

Minutes of the Spring Garden Township Board of Commissioners Business Meeting
6:30 PM – December 10, 2025

Persons Present:

Daniel E. Rooney, President Commissioner
David Detwiler, Vice President Commissioner
Andrew Herrold, Commissioner

Anne Gray, Commissioner
Thomas Gwilt, Commissioner

I. Call to Order / Pledge of Allegiance

Executive Session was held on December 10, 2025, for legal and personnel matters.

A. Presentations – None

B. Public Comment

Ricky Dubbs of 545 S Ogontz St proposed a truck parking ordinance update and expressed property maintenance and property use concerns.

Roberta Boffo of 1080 Grandview shared her ideas on fundraising options.

C. Business Meeting Minutes

MOTION (Gray/Gwilt) to approve the Business Meeting and Workshop Minutes of November 12, 2025. Discussion: None. Public Comment: None. 5/0. Carries.

D. Finance

MOTION (Gray/Herrold) to accept the November 2025 Treasurer's Report and Bank Transactions. Discussion: None. Public Comment: None. 5/0. Carries.

E. Subdivision / Land Development – None

F. Old Business

1. Mill Creek Trail and Greenway

The GTRP grant announcement may follow the December 18th meeting.

2. Fire Station 892 on Indian Rock Dam Road

i) Request for Payment – GMS, LLC; Saxton and Stump, LLC

MOTION (Herrold/Detwiler) to approve payment in the amount of \$4,500 to GMS, LLC and \$4,550 to Saxton and Stump, LLC using unbudgeted general funds. Discussion: Commissioner Gray clarified that this amount covers the work for the fire station, but also the additional funding opportunities being pursued. Public Comment: None. 5/0. Carries.

ii) Station Design and Cost

RACP award announcements will likely not happen until the end of Q1 of 2026.

3. York County Regional Police Department (YCRPD)

i) 2025 Police Pension Additional Amount

MOTION (Gray/Herrold) to ratify the payment to the Spring Garden Uniform Pension Plan with Principal Financial in the amount of \$114,018.03 representing the remainder 2025 Pension Additional Amount. Discussion: None. Public Comment: None. 5/0. Carries.

4. 2025 Ludlow Project Payments

i) MOTION (Herrold/Detwiler) to approve general fund payments to Kinsley Construction for invoice 192514 in the amount of \$7,800 for inlet setting, invoice 192515 in the amount of \$3,600 for base milling and placement, and invoice 192513 in the amount of \$11,475 for Ludlow overlay. Discussion: None. Public Comment: Ricky Dubbs of 545 S Ogontz St inquired about division of work and payment to contractors. Commissioner Rooney clarified that they will only be paid for work that was completed. 5/0. Carries.

ii) MOTION (Herrold/Detwiler) to approve a general fund payment to York Materials Group in the amount of \$7,695 for materials for the Ludlow base repair. Discussion: None. Public Comment: None. 5/0. Carries.

5. 2025 Sewer Project – Mt. Rose Sewer Main and Manhole Lining

MOTION (Gray/Herrold) to approve \$245,700 in sewer funds to Abel Recon for the Mt. Rose Sewer Lining Project. Discussion: None. Public Comment: None. 5/0. Carries.

6. Stormwater Authority – Aerial Impervious Area Assessment

This is a 2025 general fund budgeted expense.

MOTION (Gray/Herrold) to approve payment in the amount of \$76,453 to T3 Global Strategies for the aerial impervious area assessment following the acceptance of the aerial data.

Discussion: None. Public Comment: Lynne Huddleston of 808 Clearmount Rd inquired about the availability of the data and the process. The engineer stated that it is a large amount of data that would not be easily stored or accessed on the Township website. It was also clarified by Commissioners Rooney and Gray that the information would be viewed on GIS platform which comes with a significant cost. Commissioner Rooney said that further review and discussion would be needed to determine how the data could be available if requested. Commissioner Gray noted that the information will be used as a baseline for stormwater management and flood control. Roberta Boffo of 1080 Grandview Road stated she liked the idea of a partner to access GIS data. 5/0. Carries.

7. Contracted Emergency Medical Services (EMS)

DIRECT staff to work with First Capital EMS, Chief Hoff, and the Solicitor to draft a proposed service agreement to bring back to the Board for consideration.

8. YAUFR Charter Agreement Amendment

MOTION (Herrold/Detwiler) to direct staff to work with Solicitor to draft and advertise the YAUFR Charter Agreement Amendment Ordinance. Discussion: None. Public Comment: None. 5/0. Carries.

9. 2026 Tax Levy and Budget

i) Ordinance 2025-11 2026 Tax Levy

Municipal real estate tax at 4.29 Mils and fire real estate tax at 0.586 Mils. This represents a 0.5 mil increase in the fire tax.

