

# SPRING GARDEN TOWNSHIP

340 TRI HILL ROAD  
YORK, PA 17403-5709



PHONE NUMBER 717.848.2858  
www.springgardentwp.org

## BOARD OF COMMISSIONERS REORGANIZATION MEETING AGENDA

JANUARY 5, 2026 – 3:00 PM

**PUBLIC AGENDA**

### I. Call to Order / Pledge of Allegiance

This meeting is being recorded for the purpose of drafting minutes and is being live streamed.

#### A. Administration of Oath of Office by Magisterial District Judge, Jennifer J.P. Clancy, Esq.

1. Jonathan Pinkerton, Ward 2, 4-Year Term (01/2026-01/2030)
2. Andrew Herrold, Ward 4, 4-Year Term (01/2026-01/2030)

#### B. Public Comment

#### C. Organization of the Board of Commissioners

##### 1. Elections

###### i) Board President

**ACTION** to elect Commissioner \_\_\_\_\_ as President of the Board of Commissioners.

###### ii) Board Vice President

**ACTION** to elect Commissioner \_\_\_\_\_ as Vice President of the Board of Commissioners.

###### iii) Secretary

**ACTION** to reelect Township Manager Luther Wike Jr as Township Secretary.

##### 2. Resolution 2026-01 Honoring the Public Service of Commissioner Daniel E Rooney

**ACTION** to adopt Resolution 2026-01 Honoring the Public Service of Commissioner Daniel E Rooney.

##### 3. Liaison Appointments

###### i) York Area United Fire and Rescue (YAUFR)

a) YAUFR Primary Representative I (2026-2027) (Previously Commissioner Rooney)  
**ACTION** to appoint Commissioner \_\_\_\_\_ as a YAUFR Primary Representative.

b) YAUFR Primary Representative II (2025-2026) is currently Commissioner Gwilt.

c) YAUFR Alternate Representative (2026-2027) (Currently Commissioner Detwiler)

**ACTION** to appoint Commissioner \_\_\_\_\_ as the YAUFR Alternate Representative.

###### ii) Planning Commission Liaison (2026-2027) (Currently Commissioner Gray)

**ACTION** to appoint Commissioner \_\_\_\_\_ as the Planning Commission Liaison.

###### iii) Zoning Hearing Board Liaison (2026-2027) (Currently Commissioner Herrold)

**ACTION** to appoint Commissioner \_\_\_\_\_ as the Zoning Hearing Board Liaison.

###### iv) Recreation Commission Liaison (2026-2027) (Currently Commissioner Detwiler)

**ACTION** to appoint Commissioner \_\_\_\_\_ as the Recreation Commission Liaison.

###### v) Public Works Department Liaison (2026-2027) (Currently Commissioner Detwiler)

**ACTION** to appoint Commissioner \_\_\_\_\_ as the Public Works Department Liaison.

###### vi) Administration Liaison (2026-2027) - President Commissioner

Administration encompasses all township operations that fall under the reporting structure of the Township Manager.

##### 4. Township Appointments

###### i) York Area United Fire and Rescue (YAUFR)

###### a) YAUFR Citizen at Large (2026-2027)

Letters of Interest received from Alex Bishop, Randall Witt, Charles Thomas Mitten.

**ACTION** to appoint Citizen \_\_\_\_\_ as the YAUFR Citizen at Large.

###### b) Emergency Management Coordinator – YAUFR

YAUFR serves as the Township's Emergency Management Coordinator.

Anyone wishing to speak during the designated public comment periods regarding items not on the agenda or about any agenda item at the time designated by the President Commissioner should **use the podium**. Public meetings of the Board of Commissioners may be audio recorded for the purpose of assisting in the preparation of the meeting minutes; recordings are not public record and will be destroyed following adoption of the meeting minutes. Public meetings may be live streamed on YouTube.com

# SPRING GARDEN TOWNSHIP

340 TRI HILL ROAD  
YORK, PA 17403-5709



PHONE NUMBER 717.848.2858  
[www.springgardentwp.org](http://www.springgardentwp.org)

**ii) Treasurer**

**ACTION** to appoint Township Manager Luther Wike Jr as the Township Treasurer.

**iii) Solicitor**

**ACTION** to reappoint CGA Law Firm with attorney Beth Kern as the primary contact as the Township Solicitor.

**iv) Engineer**

**ACTION** to reappoint CS Davidson with David Davidson Jr as the primary contact as the Township Engineer.

**v) Chief Financial Officer**

**ACTION** to reappoint SEK with Krista Gardner as the primary contact as the Township Chief Financial Officer.

**vi) Resolution 2026-\_\_\_\_ Tax Collector and Tax Collector Service Agreement**

**ACTION** to approve Resolution 2026-\_\_\_\_ appointing York County Treasurer's Office as Tax Collector and Authorizing and Accepting the Treasurer's Office Tax Collector Service Agreement.

