

# SPRING GARDEN TOWNSHIP

340 TRI HILL ROAD  
YORK, PA 17403-5709



PHONE NUMBER: 717.848.2858  
www.springgardentwp.org

## BOARD OF COMMISSIONERS

January 2, 2024

### REORGANIZATION BUSINESS MEETING AGENDA – 3:00 PM

#### I. Call to Order / Pledge of Allegiance

##### A. Administration of Oath of Office by Magisterial District Judge, Jennifer J.P. Clancy, Esq.

1. Commissioner, 4-year term
  - David Detwiler, Ward 1
  - Anne Gray, Ward 3
  - Thomas Gwilt, Ward 5

##### B. Organization of the Board of Commissioners

1. **Election**
  - a. President
  - b. Vice President
2. **Appointment**
  - a. Secretary
  - b. Assistant Secretary

##### C. Liaison Assignments

1. York Area United Fire and Rescue (YAUFR)
  - a. Primary Representative, 2024-2025 term
  - b. Alternate Representative, 2024-2025 term
  - c. *Primary Representative, Commissioner Gwilt, 2023-2024 term*  
*Note: the member at large for 2024-2025 is appointed by Springettsbury Twp.*
2. Planning Commission
3. Zoning Hearing Board
4. Civil Service Commission
5. Administration – President Commissioner is Liaison

##### D. Township Appointments

1. Solicitor, Steven M. Hovis, Esq., Stock and Leader
2. Engineer, David M. Davidson, Jr. P.E., C.S. Davidson, Inc.
3. Treasurer - Marcy L. Krūm-Tinsley
4. Assistant Treasurer – Luther C. Wike, Jr.
5. Chief Financial Officer, Krista Gardner, SEK
6. Municipal Real Estate and Fire Tax Collector, Barbara Bair, York County Treasurer, 2-year term
7. Planning Commission, 4-year term
  - a. Ward 3, Reappoint Scott Stevens
  - b. Ward 5, Reappoint John DeHaas
  - c. Ward 4, Vacant (term concludes end of 2025)
8. Vacancy Board (Citizen Member), 2-year term
  - a. John Flinchbaugh
9. York Adams Tax Bureau, 2-year term
  - a. Primary Representative
  - b. Alternate Representative
10. Chesapeake Bay Pollutant Reduction Plan Regional Comm. (York Co. Stormwater Consortium), 2-year term  
*The Committee is a regional approach to the development and implementation of a Pollutant Reduction Plan (PRP) that is required for municipalities with MS4 permits. Forty-six municipalities in York County work together through an Intergovernmental Cooperation Agreement to develop and implement the York County Chesapeake Bay Pollutant Reduction Plan (CBPRP), which includes paying a fee that supports a fund for implementation of stormwater Best Management Practices. This regional committee identifies cost and funds effective BMP projects to reduce the annual amount of nitrogen, phosphorus, and sediment entering impaired surface waters in York County, Pennsylvania.*
  - a. Primary voting representative

*Anyone wishing to speak during the designated public comment periods regarding items not on the agenda or about any agenda item at the time designated by the President Commissioner should **use the podium** at the front of the room for their comments. Public meetings of the Board of Commissioners may be audio recorded for the purpose of assisting in the preparation of the meeting minutes; recordings are not public record and will be destroyed following adoption of the meeting minutes.*

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## b. Alternate voting representative

### 11. York County Community Development Block Grant Program Advisory Committee Member

The CDBG program funds opportunities that are generally categorized by the following activities: planning, public facility and infrastructure, and public services. These activities may address needs such as providing decent housing, suitable living environment, and to expand economic opportunities, principally for low and moderate income persons. The advisory committee member would be part of a discussion group for reviewing what types of projects and activities that would be suitable for CDBG funding.

### 12. York County Local Government Advisory Committee

The LGAC is a committee of elected and appointed municipal officials representing the townships and boroughs of York County. The LGAC provides a local government perspective on proposed projects as well as provides a networking and information sharing opportunity for elected and appointed officials on planning issues.

### 13. Sewage Enforcement Officer

- a. Primary SEO
- b. Alternate SEO
- c. Alternate SEO

## E. Other Business

### 1. Resolution 2024-01, Signing Authority

Grant authority to Township Manager/Secretary to sign contracts and agreements that the Commissioners have entered into by and as Spring Garden Township.

### 2. Acceptance of Retirement Notice of Michael Palmer, Parking Enforcement Officer

### 3. Part-time interim Chief of Police Agreement

## F. Public Comment

## II. Adjourn

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