

SPRING GARDEN TOWNSHIP

340 TRI HILL ROAD
YORK, PA 17403-5709



PHONE NUMBER 717.848.2858
www.springgardentwp.org

SPRING GARDEN TOWNSHIP BOARD OF COMMISSIONERS

BUSINESS MEETING AGENDA

APRIL 8, 2026 – 6:30 PM

PUBLIC AGENDA

I. Call to Order / Pledge of Allegiance

This meeting is being live streamed and recorded for the purpose of drafting minutes.

A. Presentations

B. Public Comment

C. Meeting Minutes Approval

ACTION to approve the Workshop and the Business Meeting Minutes of March 11, 2026.

D. Finance

1. **ACTION** to accept the March 2026 Treasurer's Report and Bank Transactions.

E. Subdivision / Land Development

1. 1800 Hollywood Blvd., York Suburban School District – Subdivision Land Development Plan

Proposal with two building additions and new parking lots. The Planning Commission recommended approval to the Board of Commissioners with the following waivers and conditions.

ACTION to approve 1800 Hollywood Blvd. Subdivision Plan with the listed waivers and conditions:

Waivers:

i) A waiver for preliminary plan approval (§275-9B, SALDO).

ii) A waiver for the required right-of-way for an Arterial Street. They are requesting 40' from the centerline of the road. (§275-29A, SALDO).

iii) A waiver for the requirement for approval of DEP certification that the method of sewage disposal, water supply and sedimentation and erosion control (§275-24D(4), SALDO).

Conditions:

i) Remove the word "test" from the front page above York County Pennsylvania.

ii) A Development Agreement, prepared by the Township's solicitor, shall be executed, and recorded by the Township prior to the release of the Plan for recording.

iii) Security for proposed improvements (sewers, landscaping, stormwater, streets, lighting, erosion control) must be posted before final plan approval (§275-24.D.5, SALDO).

iv) Engineer's stamp and signature required (§275-24D(5), SALDO).

v) Owner's notarized signature (§275-24.C(22), SALDO)

vi) Approved NPDES Permit with E & S Plan is required (§275-23, SALDO).

vii) Stormwater management approval (§276 Stormwater Management).

viii) Provide a copy of the HOP for any work within the PennDOT right-of-way if necessary

2. Red Oaks at Regents Glen – 45-Day Time Extension

ACTION to approve a 45-day time extension waiver to June 25, 2026, to record the Red Oaks at Regents Glen Final Land Development Plan.

3. Regent's Glen Lot 78 Security Release

ACTION to Ratify the Manager's authorization for the Engineer to proceed with the inspection of the improvements at Regents Glen Lot 78 and act on the Engineer's recommendation of full release of security and escrow.

F. Old Business

1. Mt Rose Sewer Lining Project

Funds were approved in 2025. Due to weather delays, the project was delayed.

Anyone wishing to speak during the designated public comment periods regarding items not on the agenda or about any agenda item at the time designated by the President Commissioner should **use the podium**. Public meetings of the Board of Commissioners may be audio recorded for the purpose of assisting in the preparation of the meeting minutes; recordings are not public record and will be destroyed following adoption of the meeting minutes. Public meetings may be live streamed on YouTube.com

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ACTION to approve \$245,700 in sewer funds to Abel Recon for the 2025 Mt. Rose Sanitary Sewer Lining Project.

2. Windsor Park Public Park Rehabilitation Project

i) Presentation on Windsor Park Rehabilitation Project

ii) Windsor Park Property Boundaries

To meet the requirements of the DCNR C2P2 Grant, the Township must demonstrate full control over the property. The current deed does not meet this requirement.

ACTION to ratify the Manager's authorization of a survey of the Windsor Park by CS Davidson.

ACTION to authorize Solicitor to proceed with actions to resolve any property boundary issues for the Windsor Park parcel to provide the Township control over the property.

iii) Resolution 2026-11 DCNR C2P2 Rehabilitation and Development Grant Application

Currently the Windsor Park Rehabilitation Project cost estimate is \$747,000. The grant provides a four (4) year window to use awarded funds, has a 50% match requirement, and has a typical award between \$100,000 to \$250,000.

ACTION to approve Resolution 2026-11 DCNR C2P2 Rehabilitation and Development Grant Application and DCNR Resolution.

