

Minutes of the Spring Garden Township Board of Commissioners
6:30 p.m. – January 10, 2024

Persons Present:

Daniel E. Rooney, President Commissioner
Andrew Herrold, Commissioner
Thomas Gwilt, Commissioner

David Detwiler, Vice President Commissioner
Anne Gray, Commissioner

I. Call to Order/Pledge of Allegiance

President Commissioner Rooney opened the meeting at 6:30 PM with The Pledge of Allegiance.

A. Presentations

B. Public Comment

President Commissioner Rooney presented guidelines for public comment.

1. Joyce Winand of 814 S Duke Street in York City would like to see an additional park for kids added to the current year's budget. Would like to see more parks for children and handicap accessible. Concerned about traffic issues on Mount Rose Avenue due to the Boundary Avenue warehouse.
2. Roberta Boffo of 1080 Grandview Road inquired about the Holtzapple property. If the 1799 Mount Rose property were to ever be for sale, she would like a meeting for public comment three months prior to the sale of the property. She has signatures of citizens that would like to see park and recreation at the Mount Rose property.
3. Teresa Jajich of 1501 First Ave concerned with large truck-traffic on Elmwood Avenue, believes the truck traffic violates the road's posted weight limits, and there is an abandoned vehicle on her street.
4. Amy Mitten of 653 Mulberry Street experiencing the same traffic issues in Windsor Park as Elmwood.

C. Approval of Minutes

1. **Motion** (Herrold/Detwiler) to approve the December 6, 2023 Business Meeting minutes with corrections to typographical errors. Discussion: none. Public comment: Roberta Boffo of 1080 Grandview Road questioned the date of the meeting. Carries 5/0.
2. **Motion** (Herrold/Gray) to approve the January 2, 2024 Reorganizational Meeting minutes. Discussion: none. Public comment: none. Carries 5/0.

D. **Motion** (Gwilt/Herrold) to approve Treasurer's Report/Bank Transactions for December 2023. Discussion: none. Public comment: none. Carries 5/0.

G. Subdivision/Land Development

1. **Motion** (Herrold/Detwiler) to accept a 45-day time extension for White Oaks land development plan conditional plan approval. Discussion: none. Public comment: none. Carries 5/0.
2. BHI Properties LLC – Apartments on Belmont – Security Reduction Request
 - a. **Motion** (Herrold/Detwiler) to ratify Assistant Secretary's authorization for Engineer to inspect improvements of the BHI Properties LLC plan. Discussion: none. Public comment: none. Carries 5/0.
 - b. **Motion** (Gray/Herrold) to reduce security for the public improvements of BHI Properties LLC in the amount of \$22,302.50 based on the recommendation by the Township Engineer in the report dated December 15, 2023. Discussion: none. Public comment: none. Carries 5/0.
3. **Motion** (Herrold/Detwiler) to ratify Assistant Secretary's authorization for Engineer to inspect improvements for the 350 N. Sherman St. H.O.P. Discussion: none. Public comment: Amy Mitten of 653 Mulberry Street sought clarification on the release. The Township Engineer indicated it was for the original proposal for improvements of the southwest corner of Olive Street at North Sherman Street. Carries 5/0.
4. **Motion** (Herrold/Detwiler) to release security in the amount of \$118,090.50 based on the recommendation by the Township Engineer in the report dated December 19, 2023 for the original improvements proposed at the southwest corner of the intersection of Olive Street and North Sherman Street. Discussion: none. Public comment: none. Carries 5/0.
5. **Motion** (Gray/Detwiler) to ratify Assistant Secretary's authorization for Engineer to inspect improvements for the Shoppes at Wyndham plan. Discussion: none. Public comment: none. Carries 5/0.

6. **Motion** (Gray/Detwiler) to release security based on the recommendation by the Township Engineer in the report dated December 21, 2023 for the remaining improvements for the Shoppes at Wyndham plan. Discussion: none. Public comment: none. Carries 5/0.

H. Old Business

1. **Motion** (Detwiler/Herrold) to adopt Street Cut Ordinance Amendment, Ordinance #2024-01. Discussion: President Commission Rooney reviewed the proposed changes. Public comment: none. Roll call vote: Rooney-aye, Herrold-aye, Gwilt-aye, Detwiler-aye, Gray-aye; Carries 5/0.

President Commissioner Rooney announced that if there are any residents, property owners, and business members interested in being part of the township-wide Comprehensive Plan Update to visit the Township Website to download the application.

President Commissioner Rooney announced a vacancy on the Planning Commissioner for Ward 4.

Roberta Boffo of 1080 Grandview Road said she believes if someone leaves a position it should go to the one with the next highest number of votes.

I. New Business

1. The York County Community Development Block Grant program, funded through the Department of Housing and Urban Development (HUD).

Motion (Gray/Herrold) to approve Resolution 2024-02 authorizing the submission of a CDBG Application for planning activities such as 2026 Zoning Ordinance updates. Discussion: none. Public comment: Roberta Boffo of 1080 Grandview inquired about zoning. Carries 5/0.

President Commissioner Rooney announced that Statement of Financial Interest Forms are due 05/01/2024.

J. Commissioners Constituent Representation

1. Commissioner Detwiler, Ward 1
2. Commissioner Rooney, Ward 2: Seeking guidance on a cut-off date for applications for comprehensive plan members and will review a start date of the process in February.
3. Commissioner Gray, Ward 3: Received a question as to why sanitation workers did not have off on Martin Luther King Jr. Day. The solicitor indicated the township uses an independent contractor for refuse and therefore the township does not control their days off. Has received requests for remote access to public meetings.
4. Commissioner Herrold, Ward 4
5. Commissioner Gwilt, Ward 5: Some residents did not keep sidewalks clear during the snow.

K. Township Consultants, Contracted Services, and Departments

1. Township Consultant Reports

President Commissioner Rooney announced that the township was awarded a \$433,293 grant for a stormwater conveyance system on Virginia Avenue consisting of 12 inlets and 1,500 LF of stormwater pipe.

President Commissioner Rooney announced that York County Open Spaces and Land Preservation awarded the township \$40,000 for an Elmwood Park Improvement Project.

2. Township Administration

L. Public Comment

1. Amy Mitten of 653 Mulberry Street indicated her support of remote access to public meetings.
2. Joyce Winand of 814 S Duke Street in York City inquired about mailbox placement and damage due to snow removal.
3. Roberta Boffo of 1080 Grandview Road inquired about the December meeting date, Elmwood Park grant application date, and if 1799 and 1643 Mount Rose Avenue could be open to the public. Commissioner Herrold provided clarification on executive sessions.

II. Adjourn

Motion (Herrold/Detwiler) to adjourn the meeting at 7:21 PM. Discussion: none. Public comment: none. Carries 5/0.

Respectfully submitted,

Marcy L. Krūm-Tinsley
Township Manager/Secretary

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