similar white office paper. Please note that shredded paper must still be recycled.
- Aluminum, steel and bimetallic cans
- Glass (clear and colored)

**Note:** Incineration of materials is not recycling! The mandated items listed above must be "recycled" in a manner so the material can be used again for making new products. **If you are not already recycling, you must make arrangements with a recycling hauler!** No business or residence is too small. Items cannot be taken out of the township for recycling. Most times, the company you're paying to collect your trash can provide a way to collect your recycles.

**All Establishments Must Report Each Year!** In the last quarter of every year, Spring Garden Township will mail each business/establishment or institution a report that **MUST BE COMPLETED** and returned to the Township. The report asks you to fill out your information, identify the types of materials recycled at your location and the name(s) of your private contractor(s). We will then contact these haulers and ask them to supply us with amount of materials you recycled. If they are unwilling to provide this data directly to us, we will contact you, and it will become your responsibility to obtain the data and report it to us.

Fines and penalties for violations of our recycling ordinance is established for those who do not recycle or fail to report to the Township from \$25 or more up to \$600 plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 30 days per violation may be assessed for non-compliance. Each day that a violation continues or each violation constitutes a separate offense.

**OLD PROPANE TANKS**

There are several retail establishments that accept old propane tanks. The following retailers accept propane tanks at no cost:

- Holiday Gas, 251 N. Main, Jacobus, PA 428-3740
- Spangler's Home Center, 4072 Carlisle Rd., Dover, PA 292-6055
- Aero Energy, 25 E. High St., New Freedom, PA 848-2652



**DISPOSAL OF AUTOMOBILE TIRES**

Automobile tires can be placed out with the regular trash, but must be off the rims. Each tire is considered as one bag of trash. You may place the rims out for large item pickup.



**DISPOSAL OF LAWNMOWERS, LEAF BLOWERS, GAS TRIMMERS & OLD PORTABLE GRILLS**

These items can be placed out for pickup as a large item. They must be empty of all oil, grease and gas.



**RECYCLE**

**GASOLINE**

- Anker Garage  
1006 1/2 Mount Rose Ave.  
York, PA 17403  
717-751-2164
- J&K Salvage  
1099 Kings Mill Road  
York, PA 17403

**ANTIFREEZE**

- Darrah's Salvage  
535 Prospect St.  
York, PA 17403  
717-845-9670
- REC Oil, Inc.  
280 North East St.  
York, PA 17403  
717-846-9551
- J&K Salvage  
1099 Kings Mill Road  
York, PA 17403

**KEROSENE**

- J&K Salvage  
1099 Kings Mill Road  
York, PA 17403
- Ankers Garage  
1006 1/2 Mt. Rose Ave.  
York, PA 17403  
717-751-2164
- Darrah's Salvage  
535 Prospect St.  
York, PA 17403  
717-845-9670
- Recoil Inc.  
280 N. East St.  
York, PA 17403  
717-792-3679



## SPRING GARDEN TOWNSHIP

558 S. Ogontz Street  
York, PA 17403-5709

PRSR-STD  
U.S. POSTAGE  
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YORK, PA  
PERMIT NO. 129



Welcome to Spring Garden  
Township in York, PA

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**Phone:** 717-848-2858

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**Fax:** 717-854-8257

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**[www.springgardentwp.org](http://www.springgardentwp.org)**

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