

**Minutes of the Spring Garden Township Board of Commissioners
Reorganization Business Meeting
3:00 p.m. – January 2, 2024**

Persons Present:

Daniel E. Rooney, President Commissioner
David Detwiler, Vice President Commissioner
Andrew Herrold, Commissioner
Anne Gray, Commissioner

Thomas Gwilt, Commissioner
Steve Hovis, Solicitor (Stock & Leader)
Marcy L. Krüm-Tinsley, Township Manager
Luther C. Wike, Jr., Asst. Sec., Finance Admin.

I. Call to Order / Pledge of Allegiance

Commissioner Rooney called the meeting to order and led with the Pledge of Allegiance at 3:02 PM.

A. Administration of Oath of Office by Magisterial District Judge, Jennifer J.P. Clancy, Esq.

1. Magisterial District Judge, Jennifer J.P. Clancy administered the Oath of Office to Commissioner David Detwiler of Ward 1 to a 4-year term.
2. Magisterial District Judge, Jennifer J.P. Clancy administered the Oath of Office to Commissioner Anne Gray of Ward 3 to a 4-year term.
3. Magisterial District Judge, Jennifer J.P. Clancy administered the Oath of Office to Commissioner Thomas Gwilt of Ward 5 to a 4-year term.

B. Organization of the Board of Commissioners

1. Election

- a. **Motion** Gwilt/Gray to elect Commissioner Rooney as President of the Board of Commissioners. Discussion: none. Public comment: none. Carries 5/0.
- b. **Motion** Herrold/Gwilt to elect Commissioner Detwiler as Vice President of the Board of Commissioners. Discussion: none. Public comment: none. Carries 5/0.

2. Appointment

- a. **Motion** Detwiler/Herrold to appoint Marcy Krüm-Tinsley as Township Secretary. Discussion: none. Public comment: none. Carries 5/0.
- b. **Motion** Gwilt/Herrold to appoint Luther Wike, Jr. as Township Assistant Secretary. Discussion: none. Public comment: none. Carries 5/0.

C. Liaison Assignments

1. York Area United Fire and Rescue (YAUFR)
 - a. **Motion** Herrold/Gwilt to appoint President Commissioner Rooney as a YAUFR Primary Representative for a 2024-2025 term. Discussion: none. Public comment: none. Carries 5/0.
 - b. **Motion** Herrold/Gray to appoint Vice President Commissioner Detwiler as a YAUFR Alternate Representative for a 2024-2025 term. Discussion: none. Public comment: none. Carries 5/0.
 - c. Primary Representative: Commissioner Gwilt is currently serving a 2023-2024 term. The member at large for 2024-2025 is appointed by Springettsbury Twp.
2. **Motion** Detwiler/Herrold to appoint Commissioner Gray as the Planning Commission Liaison. Discussion: none. Public comment: none. Carries 5/0.
3. **Motion** Detwiler/Herrold to appoint Commissioner Herrold as the Zoning Hearing Board Liaison. Discussion: none. Public comment: none. Carries 5/0.
4. **Motion** Herrold/Rooney to appoint Commissioner Detwiler as the Civil Service Commission Liaison. Discussion: none. Public comment: none. Carries 5/0.
5. Administration – President Commissioner is Liaison
Administration encompasses all township operations that fall under the reporting structure for the Township Manager.

D. Township Appointments

1. **Motion** Herrold/Detwiler to appoint Stock and Leader Law Firm with Steven Hovis as the primary contact as the Spring Garden Township Solicitor. Discussion: none. Public comment: none. Carries 5/0.
2. **Motion** Herrold/Gwilt to appoint C.S. Davidson with David Davidson, Jr. as the primary contact as the Spring Garden Township Engineer. Discussion: none. Public comment: none. Carries 5/0.
3. **Motion** Herrold/Gwilt to appoint Marcy Krüm-Tinsley as the Spring Garden Township Treasurer. Discussion: none. Public comment: none. Carries 5/0.
4. **Motion** Gwilt/Gray to appoint Luther C Wike, Jr. as the Spring Garden Township Assistant Treasurer. Discussion: none. Public comment: none. Carries 5/0.
5. **Motion** Herrold/Detwiler to appoint SEK with Krista Gardner as the primary contact as the Chief Financial Officer. Discussion: none. Public comment: none. Carries 5/0.
6. **Motion** Gray/Gwilt to appoint Barbara Bair, York County Treasurer as the Spring Garden Township Municipal Real Estate and Fire Tax Collector for 2 years. Discussion: none. Public comment: none. Carries 5/0.
7. Planning Commission

