



# SPRING GARDEN TOWNSHIP

ADMINISTRATION • 340 TRI HILL ROAD, SUITE A  
YORK, PA 17403-5709  
PHONE NUMBER: 717.848.2858

## SEWER CERTIFICATION REQUEST

Per §250-33.D, Spring Garden Township will provide the sanitary sewer outstanding amounts and certify what is due/owed for the real estate transaction. *This amount does not include any liens that may be on the property. A lien search should be completed prior to settlement.* **Fee \$20.00.** The fee is required **at the time of request** and is payable to Spring Garden Township; allow up to **5 business days** to process the request. Payment must be received prior to any information being provided. You may mail the form to the above address, or email the form to [general@sgtwp.org](mailto:general@sgtwp.org). All information must be completed.

### Requestor's Information:

Organization: \_\_\_\_\_  
Requestor's Name: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_

### Property Information:

Property address: \_\_\_\_\_  
UPI # (Tax Map/Parcel #): \_\_\_\_\_  
Current owner: \_\_\_\_\_  
Buyer(s) name: \_\_\_\_\_  
Buyer(s) mailing address after settlement: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_

*Phone & email are necessary for processing future sewer bills*

Property Management Co. to be billed?  Yes  No  
*If yes, please provide address and telephone #:* \_\_\_\_\_

**Select One:**  Actual Sale  Refinance  Sales Agreement

**Intended Use of Property:**  Flip and Sell  Rental Property  Owner-Occupied

\*Rental properties subject to annual Rental Registration Program of Spring Garden Township

**Date of Settlement:** \_\_\_\_\_

**Notify Spring Garden Township if the sale does not take place.**

The sewer amounts due and payable are calculated to the due date listed above. Any adjustment in the date of settlement could affect the amounts due and a re-notification to the Township is requested to ensure the current amounts are included in the final settlement proceedings.

**Sewer payments are payable to:** The York Water Company. Mail to 130 East Market Street, York, PA 17401

*Spring Garden Township to complete the following:*

### Sewer Account Information

Current Amount:	\$		
Arrears Amount:	\$		
Late Charges:	\$		
Other:	\$		
Total Sewer Due	\$		
Current Quarter:		Due Date:	
Comments:			

Note: Spring Garden Township's returned check fee is \$30 per occurrence.