MOTION (Detwiler/Gray) to approve Ordinance 2025-11 2026 Tax Levy. Discussion: Commissioner Herrold expressed that he was not comfortable subjecting residents to a tax increase with so many unknowns. Commissioner Rooney expressed that he was torn due to the expenses of the new station, but not having a solid timeline or amount, in addition to the potential offset of savings from the police merger. Commissioner Gray expressed that it is important to make sure that the Township has the income to operate the EMS & fire services and does not want emergency response to degraded. She also noted that current debt service and upcoming fire related capital expenses are a consideration. Commissioner Gwilt expressed that it was a hard place to be as someone who understands what YAUFR needs to operate, but school and property tax increases put a hard position. Public Comment: Roberta Boffo of 1080 Grandview suggested additional grant applications and other opportunities to raise funds. Amy Mitten of 653 Mulberry St express concern that this increase is the starting point of a trickle up of the taxes like the school taxes that creep up a little each year. Ricky Dubbs of 545 S Ogontz Street noted that County taxes and utilities are increasing. Rooney: Aye. Herrold: Nay. Gwilt: Nay. Detwiler: Aye. Gray: Aye. 3/2. Passes.

ii) Ordinance 2025-12 2026 Budget and 2026 Budget Agreements

MOTION (Detwiler/Herrold) to approve Ordinance 2025-12 2026 Budget. Discussion: None. Public Comment: None. Herrold: Aye. Gwilt: Aye. Detwiler: Aye. Gray: Aye. Rooney: Aye. 5/0. Passes.

iii) MOTION (Detwiler/Gray) to approve 2026 agreements with Klugh Animal Control Services, York County SPCA, Stambaugh Ness, Water Treatment by Design, and NRG Building Services, and to authorize the Township Manager to execute the agreements. Discussion:

Commissioner Gray noted that in January of 2026 the SPCA is going to amend their policy of only accepting animals from animal control officers – the SPCA will release additional information in the coming weeks. Public Comment: None. 4/0. Carries. Commissioner Herrold stepped out.

10. Ordinance 2025-13 Taxation Administrative Appeals Amendment

Amendment to Chapter 284-52: Administrative Appeals.

MOTION (Detwiler/Gray) to approve Ordinance 2025-13 Taxation Administrative Appeals Amendment. Discussion: None. Public Comment: Roberta Boffo of 1080 Grandview Rd inquired about the purpose of the Ordinance, and it was clarified that this was an avenue available for appeals, but the Board needed to be appointed before the appeal could be presented. Gwilt: Aye. Detwiler: Aye. Gray: Aye. Rooney: Aye. Herrod: Aye. 5/0. Passes.

11. Graham Packaging Insect Issue – Consent Agreement to Resolve Notice of Violation

The consent agreement sets forth a site treatment plan, requires Graham Recycling to provide routine reporting to the Township, and creates a mechanism to address issues if the proposed treatment plan is ineffective.

MOTION (Herrold/Detwiler) to approve the Graham Packaging Consent Agreement to Resolve Notice of Violation upon approval by legal counsel and to authorize the President Commissioner or Vice President Commissioner to execute the Agreement. Discussion: None. Public Comment: Amy Mitten of 653 Mulberry St inquired if there was any resident input received or protections during the discussion for this agreement. She stated that it is going to be worse in four months and reviewed the issues she has every year with the infestation. She also stated that Graham can afford to wait it out, while residents cannot and that she hopes the Township will consider the residents and not just protect the Township with this issue. Commissioner Gray clarified that this agreement is based on the impact on the health and welfare of the residents and better allows the staff to monitor the situation. Roberta Boffo of 1080 Grandview inquired if the agreement was public information and it was clarified that once it was enacted it would be available to the public. 5/0. Carries.

12. Personnel

i) Resolution 2025-27 Employee Handbook Amendment

MOTION (Detwiler/Gray) to approve Resolution 2025-27 Employee Handbook Amendment. Discussion: None. Public Comment: None. 5/0. Carries.

G. New Business

1. Personnel

i) Job Descriptions and Staff Position

a) Resolution 2025-28 Job Descriptions- Assistant Manager with Zoning Officer Duties, Recreation Director, Recreation Teacher Lead, Recreation Counselor, Recreation Aide.

MOTION (Detwiler/Gwilt) to approve Resolution 2025-28 Job Descriptions. Discussion: None. Public Comment: Ricky Dubbs of 545 S Ogontz St inquired about the positions. 5/0. Carries.

b) MOTION (Herrold/Gwilt) to appoint Dawn Hansen as Assistant Township Manager with Zoning Officer Duties effective 01/01/2026 and to appoint Katie Sprich as Recreation Director effective 01/01/2026. Discussion: None. Public Comment: None. 5/0. Carries.

c) MOTION (Herrold/Detwiler) to approve the Township Manager's payout of 80 hours of unused 2025 vacation leave and to affirm the payout of 80 hours of unused 2024 vacation leave. Discussion: None. Public Comment: None. 5/0. Carries.

