

**SPRING GARDEN TOWNSHIP CIVIL SERVICE COMMISSION  
MEETING MINUTES OF May 23, 2023**

Meeting minutes of the Civil Service Commission held Tuesday, May 23, 2023, and attended by Commissioners Kenya Brown-Feeser, Aaron Hall, Donald Rohrbaugh, and Chief of Police George Swartz. Guest: None

Chairperson Brown-Feeser called the meeting to order at 4:00 P.M.

**Minutes of the March 28, 2023, civil service meeting were reviewed and upon motion by Commissioner Rohrbaugh and a second by Commissioner Hall and by unanimous vote the meeting minutes were approved.**

The following additional items were presented for discussion and action:

1. Chief Swartz advised the Commission that a Conditional Offer of Employment has been extended to applicant David Irvin. Mr. Irvin has several remaining examinations including the psychological examination to complete. Chief Swartz requested the Commission consider approving Dr. Lou Laguna for the psychological examination. Upon reviewing Dr. Laguna's qualifications and experience in conducting police psychological examinations and further discussion, the Commission took the following action:

**Upon a motion by Commissioner Rohrbaugh and second by Commissioner Hall and by unanimous vote Dr. Lou Laguna was appointed / approved to conduct the psychological examination.**

2. Chief Swartz reviewed the changes to the Civil Service Rules and Regulations Sections 7.1 New Hire- pausing the probationary period for a Probationary Police Officer and 9.1 Grounds for Disciplinary Action- Subsections 6 & 7 Political Activity, with the Commission. After discussion, the Commission took the following action:

**Upon a motion by Commissioner Hall and second by Commissioner Rohrbaugh and by unanimous vote the changes to the Civil Service Rules and Regulations Sections 7.1 and 9.1 were approved with the following condition: Additional language shall be added to Section 7.1 which requires that written notification shall be made to the Probationary Police Officer upon his/her probationary period being paused for circumstances as outlined in Section 7.1, and written notification shall be made to the Probationary Police Officer upon his/her probationary period resuming.**

**Old Business:**

None

Meeting Minutes

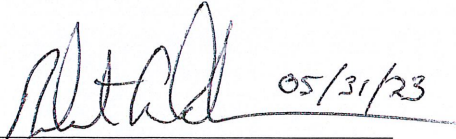
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**New Business**

None

As no further business was brought before the Commission, Chairperson Brown-Feeser, adjourned the meeting at 4:40 PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'R. Lehman', is written over a horizontal line. To the right of the signature, the date '05/31/23' is handwritten.

Robert Lehman, Secretary

cc: Commissioner Kenya Brown-Feeser, Chairperson – term expires January 2027  
Commissioner Aaron Hall, Vice-Chairperson – term expires January 2027  
Commissioner Robert Lehman, Secretary – term expires January 2024  
Commissioner Donald Rohrbaugh – term expires January 2027  
Alt-Commissioner Thomas Marman – term expires November 2028  
Township Manager Marcy Krum-Tinsley  
Township Solicitor Steve Hovis & Attorney David Jones