**vii) Planning Commission**

**a) Resolution 2026-\_\_\_\_ Appointment to the Planning Commission**

The appointment would serve the remainder of the four(4) year term (2025-2028 term). Thomas King submitted a Letter of Interest.

**ACTION** to appoint Resolution 2026-\_\_\_\_ Appointment of Thomas King to the Planning Commission.

**b) Resolution 2026-\_\_\_\_ Reappointment to the Planning Commission (2026-2029)**

**ACTION** to approve Resolution 2026-\_\_\_\_ Reappointing Amy Mitten to the Planning Commission for a four(4) year term.

**viii) Zoning Hearing Board**

**a) Resolution 2026-\_\_\_\_ Appointment of Melinda Eppolito to the Zoning Hearing Board**

The appointment would serve the remainder of the five(5) year term (2022-2026).

**ACTION** to approve Resolution 2026-\_\_\_\_ Appointment of Melinda Eppolito to the Zoning Hearing Board.

**b) Resolution 2026-\_\_\_\_ Reappointments to the Zoning Hearing Board (2026-2030)**

**ACTION** to approve Resolution 2026-\_\_\_\_ Reappointing Michelle Poole and Michael Barton to the Zoning Hearing Board for five(5) year terms.

**ix) Recreation Commission Member Ward 1 Reappointment (2026-2030)**

**ACTION** to reappoint Aaron Hall of Ward 1 to the Recreation Commission for a five(5) year term (2026-2030).

**x) York Adams Tax Bureau (YATB) and Tax Collection Committee (TCC)**

**ACTION** to appoint Township Manager Luther Wike Jr as the Primary YATB and TCC Representative and Finance Administrator Rebecca Nicklow as the Alternate YATB and TCC Representative.

**xi) Chesapeake Bay Pollutant Reduction Plan Regional Committee (York County Stormwater Consortium)**

**ACTION** to appoint Township Manager Luther Wike Jr as the York County Stormwater Consortium Primary Voting Member and Assistant Township Manager Dawn Hansen as the Alternate Voting Member.

# SPRING GARDEN TOWNSHIP

340 TRI HILL ROAD  
YORK, PA 17403-5709



PHONE NUMBER 717.848.2858  
[www.springgardentwp.org](http://www.springgardentwp.org)

## xii) York County Local Government Advisory Committee

**ACTION** to appoint Assistant Township Manager Dawn Hansen to the York County Local Government Advisory Committee.

## xiii) Sewage Enforcement Officer(SEO) (2026-2027)

**ACTION** to reappoint Brandt Fink as the Primary Sewage Enforcement Officer and reappoint Adam Anderson of Site Design Concepts as the Assistant Sewage Enforcement Officer.

## xiv) Vacancy Board – Citizen Member

**ACTION** to reappoint John Flinchbaugh as the Citizen Member of the Vacancy Board.

## D. Other Business

### 1. Township Manager Employment Agreement

**ACTION** to approve the 2026-2027 Township Manager Employment Agreement.

### 2. Resolution 2026-\_\_\_\_ Master Fee Schedule Amendment

Updates park rental fees and sewer fees per the 2026 Budget.

**ACTION** to approve Resolution 2026-\_\_\_\_ Master Fee Schedule Amendment.

### 3. Resolution 2026-\_\_\_\_ Collections Fee Schedule

Creates a fee schedule related to the collection of delinquent fees.

**ACTION** to approves Resolution 2026-\_\_\_\_ Collections Fee Schedule.

### 4. Ordinance 2026-01 York Area United Fire and Rescue Charter Agreement Amendment

Amends the citizen-at-large role, the process enter into agreements, and the budgeting process.

**ACTION** to approve Ordinance 2026-01 York Area United Fire and Rescue Charter Agreement Amendment.

### 5. PA American Water and Aqua Merger PA Public Utility Commission(PUC) Petition to Intervene

PA American Water and Aqua have filed an application with the PUC for approval to merge. The Township has a treatment agreement with PA American Water. The Petition to Intervene would allow the Township to be represented before the PUC in regard to the merger.

**ACTION** to affirm the filing of the Petion to Intervene before to PA PUC and to affirm the Township Manager's execution of the Petition.

## G. Public Comment

## II. Adjourn

**ACTION:** to adjourn.

**Township Consultants and Contracted Services:**  
Engineer (David Davidson, P.E./C.S. Davidson, Inc.)  
Solicitor (Attorney Beth Kern/CGA Law Firm)  
York Area United Fire & Rescue (Chief Daniel Hoff)  
York County Regional Police (Lt. Adam Zimmerman)  
Finance (Krista Gardner/SEK, CFO)

### Township Administration:

Township Manager (Luther C Wike Jr)  
Zoning/Codes (Dawn Hansen, Asst. Mgr., Zoning Ofc.)  
Public Works (Craig Ruhl, Superintendent)  
Recreation (Katie Sprich, Recreation Director)