

Minutes of the Spring Garden Township Board of Commissioners
6:00 p.m. – December 14, 2022

Persons Present:

Daniel E. Rooney, President	George Swartz, Police Chief
David Detwiler, Vice President	Dan Hoff, YAUFRC Chief
Tim Purcell, Commissioner	Dawn Hansen, Zoning Officer
Andrew Herrold, Commissioner	Craig Ruhl, Public Works Superintendent
Thomas Gwilt, Commissioner	Steven Hovis, Solicitor (Stock & Leader)
David Davidson, Engineer (C.S. Davidson)	Krista Gardner, CFO
B. J. Treglia, Engineer (C.S. Davidson)	

I. Call to Order – Business Meeting

President Commissioner Rooney called the meeting to order at 6:04 PM, lead the Pledge of Allegiance, and announced Executive Sessions held on November 28, 2022 and December 14, 2022 to review legal issues.

A. Presentations

B. Public Comment

C. Public Hearing

D. Approval of Minutes

- Motion (Gwilt/Herrold) approval of November 9, 2022 Workshop & Business Meeting minutes. Discussion: none. Public comment: none. **Motion carried 5/0.**

E. Treasurer's Transactions

- Motion (Gwilt/Purcell) to accept the November 2022 Treasurer's Report / Bank Transactions. Discussion: none. Public comment: none. **Motion carried 5/0.**

F. Awards of Bids

- No bids received for advertised 2020 Snow Pro Push Box. Advertisement for bidding will be re-run.

G. Subdivision/Land Development

1. Moove In Partners – 651 Richland Avenue

- Motion (Detwiler/Purcell) to grant a 45-day time extension to February 14, 2022 to satisfy final plan approval conditions. Discussion: none. Public comment: none. **Motion carried 5/0.**

2. Box Hill Estates/ Regents Glen – Release of Surety

The surety for current stormwater matter has previously been released and therefore remaining surety funds cannot be used. Developer put on notice and responded that their engineer is reviewing the issue.

- Motion (Detwiler/Herrold) to approve the release of all security and escrow in the amount of \$265,265. Discussion: none. Public comment: none. **Motion carried 5/0.**

H. Old Business

1. Motion (Gwilt/Purcell) to approve enactment of Ordinance 2022-11, 2023 Budget. Public comment: none. Roll call vote: Rooney-yea, Herrold-yea, Gwilt-yea, Detwiler-yea, Purcell-yea. **Motion carried 5/0.**
2. Motion (Purcell/Gwilt) to approve enactment of Ordinance 2022-12, 2023 Tax Levy. Public comment: none. Roll call vote: Rooney-yea, Herrold-yea, Gwilt-yea, Detwiler-yea, Purcell-yea. **Motion carried 5/0.**
3. Committee for the Mt. Rose Avenue property
4. Regents Glen paving of Royal Oaks/Stonegate has been completed. Motion (Detwiler/Herrold) to approve unbudgeted expense of \$4,008 for final paving of Stonegate, utilization of ARPA as warranted. Discussion: none. Public comment: none. **Motion carried 5/0.**

5. Right turn restriction for trucks greater than 40' in length from Olive St. onto N. Sherman St. Motion (Detwiler/Purcell) to authorize the traffic restriction ordinance preparation and advertisement. Discussion: none. Public comment: Tori Lane of 652 Mulberry Street confirmed Inch and Co paid for the study, that the study was completed, and that the restriction is in line with PennDOT's request to deter large truck traffic from entering York City. **Motion carried 5/0.**
6. 2023 Meeting Dates
Motion (Herrold/Purcell) to authorize the advertisement of the 2023 meeting dates with time change and December date change. Discussion: none. Public comment: none. **Motion carried 5/0.**

I. New Business

1. Motion (Detwiler/Purcell) to approve Resolution 2022-29 and retroactively accept PennDOT Multimodal Transportation Fund Guidelines which was signed by President Commissioner. Discussion: none. Public comment: none. **Motion carried 5/0.**
2. Motion (Purcell/Gwilt) to approve Resolution 2022-30, Employee Handbook and Job Description amendments. Discussion: none. Public comment: none. **Motion carried 5/0.**
3. Motion (Gwilt/Purcell) to approve Resolution 2022-31, Fee Schedule Amendment. Discussion: none. Public comment: none. **Motion carried 5/0.**
4. Motion (Gwilt/Herrold) to approve Resolution 2022-32, H2O Grant for the construction of stormwater infrastructure in Virginia Ave. Discussion: none. Public comment: none. **Motion carried 5/0.**

J. Commissioners Constituent Representation

1. Commissioner Detwiler, Ward 1
2. Commissioner Rooney, Ward 2
3. Commissioner Purcell, Ward 3
4. Commissioner Herrold, Ward 4
5. Commissioner Gwilt, Ward 5

K. Township Consultant and Department Reports

1. **Engineer** – David Davidson, P.E./C.S. Davidson, Inc.
 - Watershed study of Virginia Avenue
 - Motion (Herrold/Purcell) to endorse Manager's signature on Notice to Proceed for the contractor Barrasso Excavation, Inc. the 2022 Sanitary Sewer Maintenance projects. Discussion: none. Public comment: none. **Motion carried 5/0.**
2. **Solicitor** – Attorney Steven Hovis/Stock and Leader
 - Solicitor and Fire Chief reviewed and are satisfied with the updated fire code. The Board gave their okay for an ordinance adopting the 2018 fire code edition to be brought before them in January for approval.
 - There are so few locations where fireworks could be legally discharged in the township that the Fireworks Amendment Update would serve very little purpose.
3. **Township Administration**
 - Township Manager – Marcy L. Krūm-Tinsley
 - Code Enforcement Officer candidate – The board approved the Township Manager to offer up to \$24/hour following an acceptable 90-day evaluation.
 - Congrats to April Wright for passing PA Notary examination
 - Finance Department - Krista Gardner/SEK, Chief Financial Officer & Luther Wike, Jr., Finance Administrator.
 - Motion (Herrold/Purcell) to amend the authorized check signers on accounts at the township's financial institution. Discussion: none. Public comment: none. **Motion carried 5/0.**

4. **Police Department** – Chief George Swartz
 - Motion (Gwilt/Purcell) to approve authorization to renew the current Mobile Data Computer Service Agreement with the County of York from April 1, 2023 through March 31, 2028. Discussion: none. Public comment: none. **Motion carried 5/0.**
 - Chief Swartz recognized Officer Samantha Cumor with the Chief’s Commendation for her actions on September 21, 2022. Her decisive, outstanding performance of duty saved a life. EMS Captain Kim Lindner reiterated the significance of Officer Cumor’s exceptional actions.
 - Applicant is moving through the assessment process. Hopeful that a request for final approval will soon be forthcoming.
5. **York Area Fire United and Rescue** – Chief Daniel Hoff
 - Fire code update – see solicitor’s comments
 - Fireworks amendment – see solicitor’s comments
 - Grantley Fire Station Site - revisit at a future meeting
6. **Public Works Department**–Craig Ruhl, Superintendent
 - Winter Season reminder: Mailbox policy; policy regarding rolled asphalt curb damage, concrete curbing damage, yard damage, and vehicle damage. Not responsible for mailbox damage from plowed snow.
7. **Zoning/Code Enforcement Department** –Dawn Hansen, Zoning Officer & Code Enforcement Officer

II. Adjourn

Motion (Purcell/Gwilt) to adjourn at 7:09 PM. Discussion: none. Public comment: none. **Motion carried 5/0.**

Respectfully submitted,

Marcy L. Krūm-Tinsley
Township Manager/Secretary

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