



# SPRING GARDEN TOWNSHIP

## STORMWATER MANAGEMENT PERMIT APPLICATION

If you, as a property owner, are planning to construct any type of structure or improvement to your property (patio, driveway, pool, shed, etc.) that will impact the stormwater runoff leaving your property, then you must comply with Township Stormwater Management Ordinance No. 2022-08. Completion of this form is required for the issuance of permits for building and zoning projects.

### Step 1: Complete the Project Information

Property Owner:
Property Address:
Daytime Phone Number:
Preferred Email Address:

Proposed Development (Please provide information regarding size, type, distance from property lines and existing site features, etc. Attach any manufacturer's sheets or other information related to the proposed development):

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Have any other exterior improvements been completed on the property since September 12, 2012? If so, please list the projects and permit numbers:

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### Step 2: Provide Sketch Plan of Property

Plan must show include property lines, existing improvements and proposed improvements, and the square footage of all existing impervious surfaces. Please indicate which direction the property slopes as well as provide detailed drainage information for proposed improvements (roof breaks, gutters, downspout locations, etc. (Sample included in the Small Project's Guide).

☐ Sketch Plan Provided



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### **Step 3: Summarize Proposed Impervious Area**

- New Pavement (parking area, driveway, patio) \_\_\_\_\_ ft<sup>2</sup>
- New Building (shed, garage, addition) \_\_\_\_\_ ft<sup>2</sup>
- Sidewalk or Patio (concrete, brick, pavers) \_\_\_\_\_ ft<sup>2</sup>
- Removal of existing impervious area \_\_\_\_\_ ft<sup>2</sup>
- Changing the ground surface/cover (clearing a wooded lot, converting a meadow area to yard) \_\_\_\_\_ ft<sup>2</sup> (Contact Municipal Engineer)
- Farming activities (not new building or impervious) – If in compliance with Chapter 102, exempted from formal submission.
- Timber activities – If in compliance with Chapter 102, exempted from formal submission.

Applicant Name:	Date:
Signature:	

### **Step 4: Confirm permit requirements with Township staff**

#### **Municipal Use Only:**

- A. Amount of Regulated Impervious Area installed since September 12, 2012, for which fee in lieu of exemption was utilized: \_\_\_\_\_ ft<sup>2</sup> (Copy previous permit)
- B. New Regulated Impervious Area to be added \_\_\_\_\_ ft<sup>2</sup>
- C. Impervious Area to be removed \_\_\_\_\_ ft<sup>2</sup>
- TOTAL REGULATED IMPERVIOUS AREA (A + B – C) \_\_\_\_\_ ft<sup>2</sup>

#### **Municipal Determination:**

☐ **Total Regulated Impervious Area is 500 ft<sup>2</sup> or less.**

- Regulated activity may be fully exempt, and a fee-in-lieu of may be paid.  
\$ \_\_\_\_\_ / ft<sup>2</sup> regulated impervious area = \$ \_\_\_\_\_

☐ **Total Regulated Impervious Area is greater than 500 ft<sup>2</sup> but less than 2,000 ft<sup>2</sup>**

- Applicant required to manage the stormwater impacts created by the new proposed impervious area. Applicant to use facilities outlined in the Spring Garden Township Small Projects Guide to reach required volume reduction. Consultation and review by the Township Engineer will occur if deemed necessary by Township staff.
- Projects in this area category are exempted from peak rate control and the submission of Stormwater Management Site Plan as long as the proposed improvement is consistent with the Township Small Projects Guide. The applicant may be exempt from installing a stormwater management facility if the project qualifies as a Disconnected Impervious Area as defined in Appendix B of the Ordinance.



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☐ **Total Regulated Impervious Area 2,000 ft<sup>2</sup> or greater**

- Stormwater Management Site Plan is required to be submitted by a qualified professional. Applicant is required to sign and record a Stormwater Operation and Maintenance and Right-Of-Way Agreement as contained in Appendix A of the Stormwater Management Ordinance. This plan will require an engineering and ordinance review by the Township Engineer.
- Regulated impervious areas totaling between 2,000 ft<sup>2</sup> and 5,000 ft<sup>2</sup> may still qualify for the peak rate control exemption if the criteria for a Disconnected Impervious Area under Appendix B of the Stormwater Management Ordinance is met.

☐ **Project Requires Submission of a Land Development Plan**

- Stormwater management approval will be covered under the approval of a Land Development Plan. Approval of stormwater management will follow Township Land Development processes and timelines. This application is not to be utilized for this situation.

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Municipal Official

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Signature

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Date

**Step 5: Township Staff Consultation**

Review of this form will allow the Zoning Officer to determine what the requirements of the Stormwater Management Ordinance apply to your project. The Zoning Officer will contact you at the phone number or email address indicated above once the internal review has been completed. You may be asked to return to the Township Office to discuss the requirements and finalize the application.

**Step 6: Approval (Municipal Use Only)**

- ☐ Municipal Maintenance Fund Fee Provided
- ☐ Approved Use of Small Project's Guide
- ☐ Approved Stormwater Management Site Plan (Township Engineer approval received)

**Step 7: Property Owner/Applicant Certification**

Please read, sign, and date the application below to acknowledge and accept the requirements (including construction requirements and associated administrative items) outlined and reviewed with the Zoning Officer.

I understand and agree to the following:

1. I will be required to construct all improvements and associated stormwater management facilities in accordance with the approved plans and details.



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2. Any exemption, permit, or authorization issued or approved based on false, misleading, or erroneous information provided by an applicant is void without the necessity of any proceedings for revocation. Any work undertaken or use established pursuant to such permit or other authorization is unlawful. No action may be taken by a board, agency, or employee of the Municipality purporting to validate such a violation.
3. Upon presentation of proper credentials, the Township may enter at reasonable times upon any property to inspect the condition of the stormwater structures and facilities regarding any aspect regulated by this Ordinance.
4. Proper management of stormwater runoff associated with this permit is the responsibility of the property owner.

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Applicant Name (Printed)

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Signature

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Date

Note:

- 1) No construction or placement of buildings, fences, sheds, etc., or planting vegetation (other than lawn grass) in an easement or right-of-way (stormwater, sanitary sewer, etc.).
- 2) It is the responsibility of the property owner to maintain, repair, and/or replacement of privately-owned stormwater conveyance infrastructure (drainage pipes and/or failing stormwater conveyance systems). **It is important to know what is on your property.**

## SAMPLE SITE PLAN

Show lot lines, dimensions of existing and proposed structures, and setback distance from all property lines.

Show any known easements and/or Right-of-Ways.

No construction or placement of buildings, fences, sheds, etc., or planting vegetation (other than lawn grass) in an easement or Right-of-Way (stormwater, sanitary sewer, etc.).