3. Tri Hill Sanitary and Stormwater Sewer Project

i) Change Order, CO #3 and #4

ACTION to approve the Tri Hill Sewer Project Change Order #3 with a time extension to May 18, 2026 and Change Order #4 with an additional construction amount of \$12,778.15.

ii) Application for Payment, AFP #1

ACTION to approve AFP #1 in the amount of \$169,933.19 to CPA Pavement Services with \$95,302.19 from Liquid Fuels and \$74,631 from Sewer Fund.

4. PA American Water and Aqua Merger – Cost Share of Legal Expenses

ACTION to approve \$1,310.62 in sewer funds to West Manchester Township cover the Township's portion of the legal fees from Obermayer Law Firm for a petition to intervene.

5. Ordinance 2026-02 Chapter 250-69(C)(9) Sewers Discharge Levels Amendment

An amendment to reflect the US EPA revised allowable levels of discharge of certain substances.

ACTION to approve Ordinance 2026-02 Chapter 250-69(C)(9) Sewers Discharge Levels Amendment. (Roll Call Vote)

6. Social Media Use for Township Purposes Policy Update

Update would allow for public commenting on the Recreation Facebook and Instagram pages.

ACTION to approve the updated Social Media Use for Township Purposes Policy.

G. New Business

1. Personnel

i) Summer Parks Program Staffing Offers of Employment

ACTION to approve hiring the following applicants as seasonal, part-time employees for the Summer Parks Program: Sarah Langston as Teacher Lead at \$21 per hour, Sara Bray as Recreation Counselor at \$17 per hour, Benson Chen as Recreation Counselor at \$17 per hour, Sophia Bottali as Recreation Aide at \$15 per hour, and Joleyne Maxwell as Recreation Aide at \$15 per hour.

ii) Summer Park Programming Staff Discount

ACTION to approve a 50% discount for Township Staff on the 2026 weekly summer parks programming fee for up to two of their children.

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2. Orrstown Bank Service Agreement

Orrstown Bank is requesting an executed Master Agreement. We have not had an agreement with Orrstown Bank since the merger with PeoplesBank. There will not be a change in fees.

ACTION to approve the agreement with Orrstown Bank and to authorize the Township Manager to execute the agreement.

3. Transfer of Other Post Employment Benefits (OPEB) Funds and Closure of Account

Township will use excess funds in OPEB account to offset the 2026 Police Pension Additional Amount. The General Fund will be used for OPEB costs. Current OPEB balance \$434,384.

ACTION to direct staff to transfer the remaining balance in the OPEB account to the General Fund and to close the OPEB account.

4. Recreation Van Purchase

Staff are requesting authorization to obtain a minimum of three quotes and to facilitate the purchase of a Recreation van that meets the requirements of the Recreation Department.

ACTION to authorize staff to purchase a Recreation van not to exceed the budgeted amount of \$24,000 and to authorize the Manager and Superintendent to execute any and all documents.

5. Codes Vehicle Purchase (C-2) – 2020 Nissan Rouge

The Codes vehicle has reached end of lease. The purchase price is \$1,471.04.

ACTION to authorize the purchase of the 2020 Nissan Rogue Codes vehicle in an amount not to exceed \$1,500.00 and to authorize the Manager and Superintendent to execute all documents.

H. Commissioner Constituent Representation

1. Commissioner Detwiler, Ward 1
2. Commissioner Pinkerton, Ward 2
3. Commissioner Gray, Ward 3
4. Commissioner Herrold, Ward 4
5. Commissioner Gwilt, Ward 5

I. Township Consultant, Contracted Services, Departments

1. Township Consultants
 - i) Solicitor
 - ii) Engineer
 - iii) Fire Department / York Area United Fire and Rescue
 - iv) Police Department / York County Regional Police Department
2. Township Administration
 - i) Manager
 - ii) Zoning and Codes Enforcement
 - iii) Public Works
 - iv) Recreation

J. Public Comment

II. Adjourn

ACTION: to adjourn.

Township Consultants and Contracted Services:

Engineer (David Davidson, P.E./C.S. Davidson, Inc.)
Solicitor (Attorney Mieke Driscoll/CGA Law Firm)
York Area United Fire & Rescue (Chief Daniel Hoff)
York County Regional Police (Lt. Adam Zimmerman)
Finance (Krista Gardner/SEK, CFO)

Township Administration:

Township Manager (Luther C Wike Jr)
Zoning/Codes (Dawn Hansen, Asst. Mgr., Zoning Ofc.)
Public Works (Craig Ruhl, Superintendent)
Recreation (Katie Sprich, Recreation Director)

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