

# SPRING GARDEN TOWNSHIP

340 TRI HILL ROAD  
YORK, PA 17403-5709



PHONE NUMBER: 717.848.2858  
www.springgardentwp.org

## BOARD OF COMMISSIONERS BUSINESS MEETING AGENDA June 12, 2024 • 6:30 PM

### I. Call to Order / Pledge of Allegiance

An executive session was held on 06/12/2024 for the purpose of reviewing legal and personnel issues.

#### A. Presentations

#### B. Public Comment

**PUBLIC AGENDA**

#### C. Minutes - May 10, 2024 Business Meeting

1. **ACTION:** to approve the May 10, 2024 Business Meeting Minutes.

#### D. Treasurer's Transactions – May 2024

1. **ACTION:** to accept the May 2024 Treasurer's Report and Bank Transactions.

#### E. Subdivision/Land Development

##### 1. 45-Day Waiver Request: Lot 78 - Inch & Company

Current expiration date is June 29, 2024. A 45-day extension to August 13, 2024 was requested. This will be their fifth time-extension waiver request.

**ACTION:** to approve the request for a 45-day time extension to August 13, 2024 for Lot 78 to meet the conditions for recording.

#### F. Old Business

##### 1. Comprehensive Plan Discussion Group "Advisory Committee" – FYI

The Spring Garden Multi-Municipal Comprehensive Plan Open House was held on Monday, May 20<sup>th</sup>. The next meeting will be announced once a date is set and information will be uploaded to the website as available.

##### 2. Personnel

- i. **Resignation:** Marcy Krum-Tinsley, Township Manager

**ACTION:** to accept the resignation of Marcy Krum-Tinsley effective 07/16/2024.

##### 3. Country Club - Richland Intersection: Green Light Go

Green-Light-Go grant funds were approved to update traffic signals and add lane guidance at the Country Club - Richland intersection. Concept 1 would add thermoplastic road markings to provide additional lane guidance. The thermoplastic lane guidance was quoted by DE Gemmill not to exceed \$5,300.00. An overhead traffic detection system estimate will be forthcoming.

**ACTION:** to award the Concept 1 Project to DE Gemmill to add thermoplastic lane guidance not to exceed \$5,300.00.

##### 4. Ordinance 2024-03 – Recycling Ordinance Amendment

The recycling ordinance amendment updates the current ordinance with DEP recommendations.

**ACTION:** to approve Ordinance 2024-03 Recycling Ordinance Amendment. **Roll Call Vote**

##### 5. Video Equipment Quote – Meeting Room

Project award to Pennsylvania Entertainment Group to install video equipment to allow for live streaming of Board meetings.

**ACTION:** to award the live steam video equipment installation project to Pennsylvania Entertainment Group in the amount of \$12,590.10.

##### 6. Graham Packaging Insect

It is being reported that the scuttle flies have returned to Windsor Park. Rick Weist, Plant Manager at Graham Packaging indicated that they did a full treatment inside and out on 6/2/24 and they have done it 3 treatments so far this year. They fumigate inside and out and swap out the insect traps around the bail yard every two weeks. We have requested that Graham Packaging increase their current treatment regimen to three times a month. A meeting has been requested between Graham Packaging and the Zoning Officer and Solicitor to discuss remediation measures.

Anyone wishing to speak during the designated public comment periods regarding items not on the agenda or about any agenda item at the time designated by the President Commissioner should **use the podium**. Public meetings of the Board of Commissioners may be audio recorded for the purpose of assisting in the preparation of the meeting minutes; recordings are not public record and will be destroyed following adoption of the meeting minutes.

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## 7. PA American Water Bulk Customer Treatment Rates – FYI

Through the efforts of Spring Garden Township and the other members of the York Area Regional Sewer Authority, the PA Utility Commission has been advised that York bulk customers do not have an unfavorable rate advantage. This means, at this time, we have prevailed in keeping sewer rates as low as possible for Township residents.

## 8. Elmwood Park Parking- Located at the end of Third Avenue

Proposal to street-sweep and line paint the lot off Third Avenue and to add signage to identify the lot as park parking.

