

Minutes of the Spring Garden Township Board of Commissioners Business Meeting
6:30 PM – May 13, 2026

Persons Present:

Jonathan Pinkerton, Commissioner
David Detwiler, President Commissioner
Andrew Herrold, Vice President Commissioner

Thomas Gwilt, Commissioner
Anne Gray, Commissioner

I. Call to Order / Pledge of Allegiance

This meeting is being live streamed to provide online access and recorded for the purpose of drafting minutes. An executive session was held on May 4, 2026, to discuss legal matters.

A. Presentations - None

B. Public Comment

Roberta Boffo of 1080 Grandview asked what the process was for any action on 1799 Mt Rose Ave. including if the property was to be sold. Commissioner Herrold stated that any action would be preceded by a public discussion and any action, including a sale, would be on the agenda.

C. Meeting Minutes Approval

MOTION (Gwilt/Herrold) to approve the Business Meeting Minutes of April 08, 2026.

Discussion: None. Public Comment: Roberta Boffo of 1080 Grandview stated it was hard to comment on documents unavailable for viewing. 5/0. Carries.

D. Finance

MOTION (Herrold/Gwilt) to accept the April 2026 Treasurer's Report and Bank Transactions. Discussion: None. Public Comment: None. 5/0. Carries.

E. Subdivision / Land Development

1. RG HH TH, LLC, Red Oaks at Regents Glen

MOTION (Herrold/Gwilt) to approve an additional stormwater management waiver §265-401.E.14 and reapprove the amended land development plan with the additional waiver. Discussion: Commissioner Gray inquired on the recreation fee in lieu. Public Comment: None. 5/0. Carries.

2. 1800 Hollywood Drive, York Suburban School District – 45-Day Time Extension

MOTION (Gray/Herrold) to approve a 45-day time extension waiver to June 18, 2026, to record the 1800 Hollywood Drive, York Suburban School District Land Development Plan. Discussion: None. Public Comment: None. 5/0. Carries.

3. 711 Olive Street/700B N Sherman Street Security Reduction

MOTION (Gray/Gwilt) to ratify the Manager's authorization for the Engineer to inspect improvements at 711 Olive Street/700B N Sherman Street and reduce security to \$197,125.90 based on Engineer's recommendation. Discussion: None. Public Comment: None. 5/0. Carries.

4. 711 Olive Street Landscaper Office Land Development Plan Security Reduction

MOTION (Herrold/Gray) to ratify the Manager's authorization for the Engineer to inspect improvements at the 711 Olive Street Landscaper Office and reduce security to \$141,993.50 based on Engineer's recommendation. Discussion: None. Public Comment: None. 5/0. Carries.

F. Old Business

1. Mill Creek Trail and Greenway – Phase 1 Payment

MOTION (Gray/Herrold) to approve payment to D.E. Gemmill in the amount of \$13,538.81 from Developer’s Recreation Funds. Discussion: None. Public Comment: Roberta Boffo of 1080 Grandview appreciated the funding information. 5/0. Carries.

2. Windsor Park Public Park Rehabilitation Project

i) Resolution 2026-12 Greenways, Trails, and Recreation Program (GTRP) Grant

MOTION (Herrold/Gray) to approve Resolution 2026-12 GTRP Grant application, signing authority, and matching funds agreement. Discussion: None. Public Comment: None. 5/0. Carries.

3. York County Regional Police Department

i) Spring Garden Township Police Pension Actuarial Expense

MOTION (Herrold/Gwilt) to approve \$937.50 to Foster and Foster for the 2025 Actuarial Valuation Report and Act 205 Form. Discussion: None. Public Comment: None. 5/0. Carries.

4. Refuse Contract Bidding

Commissioner Herrold moved and then retracted his motion to authorize solicitor to advertise a request for bids for refuse contracts with current service for a term of three (3) years with optional two (2), one-year extensions and for a term of five (5) years following the request of Commissioner Gray to update yard waste pick-up to eight (8) months of service starting in March.

