

SPRING GARDEN TOWNSHIP

340 TRI HILL ROAD
YORK, PA 17403-5709



PHONE NUMBER 717.848.2858
www.springgardentwp.org

BOARD OF COMMISSIONERS REORGANIZATION MEETING AGENDA

JANUARY 5, 2026 – 3:00 PM

PUBLIC AGENDA

I. Call to Order / Pledge of Allegiance

This meeting is being recorded for the purpose of drafting minutes and is being live streamed.

A. Administration of Oath of Office by Magisterial District Judge, Jennifer J.P. Clancy, Esq.

1. Jonathan Pinkerton, Ward 2, 4-Year Term (01/2026-01/2030)
2. Andrew Herrold, Ward 4, 4-Year Term (01/2026-01/2030)

B. Public Comment

C. Organization of the Board of Commissioners

1. Elections

i) Board President

***ACTION** to elect Commissioner _____ as President of the Board of Commissioners.*

ii) Board Vice President

***ACTION** to elect Commissioner _____ as Vice President of the Board of Commissioners.*

iii) Secretary

***ACTION** to reelect Township Manager Luther Wike Jr as Township Secretary.*

2. Resolution 2026-01 Honoring the Public Service of Commissioner Daniel E Rooney

***ACTION** to adopt Resolution 2026-01 Honoring the Public Service of Commissioner Daniel E Rooney.*

3. Liaison Appointments

i) York Area United Fire and Rescue (YAUFR)

a) YAUFR Primary Representative I (2026-2027) (Previously Commissioner Rooney)

***ACTION** to appoint Commissioner _____ as a YAUFR Primary Representative.*

b) YAUFR Primary Representative II (2025-2026) is currently Commissioner Gwilt.

c) YAUFR Alternate Representative (2026-2027) (Currently Commissioner Detwiler)

***ACTION** to appoint Commissioner _____ as the YAUFR Alternate Representative.*

ii) Planning Commission Liaison (2026-2027) (Currently Commissioner Gray)

***ACTION** to appoint Commissioner _____ as the Planning Commission Liaison.*

iii) Zoning Hearing Board Liaison (2026-2027) (Currently Commissioner Herrold)

***ACTION** to appoint Commissioner _____ as the Zoning Hearing Board Liaison.*

iv) Recreation Commission Liaison (2026-2027) (Currently Commissioner Detwiler)

***ACTION** to appoint Commissioner _____ as the Recreation Commission Liaison.*

v) Public Works Department Liaison (2026-2027) (Currently Commissioner Detwiler)

***ACTION** to appoint Commissioner _____ as the Public Works Department Liaison.*

vi) Administration Liaison (2026-2027) - President Commissioner

Administration encompasses all township operations that fall under the reporting structure of the Township Manager.

4. Township Appointments

i) York Area United Fire and Rescue (YAUFR)

a) YAUFR Citizen at Large (2026-2027)

Letters of Interest received from Alex Bishop, Randall Witt, Charles Thomas Mitten.

***ACTION** to appoint Citizen _____ as the YAUFR Citizen at Large.*

b) Emergency Management Coordinator – YAUFR

YAUFR serves as the Township's Emergency Management Coordinator.

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ii) Treasurer

ACTION to appoint Township Manager Luther Wike Jr as the Township Treasurer.

iii) Solicitor

ACTION to reappoint CGA Law Firm with attorney Beth Kern as the primary contact as the Township Solicitor.

iv) Engineer

ACTION to reappoint CS Davidson with David Davidson Jr as the primary contact as the Township Engineer.

v) Chief Financial Officer

ACTION to reappoint SEK with Krista Gardner as the primary contact as the Township Chief Financial Officer.

vi) Resolution 2026-__ Tax Collector and Tax Collector Service Agreement

ACTION to approve Resolution 2026-__ appointing York County Treasurer's Office as Tax Collector and Authorizing and Accepting the Treasurer's Office Tax Collector Service Agreement.

vii) Planning Commission

a) Resolution 2026-__ Appointment to the Planning Commission

The appointment would serve the remainder of the four(4) year term (2025-2028 term). Thomas King submitted a Letter of Interest.