**ACTION:** to approved costs not to exceed \$200.00 to prepare the Township Lot at Elmwood Park for parking and to add parking signage.

## 9. Rathton Road Bridge – July Start Date

### i. Easement Agreements – 466 Rathton Road and 444 Rathton Road

Easement agreements needed to install and maintain the Rathton Road Bridge were executed by Vice President Commissioner Detwiler.

**ACTION:** to retroactively approve execution of easement agreements between Spring Garden Township and the property owners of 466 Rathton Road and 444 Rathton Road.

## G. New Business

### 1. Sewer Account Discharge

Sewer account # 159085 was not being properly billed and the entity has since gone out of business, is unreachable, and the balance has been determined to be uncollectable.

**ACTION:** to discharge sewer balance in the amount of \$1,891.00 for account number 159085.

### 2. PennDOT Electronic Design Project Files Release

The agreement indicates how PennDOT electronic project files are to be handled and is required by PennDOT for the release of the electronic files related to the 83-Widening Project.

**ACTION:** to approve execution of the PennDOT Electronic Design Project Files Release Agreement.

### 3. Asset Disposal-1995 Wacker RD880V Roller

A new HAMM roller replaced the 1995 Wacker roller. The 1995 Wacker roller can be sold on Muncibid. The asset is predicted to bring \$3,000 to \$3,500. Proceeds will be liquid fuels funds since to roller was originally purchased with liquid fuels revenue in 1995.

**ACTION:** to place the 1995 Wacker roller on Muncibid for sale and deposit the proceeds into Liquid Fuels.

### 4. Dump Truck Repair (H-9)

The entire fuel system on dump truck H-9 needs replaced. Cost of the repair is estimated to be around \$17,000. This truck will be sold this Fall. Sale price is expected to exceed \$37,000.

**ACTION:** to authorize repair to Dump Truck H-9 at a cost not to exceed \$17,000.

## H. Commissioners Constituent Representation

1. Commissioner Detwiler, Ward 1
2. Commissioner Rooney, Ward 2
3. Commissioner Gray, Ward 3
4. Commissioner Herrold, Ward 4
5. Commissioner Gwilt, Ward 5

## I. Township Consultants, Contracted Services, and Departments

### 1. Township Consultant Reports

- i. Solicitor
- ii. Engineer
  1. 2024 Sanitary Sewer Maintenance project is live on PennBid. The bid opening date is scheduled for June 17, 2024.
- iii. Fire Department/York Area United Fire and Rescue

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## 2. Township Administration (departments)

- i. Manager
- ii. Police

### 1. Bulletproof Vests

Five bulletproof vest are due for replacement. We budgeted \$6,000 in 2024 for vest replacement. The cost of the vests has increased. The estimate to the replace the vests is not expected to exceed \$8,200.

**ACTION:** to approve the purchase of five bulletproof vests at a cost not to exceed \$8,200.

### 2. Resolution 2024-12 Bureau of Justice Bulletproof Vest Partnership Grant

The grant would provide up to \$2,250.00 in assistance to help cover the costs for bulletproof vests purchased in 2024 and 2025. The cost for vests in the next two years may exceed \$10,000.00. The grant funds would help offset some of these costs.

**ACTION:** to retroactively approve Resolution 2024-12 Bureau of Justice Bulletproof Vest Grant Application.

### 3. Resolution 2024-13 Police Policy: Use of Force

The police policy update has been reviewed by the solicitor.

**ACTION:** to approve Resolution 2024-13 Police Policy: Use of Force.

## J. Public Comment

## II. Adjourn

### Township Consultants and Contracted Services

Engineer (David Davidson, P.E./C.S. Davidson, Inc.)  
Solicitor (Attorney Steven Hovis/Stock and Leader)  
York Area United Fire & Rescue (Chief Daniel Hoff)

### Township Administration:

Township Administration (Luther C Wike Jr)  
Finance Department (Krista Gardner/SEK, CFO)  
Police Department (Acting Chief Adam Zimmerman)  
Public Works Department (Craig Ruhl, Superintendent)  
Zoning/Code Enforcement Department (Dawn Hansen, Zoning Officer; Andrew Parker, Code Enforcement)