MOTION (Herrold/Gray) to authorize Solicitor to advertise a request for bids for refuse contracts with current service for a term of three (3) years with optional two (2), one-year extensions and for a term of five (5) years, with eight (8) months of yard waste pick up beginning in March. Discussion: Commissioner Pinkerton asked for clarification on the bid option time frames. Public Comment: Roberta Boffo of 1080 Grandview asked for clarification. 5/0. Carries.

5. Liquid Fuels – 2026 Tri Hill Paving Project Award (MS-944)

MOTION (Herrold/Gray) to award the 2026 Tri Hill Paving Contract (MS-944) to Kinsley Construction in the amount of \$169,395 based on Engineer’s recommendation and authorize Manager to execute any and all contract documents. Discussion: Commissioner Gray asked for clarification on the timeline of the work. Public Comment: None. 5/0. Carries.

6. Tri Hill Sanitary and Stormwater Sewer Project

i) Change Order, CO #5

MOTION (Gray/Gwilt) to approve the Tri Hill Sewer Project Change Order #5 with a time extension to June 5, 2026. Discussion: None. Public Comment: None. 5/0. Carries.

ii) Application for Payment, AFP #2

MOTION (Gray/Herrold) to approve AFP #2 in the amount of \$197,700.50 to CPA Pavement Services with \$51,757.81 from Liquid Fuels and \$145,942.69 from Sewer Fund. Discussion: None. Public Comment: None. 5/0. Carries.

7. Virginia Avenue Stormwater and Sanitary Sewer Project – Project Bidding

The bids came in higher than budgeted; a funding plan is forthcoming.

MOTION (Gray/Herrold) to award the Virginia Avenue Stormwater and Sanitary Sewer Project to Rogele, LLC in the amount of \$840,983.00 based on Engineer’s recommendation and authorize Manager to execute any and all contract documents. Discussion: None. Public Comment: None. 5/0. Carries.

8. Hoffman Road Sewer Project

The project includes sanitary sewer repairs to be paid from sewer fund and roadway paving paid from liquid fuels fund.

MOTION (Herrold/Gwilt) to authorize the Engineer to advertise the Hoffman Road Sewer Project for bids. Discussion: None. Public Comment: None. 5/0. Carries.

9. PA American Water and Aqua Merger – Cost Share of Legal Expenses

MOTION (Herrold/Gwilt) to approve a total of \$2,607.75 in sewer funds to West Manchester Township for the Township’s portion of legal fees from Obermayer Law Firm. Discussion: Commissioner Gray inquired where we were in the process. Public Comment: None. 5/0. Carries.

10. Recreation Van Purchase

MOTION (Herrold/Gray) to affirm the purchase of a used 2023 Chrysler Voyager LX van from Brubaker’s Auto Sales in the amount of \$24,000. Discussion: None. Public Comment: None. 5/0. Carries.

11. Victory Fire Company Snow Removal Vehicle

MOTION (Gray/Gwilt) to approve \$57,568 to Hondru Fleet for the purchase of a 2026 Ford F-250 truck and Western snowplow, and to authorize the Township Manager and Superintendent to execute any and all documents. Discussion: None. Public Comment: None. 5/0. Carries.

12. Social Media Use for Township Purposes Policy Update

Update allows and sets guidelines for public commenting on the Recreation Facebook and Instagram.

MOTION (Gray/Herrold) to approve the updated Social Media Use for Township Purposes Policy. Discussion: None. Public Comment: None. 5/0. Carries.

G. New Business

1. Personnel

i) Resignation – William Sechrist, Public Works Highway Crewmember

MOTION (Herrold/Gray) to accept the resignation of William Sechrist effective 01/01/2027. Discussion: Commissioner Gray thanked Mr. Sechrist for the long notice. Public Comment: None. 5/0. Carries.

ii) Public Works Staffing – Public Works Highway Crewmember

Staff is seeking approval to begin seeking a Highway Crewmember for a hire date in October. This would allow for adequate training prior to Mr. Sechrist’s retirement.

DIRECT staff to begin seeking a Public Works Highway Crewmember for hire.