- a. **Motion** Detwiler/Gray to reappoint Scott Stevens as the Ward 3 Planning Commissioner to a 4-year term. Discussion: none. Public comment: none. Carries 5/0.
- b. **Motion** Rooney/Herrold to reappoint John Dehaas as the Ward 5 Planning Commissioner to a 4-year term. Discussion: none. Public comment: none. Carries 5/0.
- c. Ward 4, Vacant (term concludes end of 2025)
- 8. Vacancy Board (Citizen Member)
 - a. **Motion** Herrold/Gwilt to appoint John Flinchbaugh as the Vacancy Board Citizen Member to a 2-year term. Discussion: none. Public comment: none. Carries 5/0.
- 9. York Adams Tax Bureau
 - a. **Motion** Gwilt/Herrold to appoint Luther Wike, Jr. as the YATB Primary Representative to a 2-year term. Discussion: none. Public comment: none. Carries 5/0.
 - b. **Motion** Gray/Detwiler to appoint Marcy Krūm-Tinsley as the YATB Alternate Representative to a 2-year term. Discussion: none. Public comment: none. Carries 5/0.
- 10. Chesapeake Bay Pollutant Reduction Plan Regional Committee (York County Stormwater Consortium)
 - a. **Motion** Gwilt/Herrold to appoint Marcy Krūm-Tinsley as the Chesapeake Bay Pollutant Reduction Plan Regional Committee Primary Voting Representative to a 2-year term. Discussion: none. Public comment: none. Carries 5/0.
 - b. **Motion** Herrold/Gray to appoint Dawn Hansen as the Alternate Voting Representative to a 2-year term. Discussion: none. Public comment: none. Carries 5/0.
- 11. York County Community Development Block Grant Program Advisory Committee Member
 - a. **Motion** Herrold/Detwiler to appoint Marcy Krūm-Tinsley as the Block Grant Program Advisory Committee Member for a 2-year term. Discussion: none. Public comment: none. Carries 5/0.
- 12. York County Local Government Advisory Committee
 - a. **Motion** Herrold/Gwilt to appoint Dawn Hansen to the York County Local Government Advisory Committee for a 2-year term. Discussion: none. Public comment: none. Carries 5/0.
- 13. Sewage Enforcement Officer
 - a. **Motion** Gray/Herrold to appoint Brandt Fink as the Primary SEO and Adam Anderson and Jeremy Kerstetter of Site Design as the alternate SEOs to 2-year terms. Discussion: none. Public comment: none. Carries 5/0.

E. Other Business

- 1. Resolution 2024-01, Signing Authority
Motion Detwiler/Gwilt to approve Resolution 2024-01, Signing Authority, giving the Township Manager/Secretary authority to sign contracts and agreements the Commissioners have entered into by and as Spring Garden Township. Discussion: none. Public comment: none. Carries 5/0.
- 2. Acceptance of Retirement Notice of Michael Palmer, Parking Enforcement Officer
Motion Herrold/Gray to accept the retirement notice of Michael Palmer, Parking Enforcement Officer. Discussion: none. Public comment: none. Carries 5/0.
- 3. Part-time interim Chief of Police Agreement
Motion Gwilt/Detwiler to approve the Part-Time Interim Chief of Police Agreement. Discussion: none. Public comment: none. Carries 5/0.

F. Public Comment

Inch & Co. Boxwood Land Use Appeal for Tent: Solicitor Hovis announced that the court remanded to the Zoning Hearing Board take the additional testimony from Inch & Co. Inch counsel has requested a meeting with the solicitor. Solicitor Hovis indicated he would report back to the Board regarding meeting.

II. Adjourn

Motion Herrold/Detwiler to adjourn at 3:43 PM. Discussion: none. Public comment: none. Carries 5/0.

Respectfully submitted,

Marcy L. Krūm-Tinsley
 Township Manager/Secretary

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