

SPRING GARDEN TOWNSHIP

340 TRI HILL ROAD
YORK, PA 17403-5709



PHONE NUMBER 717.848.2858
www.springgardentwp.org

SPRING GARDEN TOWNSHIP BOARD OF COMMISSIONERS BUSINESS MEETING PUBLIC AGENDA

MAY 13, 2026 – 6:30 PM

I. Call to Order / Pledge of Allegiance

This meeting is being live streamed to provide online access and recorded for the purpose of drafting minutes.

A. Presentations

B. Public Comment

C. Meeting Minutes Approval

ACTION to approve the Business Meeting Minutes of April 08, 2026.

D. Finance

ACTION to accept the April 2026 Treasurer's Report and Bank Transactions.

E. Subdivision / Land Development

1. RG HH TH, LLC, Red Oaks at Regents Glen

Additional stormwater waiver request and plan reapproval.

ACTION to approve an additional stormwater management waiver §265-401.E.14 and reapprove the amended land development plan with the additional waiver.

2. 1800 Hollywood Drive, York Suburban School District – 45-Day Time Extension

ACTION to approve a 45-day time extension waiver to June 18, 2026, to record the 1800 Hollywood Blvd., York Suburban School District Land Development Plan.

3. 711 Olive Street/700B N Sherman Street Security Reduction

ACTION to ratify the Manager's authorization for the Engineer to inspect improvements at 711 Olive Street/700B N Sherman Street and reduce security to \$197,125.90 based on Engineer's recommendation.

4. 711 Olive Street Landscaper Office Land Development Plan Security Reduction

ACTION to ratify the Manager's authorization for the Engineer to inspect improvements at the 711 Olive Street Landscaper Office and reduce security to \$141,993.50 based on Engineer's recommendation.

F. Old Business

1. Mill Creek Trail and Greenway – Phase 1 Payment

The final project amount came in \$163.57 over quote due to additional line painting.

ACTION to approve payment to D.E. Gemmill in the amount of \$13,538.81 from Developer's Recreation Funds.

2. Windsor Park Public Park Rehabilitation Project

i) Resolution 2026-12 Greenways, Trails, and Recreation Program (GTRP) Grant

Resolution includes an affirms application for the GTRP Grant, signer designation, and a 15% match agreement.

ACTION to approve Resolution 2026-___ GTRP Grant application, signing authority, and matching funds agreement.

3. York County Regional Police Department

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- i) Spring Garden Township Police Pension Actuarial Expense**
ACTION to approve \$937.50 to Foster and Foster for the 2025 Actuarial Valuation Report and Act 205 Form.
 - 4. Refuse Contract Bidding**
ACTION to authorize solicitor to advertise a request for bids for refuse contracts with current service for a term of three (3) years with optional two (2), one-year extensions and for a term of five (5) years.
 - 5. Liquid Fuels – 2026 Tri Hill Paving Project Award (MS-944)**
ACTION to award the 2026 Tri Hill Paving Contract (MS-944) to Kinsley Construction in the amount of \$169,395 based on Engineer’s recommendation and authorize Manager to execute any and all contract documents.
 - 6. Tri Hill Sanitary and Stormwater Sewer Project**

 - i) Change Order, CO #5**
ACTION to approve the Tri Hill Sewer Project Change Order #5 with a time extension to June 5, 2026.
 - ii) Application for Payment, AFP #2**
ACTION to approve AFP #2 in the amount of \$197,700.50 to CPA Pavement Services with \$51,757.81 from Liquid Fuels and \$145,942.69 from Sewer Fund.
 - 7. Virginia Avenue Stormwater and Sanitary Sewer Project – Project Bidding**
The bids came in higher than budgeted; a funding plan is forthcoming.
ACTION to award the Virginia Avenue Stormwater and Sanitary Sewer Project to Rogele, LLC in the amount of \$840,983.00 based on Engineer’s recommendation and authorize Manager to execute any and all contract documents.
 - 8. Hoffman Road Sewer Project**
The project includes sanitary sewer repairs to be paid from sewer fund and roadway paving paid from liquid fuels fund.
ACTION to authorize the Engineer to advertise the Hoffman Road Sewer Project for bids.
 - 9. PA American Water and Aqua Merger – Cost Share of Legal Expenses**
ACTION to approve a total of \$2,607.75 in sewer funds to West Manchester Township for the Township’s portion of legal fees from Obermayer Law Firm.
 - 10. Recreation Van Purchase**
ACTION to affirm the purchase of a used 2023 Chrysler Voyager LX van from Brubaker’s Auto Sales in the amount of \$24,000.
 - 11. Victory Fire Company Snow Removal Vehicle**
The Township will be reimbursed for the full cost of the vehicle with LSA Cat 4 grant funds and by Victory Fire Company.
ACTION to approve \$57,568 to Hondru Fleet for the purchase of a 2026 Ford F-250 truck and Western snowplow, and to authorize the Township Manager and Superintendent to execute any and all documents.
 - 12. Social Media Use for Township Purposes Policy Update**
Update allows for public commenting on the Recreation Facebook and Instagram pages.
ACTION to approve the updated Social Media Use for Township Purposes Policy.