2. Chapter 300 – Vehicles and Traffic Ordinance Amendment

MOTION (Herrold/Gray) to direct staff and Solicitor to draft and advertise a Chapter 300 ordinance amendment to add a handicap parking space at 1242 E Maple Street, refer to the Township’s Fee Schedule in §300-42, amend section references, and add a

Greendale no parking zone based on a traffic study. Discussion: None. Public Comment: None. 5/0. Carries.

3. Tri Hill BFPE 5-year Sprinkler System Maintenance Flush Test

MOTION (Herrold/Gray) to approve \$1,790 in unbudgeted funds to BFPE for a 5-year sprinkler system test. Discussion: None. Public Comment: None. 5/0. Carries.

4. Tri Hill Security System Service

MOTION (Herrold/Gray) to approve \$1,621.30 in unbudgeted funds to Illuminated Integration for service on the Tri Hill security camera system. Discussion: None. Public Comment: None. 5/0. Carries.

5. Grantley Pavillion Roof Replacement

MOTION (Gwilt/Herrold) to approve \$9,375 in budgeted funds to Dallastown Roofing & Contracting to replace the Grantley Pavillion roof. Discussion: None. Public Comment: None. 5/0. Carries.

6. Municipal Website Accessibility

MOTION (Gray/Gwilt) to approve \$570 in unbudgeted funds to Double Dog Communications to complete a website ADA assessment and update. Discussion: Commissioner Gray noted some of the accessibility issues that may arise, such as contrast and text for images. Public Comment: None. 5/0. Carries.

H. Commissioner Constituent Representation

1. Commissioner Detwiler, Ward 1 - None

2. Commissioner Pinkerton, Ward 2 – Noted that it was bicycle month and he was pleased with the bike lanes on Elmwood and Belmont.

3. Commissioner Gray, Ward 3 – Inquired about biofuels and fleet support as well as choice of suppliers. Superintendent clarified the options and that it is impacted by availability and access. She also noted that she has received complaints from residents about frequency of road closures and not for reopening of roads; it was clarified that notices are auto generated by County Control. CERT training announced.

4. Commissioner Herrold, Ward 4 - None

5. Commissioner Gwilt, Ward 5 – Noted that the police department had set up a speed sign in his neighborhood after multiple incidents involving school buses.

I. Township Consultant, Contracted Services, Departments

1. Township Consultants

i) Solicitor - None

ii) Engineer – Noted working on the next part of phase II of the Mill Creek Trail and Greenway project including a wet land survey and a floodway build permit. Commissioner Gray noted lack of a center line on Belmont creates confusion.

iii) Fire Department / York Area United Fire and Rescue - None

iv) Police Department / York County Regional Police Department - None

2. Township Administration

i) Manager - None

ii) Zoning and Codes Enforcement – Noted the receipt of first complaint about insects in Windsor Park, and contacted Graham.

iii) Public Works – Commissioner Gray asked about Virginia Avenue Project road closures.

iv) Recreation – Noted the Mill Creek Cleanup will take place May 30, 2026, and that Penn Waste donated a dumpster.

J. Public Comment

Lynne Huddleston of 808 Clearmount read a statement indicating her disappointment with the process of approving the Immigration and Customs Enforcement, ICE, 287(b) Program Agreement with York County Regional Police Department. She expressed thoughts on the importance of immigrants in the local community and her objection to practices used by ICE. Commissioner Gray noted that the York County Regional meetings are on the 3rd Wednesday of the month at 6:00 pm. Commissioner Herrold noted that since regionalization, police items are no longer part of the Board of Commissioners' meetings, and we are still learning a means to address that. Commissioner Gray and Detwiler noted that the agreement allows more information to be available to and additional action to be taken by the Police Department than previously.

Roberta Boffo of 1080 Grandview asked for an update about the zoning changes and the Zoning Officer clarified that current ordinances, land uses and uses by right etc. are being reviewed.

II. Adjourn

MOTION (Herrold/Gray) to adjourn at 7:35 pm

Respectfully submitted,

Luther C Wike Jr.
Township Secretary
EA