

SPRING GARDEN TOWNSHIP FIELD FACILITY USE AND MAINTENANCE RULES AND REGULATIONS

USE REGULATIONS

Athletic Facilities: The Facilities, which are defined as all fields, courts, and ancillary structures and equipment owned by the Township, must not be used under conditions that will cause damage to the playing surface or jeopardize the safety of the user. Each organization must use common sense and good judgment when determining whether conditions are appropriate for athletic use. Use of the Facilities in unsafe conditions may result in revocation of the Organization's authorization to utilize Township Facilities. The Township reserves the right to close any Facility if in its sole judgment the condition of the Facility is unacceptable for program activities.

Parking: Since many of the Facilities are in densely populated neighborhoods where parking is at a premium, it's imperative that the athletic organizations adhere to posted parking regulations and take every precaution to maintain a safe environment for park users and neighbors alike. Parking on the grass, sidewalks, or blocking resident driveways is strictly prohibited and fineable under municipal laws. Parking should only be in areas designated for parking. Every attempt should be made to secure alternative means of parking such as in a nearby school or church parking lot when applicable. It is the responsibility of the applicant to make arrangements with the property owner before instructing parents, coaches, etc. to park in these areas. Additionally, private vehicles may not be driven or parked on park Facilities, turf surfaces, service driveways or emergency zones.

Portable Toilets: If the group needs a portable toilet for a field where the Township has not placed a rented portable toilet, the Organization shall provide portable toilets at its expense after notification to the Township administrative office. The Organization is responsible for the maintenance and security of the portable toilets that it provides. Any damage resulting from vandalism, damage to the Facilities, or surrounding areas of the park during the delivery of the units or units that topple over will be the responsibility of the Organization. The Public Works Superintendent will identify the placement location of all portable units.

Facility Care and Use: The Organization agrees:

1. To maintain the Facilities used by removing and disposing of all trash from participants, guests and spectators and to work cooperatively with the Township to keep all Facilities in the best possible condition.
2. To make sure all new holes and divots are filled after each practice or game, as well as prepare the fields for each use. The Township will mow the fields during the normal course of Township Park maintenance and line the outfield/foul lines twice a month. Specific Township equipment, such as hand rakes, hand drags, etc., allocated to the Facilities may be used for facility preparation/maintenance only after execution of a waiver form. The storage area(s) for equipment is never to be left unlocked and/or unsupervised when unlocked. No equipment may be left out on fields or outside storage areas. Overnight storage of ORGANIZATION equipment in the storage area is not permitted. TOWNSHIP not responsible for lost or missing ORGANIZATION equipment. Locks not owned by TOWNSHIP will be removed. Lost or stolen Township equipment will result in charging ORGANIZATION the actual replacement cost per item.
3. To make no additions, improvements, or changes to the Facilities or other park property without submitting a written request and receiving written approval from the Township.

4. That no permanent structure or equipment shall be erected on any Township Facility unless approved in writing by the Township and dedicated for community use. The Organization shall not make any additions, improvements, or changes to the Facilities or other Township property.
5. Loudspeakers and/or amplified sound equipment is strictly prohibited.
6. To communicate with other users to coordinate use, preparation of, and maintenance for the Facilities.
7. To accept full responsibility for all property and persons involved in the use of the Facilities and the preparation, use, and maintenance of the Facilities.

Cost of Damaged Facilities: The Organization recognizes that there are risks associated with the use of Spring Garden Township Facilities and the Organization hereby assumes all risks associated with the use of the Facilities and agrees to return all Spring Garden Township Facilities in the same condition, normal wear and tear excepted. If the Township is required to repair or replace any Facilities, and it is determined by the Township that a certain Organization or Organizations are responsible for the damage, the Organization(s) shall pay to the Township the cost and expense of any such repair or replacement.

The Organization must exercise good judgment when determining whether a field is playable based on an assessment of the playing conditions or whether there is a need to reduce excessive wear to areas of the field(s) by not practicing in one area.

Penalties: Any Organization in violation of this policy or any Facility regulations or Township ordinances may have their field privileges revoked immediately and/or may be issued citation(s) for ordinance violations.

COACHES’ FIELD MAINTENANCE AND RESPONSIBILITIES

1. Replace all field base plugs with feather plugs, while cleaning out the infield dirt from the base plugs with the tools.
2. Rake in, and pack down with your feet the following areas - both sides of home plate, the pitching mound area, the catcher’s area, and all base areas.
3. Notification to Spring Garden Township Police Department of any vandalism (dial 911), or notification to Spring Garden Township Public Works of any normal park maintenance concerns (dial 717.848.2858).

Signature of Applicant

Date

Printed Name