ACTION to appoint Resolution 2026-__ Appointment of Thomas King to the Planning Commission.

b) Resolution 2026-__ Reappointment to the Planning Commission (2026-2029)

ACTION to approve Resolution 2026-__ Reappointing Amy Mitten to the Planning Commission for a four(4) year term.

viii) Zoning Hearing Board

a) Resolution 2026-__ Appointment of Melinda Eppolito to the Zoning Hearing Board

The appointment would serve the remainder of the five(5) year term (2022-2026).

ACTION to approve Resolution 2026-__ Appointment of Melinda Eppolito to the Zoning Hearing Board.

b) Resolution 2026-__ Reappointments to the Zoning Hearing Board (2026-2030)

ACTION to approve Resolution 2026-__ Reappointing Michelle Poole and Michael Barton to the Zoning Hearing Board for five(5) year terms.

ix) Recreation Commission Member Ward 1 Reappointment (2026-2030)

ACTION to reappoint Aaron Hall of Ward 1 to the Recreation Commission for a five(5) year term (2026-2030).

x) York Adams Tax Bureau (YATB) and Tax Collection Committee (TCC)

ACTION to appoint Township Manager Luther Wike Jr as the Primary YATB and TCC Representative and Finance Administrator Rebecca Nicklow as the Alternate YATB and TCC Representative.

xi) Chesapeake Bay Pollutant Reduction Plan Regional Committee (York County Stormwater Consortium)

ACTION to appoint Township Manager Luther Wike Jr as the York County Stormwater Consortium Primary Voting Member and Assistant Township Manager Dawn Hansen as the Alternate Voting Member.

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xii) York County Local Government Advisory Committee

ACTION to appoint Assistant Township Manager Dawn Hansen to the York County Local Government Advisory Committee.

xiii) Sewage Enforcement Officer(SEO) (2026-2027)

ACTION to reappoint Brandt Fink as the Primary Sewage Enforcement Officer and reappoint Adam Anderson of Site Design Concepts as the Assistant Sewage Enforcement Officer.

xiv) Vacancy Board – Citizen Member

ACTION to reappoint John Flinchbaugh as the Citizen Member of the Vacancy Board.

D. Other Business

1. Township Manager Employment Agreement

ACTION to approve the 2026-2027 Township Manager Employment Agreement.

2. Resolution 2026-__ __ Master Fee Schedule Amendment

Updates park rental fees and sewer fees per the 2026 Budget.

ACTION to approve Resolution 2026-__ __ Master Fee Schedule Amendment.

3. Resolution 2026-__ __ Collections Fee Schedule

Creates a fee schedule related to the collection of delinquent fees.

ACTION to approve Resolution 2026-__ __ Collections Fee Schedule.

4. Ordinance 2026-01 York Area United Fire and Rescue Charter Agreement Amendment

Amends the citizen-at-large role, the process enter into agreements, and the budgeting process.

ACTION to approve Ordinance 2026-01 York Area United Fire and Rescue Charter Agreement Amendment.

5. PA American Water and Aqua Merger PA Public Utility Commission(PUC) Petition to Intervene

PA American Water and Aqua have filed an application with the PUC for approval to merge. The Township has a treatment agreement with PA American Water. The Petition to Intervene would allow the Township to be represented before the PUC in regard to the merger.

ACTION to affirm the filing of the Petition to Intervene before to PA PUC and to affirm the Township Manager's execution of the Petition.

G. Public Comment

II. Adjourn

ACTION: to adjourn.

Township Consultants and Contracted Services:

Engineer (David Davidson, P.E./C.S. Davidson, Inc.)
Solicitor (Attorney Beth Kern/CGA Law Firm)
York Area United Fire & Rescue (Chief Daniel Hoff)
York County Regional Police (Lt. Adam Zimmerman)
Finance (Krista Gardner/SEK, CFO)

Township Administration:

Township Manager (Luther C Wike Jr)
Zoning/Codes (Dawn Hansen, Asst. Mgr., Zoning Ofc.)
Public Works (Craig Ruhl, Superintendent)
Recreation (Katie Sprich, Recreation Director)

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