

**SPRING GARDEN TOWNSHIP CIVIL SERVICE COMMISSION  
MEETING MINUTES OF March 28, 2023**

Meeting minutes of the Civil Service Commission held Tuesday, March 28, 2023, and attended by Commissioners Donald Rohrbaugh, Kenya Brown-Feeser, Aaron Hall and Chief of Police George Swartz. Guest: None

Chairperson Rohrbaugh called the meeting to order at 4:05 P.M.

**Minutes of the July 26, 2022, civil service meeting were reviewed and upon motion by Commissioner Brown-Feeser and a second by Commissioner Rohrbaugh and by unanimous vote the meeting minutes were approved.**

The following additional items were presented for discussion and action:

1. Chief Swartz reviewed the current eligibility list certified by the Commission on July 26, 2022 and recommended the following applicants for the reasons outlined be disqualified from further consideration in the hiring process:

Lake, Sean – withdrew / accepted offer from Lower Windsor Twp  
Horvath, Jared – withdrew from further consideration.  
Beasley, Zachary – failed to respond by the deadline to ascertain eligibility.  
Ritchie, Brandon – withdrew / accepted offer from Lower Windsor Twp  
Ritchey, Cody – withdrew / accepted offer from Manor Township

**Upon a motion by Commissioner Brown-Feeser and second by Commissioner Hall and by unanimous vote applicants Sean Lake, Jared Horvath, Zachary Beasley, Brandon Ritchie, and Cody Ritchey were disqualified from further consideration as they failed to respond by the deadline provided (Beasley) and / or voluntarily withdrew from further consideration in the hiring process.**

2. Chief Swartz reviewed the current status of the 2022 police applicant eligibility list and in conformance with Civil Service Rules and Regulations Section 6.1 - Appointment, requested the Commission certify the three (3) applicants listed as the highest three (3) available names from the eligibility list:

Irvin, David	99.992
Earnest, Cameron	91.452
Bowers, Kenneth	87.520

**Upon a motion by Commissioner Hall and second by Commissioner Brown-Feeser and by unanimous vote the Civil Service Commission certified applicants David Irvin, Cameron Earnest, and Kenneth Bowers as the highest three (3) available names from the eligibility list.**



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**Old Business:**  
None

**New Business:**

1. Chief Swartz advised the Commission that he has requested legal counsel review the civil service rules and regulations and specifically the following sections:
  - a. PPO Jonathan Harvey missed the majority of his probationary period due to an on-duty injury which resulted in inadequate time to properly evaluate his suitability for a permanent position as a police officer. The Civil Service Rules and Regulations, Section 7.1 Probationary Period, does not permit an extension of the one (1) year probationary period. Legal counsel is going to review section 7.1 and provide a suggested revision to the language.
  - b. The Civil Service Commission provisions of the First-Class Township Code provides guidance with regard to permissible / non-permissible political activity of a police officer. Legal counsel is going to review section 9.1 Grounds for Disciplinary Action , Subsection (6), to ensure that the language is current.
2. Commissioner Rohrbaugh, requested the Commission accept his request to relinquish his position as Chairperson of the Civil Service Commission but remain an active member of the Commission. After discussion, the Commission took the following action:

**Upon motion by Brown-Feeser and second by Commissioner Hall and by unanimous vote, the Civil Service Commission accepted the resignation of Commissioner Rohrbaugh as Chairperson of the Civil Service Commission.**

3. As a result of Commissioner Rohrbaugh stepping down as Chairperson the Civil Service Commissioner, the following actions were taken:

**Upon motion by Commissioner Rohrbaugh and second by Commissioner Hall and by unanimous vote Commissioner Brown-Feeser was elected Chairperson of the Civil Service Commission.**

Commissioner Feeser-Brown accepted the position of Chairperson and abstained from the vote.

**Upon motion by Commissioner Rohrbaugh and second by Commissioner Brown-Feeser and by unanimous vote Commissioner Hall was elected Vice-Chairperson of the Civil Service Commission.**




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Commissioner Hall accepted the position of Vice-Chairperson and abstained from the vote.

As no further business was brought before the Commission, Chairperson Rohrbaugh, adjourned the meeting at 4:55 PM.

Respectfully Submitted,



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Robert Lehman, Secretary

cc: Commissioner Kenya Brown-Feeser, Chairperson – term expires January 2027  
Commissioner Aaron Hall, Vice-Chairperson – term expires January 2027  
Commissioner Robert Lehman, Secretary – term expires January 2024  
Commissioner Donald Rohrbaugh– term expires January 2027  
Alt-Commissioner Thomas Marman – term expires November 2028  
Township Manager Marcy Krum-Tinsley  
Police Liaison / Township Commissioner Timothy Purcell  
Township Solicitor Steve Hovis