2. Sewer Flush Truck Repair-2025 Budgeted Expense

MOTION (Gwilt/Gray) to approve sewer funds in the amount of \$26,090.84 to Stephenson Equipment, Inc. for the replacement of the sewer flush truck Vicon tank and high-pressure

system obtained through sole source procurement. Discussion: None. Public Comment: Roberta Boffo of 1080 Grandview Rd asked about the truck use. 5/0. Carries.

3. Resignations

- i) **MOTION (Herrold/Detwiler)** to accept Jonathan Pinkerton's resignation from the Zoning Hearing Board effective 12/31/2025. Discussion: None. Public Comment: None. 5/0. Carries.
- ii) **MOTION (Herrold/Detwiler)** to accept Robert Sandmeyer's resignation from the Planning Commission effective 12/31/2025. Discussion: None. Public Comment: None. 5/0. Carries.
- iii) **Planning Commission and Zoning Hearing Board Members Needed**

The Township is accepting letters of interest for a Ward One Planning Commission member and a Ward Two Zoning Hearing Board member.

H. Commissioner Constituent Representation

- 1. **Commissioner Detwiler, Ward 1** – Wished everyone a happy holiday.
- 2. **Commissioner Rooney, Ward 2** – Expressed his thanks for the residents, his family, wife, and his sons. He recapped his time with the Board and expressed his hope that someone would continue the Mill Creek cleanup that he started. He thanked his fellow Commissioners as well.
- 3. **Commissioner Gray, Ward 3** – Noted that a change in the Handbook was that staff will now have Juneteenth off. She also noted that she was committed to continuing the Mill Creek Cleanup. She noted that there is a sustainable energy group that is working to fund a sustainability coordinator for the County.
- 4. **Commissioner Herrold, Ward 4** – Thanked Commissioner Rooney and said the Township was better for having him. He wished everyone Merry Christmas.
- 5. **Commissioner Gwilt, Ward 5** – Thanked Commissioner Rooney and thanked Public Works for the work they did getting the leaves cleaned up this year. He also gave an update about the trees and stated he was happy to see more homes decorated with lights this year.

I. Township Consultant, Contracted Services, Departments

- 1. **Township Consultants**
 - i) **Solicitor - None**
 - ii) **Engineer - None**
 - iii) **Fire Department / York Area United Fire and Rescue**
 - a) FYI-Spring Garden Township is seeking a Citizen-at-Large Commission Member for a two (2) year term (2026-2027).
 - iv) **Police Department / York County Regional Police Department - None**
- 2. **Township Administration**
 - i) **Manager** – Thanked Commissioner Rooney
 - ii) **Zoning and Codes Enforcement**
 - a) FYI-Beginning in 2026, all building permits will be reviewed under the 2021 Uniform Construction Code. The Zoning Officer noted that the current code is from 2018 and gave an update on the new Code Enforcement Officer.
 - iii) **Public Works** – Thanked Commissioner Rooney and wished him well.
 - iv) **Recreation** – Thanked Commissioner Rooney and stated that if he would share the contacts, she would keep the Mill Creek Cleanup going. Thanked the Board for the appointment to Recreation Director position. Noted that she did put together a sponsorship packet for the summer program and food truck Fridays. MyRec is available for registration and pavilion rentals starting January 1, 2026. Currently guitar classes are open for registration.

J. Public Comment

Roberta Boffo of 1080 Grandview Road thanked public works for removing the no trespassing sign from Mt Rose and said she was awaiting the removal of the gate. She asked for clarification on the grants and suggested other funding opportunities.

Melissa Stuart of 1161 Hollywood Terrace asked about a Grandview intersection, encouraged residents to attend the Recreation Commission meetings, and thanked Commissioner Rooney. Raymond Tuleya of 1244 Winding Oak Drive introduced himself, shared some background information, and acknowledged his election as tax collector.

Ricky Dubbs of 545 S Ogontz Street inquired about the status of the sewer plan with the DEP. The engineer clarified that the DEP allowed for an extension to amend the plan and it is progressing. Lynne Huddleston of 808 Clearmount Road asked for consideration of posting draft minutes and linking additional information on agenda items on the website prior to the meetings.

K. Executive Session-Petition for Administrative Appeal of Business Privilege/ Mercantile Tax by Jason A. Ream

The Board announced and entered into executive session for purposes of reviewing a tax appeal. The Board reconvened immediately following the executive session.

1. MOTION (Gray/Gwilt) to deny the November 6, 2025, Petition for Administrative Appeal of Business Privilege/ Mercantile Tax by Jason A. Ream. Discussion: None. Public Comment: None. 4/0. Carries (Commissioner Herrold was not present to vote).

II. Adjourn

MOTION (Gwilt/Detwiler) to adjourn at 8:26pm. 4/0.

Respectfully submitted,

Luther C Wike Jr.
Township Secretary
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