



SPRING GARDEN TOWNSHIP

340 TRI HILL ROAD
YORK, PA 17403-5709

PHONE NUMBER: 717.848.2858
www.springgardentwp.org

BOARD OF COMMISSIONERS

June 14, 2023

BUSINESS MEETING AGENDA – 6:30 PM

I. Call to Order and Pledge of Allegiance

A. Presentations

- York Co. Planning Commission (Mike Pritchard) “2025 Transportation Improvement Program Overview”
- Commendation/Department Award – Officers O’Brien & Woods, and civilian Grace Nicosia

B. Public Comment

C. Approval of Minutes - May 10, 2023 Business Meeting minutes

D. Treasurer’s Transactions - May 2023 Treasurer’s Report

G. Subdivision/Land Development

1. FYI: Spring Garden Township Planning Commission minutes from May 2023.
2. Time extension - Moove-in Partners (651 Richland Ave.) for a 45-day extension until July 31, 2023 to meet conditions on the final plan for recording.
3. Time extension - DPIF3 PA 6 Boundary Ave LLC, 1090 E Boundary Ave., Albemarle & E Boundary Ave realignment project, for a 45-day extension until August 17, 2023 to meet the conditions of the approved plan for recording.
4. Stormwater Operation and Maintenance and Right-of-Way Agreement for a pool, pool house, and patio at 1540 Wyndham Dr.
5. Ratify Township Manager’s action of authorizing Township Engineer to proceed with preparing a surety reduction report for 350 N Sherman St.
6. Reduce security to \$203,565.18 pursuant to engineer’s report dated June 9, 2023.
7. Final Subdivision Plan for 1240/1230 Wyndham Dr. to combine two properties into one property.
 - Waiver Request: Stormwater Management (\$265)
 - Conditions for Plan approval: Owner’s notarized signature (§275.24C(22)) & Stormwater Mgmt (\$265)
7. Norwood Construction waiver request from the Noise Ordinance §202-6.D to pour concrete slabs (13 slab pours and about six tilt-up wall panel pours) between the hours of 11pm and 6am for the new warehouse at 1090 E Boundary Ave. The slab-on-grade concrete pours are tentatively scheduled for late July 2023 through late August 2023.

These pours are scheduled for a minimum of 2 days per week and a maximum of 4 days per week during this timeframe. The tilt-up panels concrete pours are tentatively scheduled for late August 2023 through late September 2023. These pours are scheduled for 2 days per week during this timeframe. A total of 19 days are being requested to begin construction starting at 2:00 AM, with one concrete crew consisting of approximately 10 workers.

H. Old Business

I. New Business

1. Intergovernmental Cooperation Agreement amendment for the Implementation of the York County Chesapeake Bay Pollutant Reduction Plan to extend the term until December 31, 2025
DEP gave notice that it was extending the existing MS4 permits for 24 months for addressing issues such as meeting its sediment reduction requirements as prescribed by the County permit. Amending the Term of the Agreement will not result in any additional financial obligations.
2. Resolution 2023- Agreement to extend the term until Dec. 31, 2025 of the York Co Stormwater Consortium/York Co. Regional Chesapeake Bay Pollutant Reduction Plan
3. Resolution 2023- Disposition of Records
This resolution is in accordance with the guidance for record retention and disposition as prescribed by the Municipal Records Manual of the PA Historical and Museum Commission Bureau of the PA State Archives
4. Resolution 2023- Spring Garden Township Public Records Policy amendment
The amendment incorporates provisions of Act 134 which provides victims the right to obtain, via a right to know request, certain criminal history investigate information for specific reasons namely for the purposes of a civil action or preparation thereof.

Anyone wishing to speak during the designated public comment periods (agenda items C & L) regarding items not on the agenda or about any agenda item at the time designated by the President Commissioner should use the podium at the front of the room for their comments. Public meetings of the Board of Commissioners may be audio recorded for the purpose of assisting in the preparation of the meeting minutes; recordings are not public record and will be destroyed following adoption of the meeting minutes.



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J. Commissioners Constituent Representation

1. Commissioner Detwiler, Ward 1
2. Commissioner Rooney, Ward 2
3. Commissioner Purcell, Ward 3
4. Commissioner Herrold, Ward 4
5. Commissioner Gwilt, Ward 5

K. Township Consultant and Department Reports

1. **Engineer** (David Davidson, P.E./C.S. Davidson, Inc.)
 - Barrasso Change Order #3, \$42,443.98, for the 2022 Sanitary Sewer Maintenance contract (included in pay application #5)
 - Barrasso's Application #5, \$42,931.99 for the 2022 Sanitary Sewer Maintenance contract
 - Rathton Road Bridge project – cost increase and expansion of scope
2. **Solicitor** (Attorney David Jones/Stock and Leader)
3. **Township Administration**
 - Township Manager (Marcy L. Krüm-Tinsley)
 - Retirement notice of Chief George Swartz with last day of employment as Feb. 14, 2024
 - Quotes for conversion of full basketball court to two pickleball courts at Tri Hill
 - Quotes for emergency response for repair of traffic signals
 - Quotes for preventative maintenance for traffic signals
 - Window Washing quotes
 - Draft Comprehensive Plan Member-at-Large application process
 - Finance Department (Krista Gardner/SEK, Chief Financial Officer & Luther Wike, Jr., Finance Administrator)
 - Auditor Service for the years ending 2023 (\$12,750), 2024 (\$13,450), 2025 (\$14,250)
 - Energy broker and cost comparing energy suppliers
4. **Police Department** (Chief George Swartz)
 - Resolution 2023- regarding changes to the Rules and Regulations of the Civil Service Commission as it relates to new hire probationary periods
 - Resolution 2023- Police Department rules and regulations for rules of conduct, chain of command and communication & coordination, and public records
 - MOU for procedures to follow in certain events at YSSD by law enforcement
 - Hiring of David Irvin as Probationary Police Officer (starting salary \$87,561) effective July 10, 2023.
5. **York Area Fire United and Rescue** (Chief Daniel Hoff)
 - York County Burn Ban effective on June 5, 2023 for 30 days
6. **Public Works Department** (Craig Ruhl, Superintendent)
7. **Zoning/Code Enforcement Department** (Dawn Hansen, Zoning Officer & Code Enforcement Officer)
 - Request to consider amendments to §238-13(3), (5), and (6) (Fences) and amendments to the zoning ordinance §310-12.C – fences, §310-12.E(9)- Home Occupation, §310-12.G(4) & (5)- Family day-care homes, and 310-13(H)- Garage and yard sales.
The purpose of the amendment is to allow for fencing height to exceed 6 feet for tennis court use. The other amendments provide clarification on family childcare homes and permits for yard sales. Zoning Officer and Solicitor will work together to create draft ordinances. The Zoning Amendment will be reviewed by the Township and County Planning Commissions and a public hearing will be held prior to adoption.
 - Street cut ordinance amendment to updates procedures and protocols for the street cut permit process.

II. Adjourn

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