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G. New Business

1. Personnel

i) Resignation – William Sechrist, Public Works Highway Crewmember

***ACTION** to accept the resignation of William Sechrist effective 01/01/2027.*

ii) Public Works Staffing – Public Works Highway Crewmember

Staff is seeking approval to begin seeking a Highway Crewmember for a hire date in October. This would allow for adequate training prior to Mr. Sechrist's retirement.

***DIRECT** staff to begin seeking a Public Works Highway Crewmember for hire.*

2. Chapter 300 – Vehicles and Traffic Ordinance Amendment

i) Handicap Parking Spaces, §300-37

An application for handicap parking for 1242 E Maple Street was submitted. The location and the applicant meet the ordinance conditions for a handicap space.

ii) Revision, Chapter 300

Section §300-42 should refer to the fee schedule and improper section references should be amended.

iii) Greendale Road No Parking Zone from South Queen Street to Crescent Road

This section of Greendale Road gets numerous complaints. The flow of traffic becomes restricted at the S Queen Street intersection when there are parked cars. A traffic study is being completed by LTAP to determine the need for a no parking zone.

***ACTION** to direct staff and Solicitor to draft and advertise a Chapter 300 ordinance amendment to add a handicap parking space at 1242 E Maple Street, refer to the Township's Fee Schedule in §300-42, amend section references, and add a no parking zone based on a traffic study.*

3. Tri Hill BFPE 5-year Sprinkler System Maintenance Flush Test

The Township building is five (5) years old. BFPE recommends a sprinkler system flush test every five (5) years.

***ACTION** to approve \$1,790 in unbudgeted funds to BFPE for a 5-year sprinkler system test.*

4. Tri Hill Security System Service

***ACTION** to approve \$1,621.30 in unbudgeted funds to Illuminated Integration for service on the Tri Hill security camera system.*

5. Grantley Pavillion Roof Replacement

***ACTION** to approve \$9,375 in budgeted funds to Dallastown Roofing & Contracting to replace the Grantley Pavillion roof.*

6. Municipal Website Accessibility

Double Dog Communications is suggesting updates to our website to meet web content accessibility guidelines.

***ACTION** to approve \$570 in unbudgeted funds to Double Dog Communications to complete a website ADA assessment and update.*

H. Commissioner Constituent Representation

1. Commissioner Detwiler, Ward 1

2. Commissioner Pinkerton, Ward 2

3. Commissioner Gray, Ward 3

4. Commissioner Herrold, Ward 4

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5. Commissioner Gwilt, Ward 5

I. Township Consultant, Contracted Services, Departments

1. Township Consultants

- i) Solicitor
- ii) Engineer
- iii) Fire Department / York Area United Fire and Rescue
- iv) Police Department / York County Regional Police Department

2. Township Administration

- i) Manager
- ii) Zoning and Codes Enforcement
- iii) Public Works
- iv) Recreation

J. Public Comment

II. Adjourn

ACTION to adjourn.

Township Consultants and Contracted Services:

Engineer (David Davidson, P.E./C.S. Davidson, Inc.)
Solicitor (Attorney Beth Kern/CGA Law Firm)
York Area United Fire & Rescue (Chief Daniel Hoff)
York County Regional Police (Lt. Adam Zimmerman)
Finance (Krista Gardner/SEK, CFO)

Township Administration:

Township Manager (Luther C Wike Jr)
Zoning/Codes (Dawn Hansen, Asst. Mgr., Zoning Ofc.)
Public Works (Craig Ruhl, Superintendent)
Recreation Director (Katie Sprich)

Anyone wishing to speak during the designated public comment periods regarding items not on the agenda or about an agenda item at the time designated by the President Commissioner should use the podium. Public meetings of the Board of Commissioners may be audio recorded for the purpose of assisting in the preparation of the meeting minutes; recordings are not public record and will be destroyed following adoption of the meeting minutes. Public meetings may be live streamed on YouTube.com as a convenience to the public, but availability is not guaranteed.